

WITHDRAWALS AND REFUNDS

REFUND FOR WITHDRAWAL

New learners who begin attending and withdraw from an academic program after the enrollment cancellation period and continuing learners who withdraw from an academic program after starting in a new academic semester will be subject to pro-rata tuition charges. The refund will be calculated based on the week of the last day of attendance in an academic program, according to the table below.

Last day of attendance in week	% of tuition charged (plus the cost of textbooks and supplies)	% of tuition refunded (excluding the cost of textbook and supplies)
1	6.25	93.75
2	12.50	87.50
3	18.75	81.25
4	25.00	75.00
5	31.25	68.75
6	37.50	62.50
7	43.75	56.25
8	50.00	50.00
9	56.25	43.75
10-16	100.00	0.00

**A Monday through Sunday academic week is used for the purposes of tuition refund proration. No pro-rata refund is issued when individual courses are dropped after the add/drop period.*

The learner is responsible for paying any balance owed to the College within thirty (30) days of withdrawal.

Learners may refer to the [Withdrawal-Last Day of Attendance \(LDA\)](#), and [Withdrawal-Date of Determination \(DoD\)](#) sections for more information.

New military and veteran learners who begin attending and withdraw from an academic program after the enrollment cancellation period and continuing military and veteran learners who withdraw from an academic program after starting in a new academic semester will be subject to pro-rata tuition charges. This includes military learners who are deployed while in school. The refund will be calculated based on the week of the last day of attendance in an academic program, according to the table below.

Last day of attendance in week	% of tuition charged (plus the cost of textbooks and supplies)	% of tuition refunded (excluding the cost of textbook and supplies)
1	6.25	93.75
2	12.50	87.50
3	18.75	81.25
4	25.00	75.00
5	31.25	68.75
6	37.50	62.50
7	43.75	56.25
8	50.00	50.00
9	56.25	43.75
10-16	100.00	0.00