





95 South State Street, Suite 400  
Salt Lake City, Utah 84111  
[\(801\) 689-2160](tel:(801)689-2160) Main Office  
(866) 653-0326 Fax  
[www.nightingale.edu](http://www.nightingale.edu)

# Nightingale College

# 2025 Catalog

Copyright © Nightingale College 2025. All rights reserved. No part of this Catalog may be copied, reproduced, stored in a retrieval system, or transmitted, in any form or by any means, electronic, mechanical, photocopying, recordings, or otherwise, without the written permission of Nightingale College. Nightingale College's Logo, Nightingale College's Seal, "Nightingale College," "Cradling Flame," "FLAME FORWARD!," "Confidence Competence Compassion," "Supervised On-ground Field Experience," "SOFE," and "Nightingale Difference" are trademarks of Nightingale College.

*Published December 2024*

# TABLE OF CONTENTS

<b>About the College.....</b>	<b>8</b>
History and Ownership.....	8
Board of Managers.....	8
Mission.....	8
Pathway.....	8
Accreditation and Affiliations.....	8
State Approvals and Authorizations.....	10
Business Hours.....	10
Facilities.....	10
Catalog Purpose and Changes.....	11
Staff Directory.....	11
<b>Registration Information.....</b>	<b>13</b>
<b>Transfer of Credit.....</b>	
Unit of Credit.....	14
Transfer of Credits.....	14
Transfer Credit Appeal.....	14
General Education (GE) Courses.....	14
Nursing Courses.....	14
Coursework Completed at Non-U.S. Institutions of Higher Learning.....	15
Extra-Institutional and Non-Instructional Learning.....	15
On-the-Job Learning .....	15
Academic Residency Waiver for Active Duty Servicemembers.....	15
Nursing Transfer of Credit Waiver through Prior Learning Assessment.....	15
HESI Nursing Course Exams.....	15
<b>Enrollment.....</b>	
Learner Classifications.....	16
Baccalaureate Programs Level Designations.....	17
Non-Matriculated Learners Requirements.....	17
Learner Personal Contact and Demographic Information.....	18
Transfer between Academic Programs.....	18
<b>Courses and Credit Load.....</b>	
Course Requisites, Prerequisites and Corequisites.....	19
Records Holds.....	19
<b>Graduation.....</b>	
Graduation Requirements.....	20
Academic Honors.....	20
Transcripts and Other Official Documents.....	20
Document Hold.....	20
<b>Records.....</b>	
Report of Grades.....	21
Appeal for Grade Change.....	21
<b>Satisfactory Academic Progress (SAP) Policy.....</b>	
Maximum Time Frame.....	22
Successful Course Completion.....	22
Cumulative Grade Point Average (CGPA).....	22
Academic Probation under SAP.....	22
Academic Appeals.....	22
<b>Withdrawal and Reinstatement Policies.....</b>	
Cancellation of Enrollment.....	23
Suspension.....	23
Withdrawal from the College.....	23
Readmission of Servicemembers.....	24
<b>Learner Funding Information.....</b>	<b>26</b>
<b>Learner Funding Overview.....</b>	
Federal Student Aid .....	27
Other Learner Funding Options.....	27
Institutional Scholarships.....	28
SOFE Partner Tuition Benefits.....	28
<b>Learner Financial Responsibilities and Academic Program Progress.....</b>	
Nightingale College Bridge Loans Program (NCBL).....	29
Nightingale College Installment Payment Program.....	29
Late Payment Fees.....	29
Pass-Through Payments.....	29

<b>Title IV Federal Student Aid (FSA) Overview and Policies.....</b>	
FSA Credit Balances.....	30
FSA and Satisfactory Academic Progress.....	30
FSA and Attendance .....	30
Rights and Responsibilities of Learners Receiving Federal Student Aid.....	30
<b>Withdrawals and Refunds.....</b>	
Refund for Cancellation of Enrollment.....	32
Refund for Withdrawal.....	32
Return of Title IV Funds.....	33
Post-Withdrawal Disbursement.....	33
Refund Appeal Process.....	33
State Specific Disclosures.....	33
<b>Learner Life.....</b>	<b>36</b>
<b>General Information.....</b>	
Learner Orientation.....	37
Learner Kits.....	37
Identification Badge.....	37
Learner Attire.....	37
Academic Coaching.....	37
Voter Registration Policy.....	37
Constitution Day.....	38
Supplemental Learning Resources .....	38
Computer and Technology Requirements.....	38
Contact Information.....	38
<b>Learner Support Services (LSS).....</b>	
Learner Support Services (LSS).....	40
Preparation for Licensure.....	40
Learner Ambassadors.....	41
Learner Clubs and Organizations.....	41
Learner Housing.....	41
Health Services/Insurance.....	42
Academic Success Plan.....	42
Non-Discrimination, Equal Opportunity, and Accommodations for Persons with Disabilities .....	42
Employment and Career Support Services.....	42
Commencement Ceremony.....	43
Community Fellowship Award.....	43
<b>Learner Code of Conduct.....</b>	
Learner Code of Conduct.....	44
Learner Rights.....	44
Learner Responsibilities.....	44
Professional Disposition and Lawful Conduct.....	45
Academic Integrity.....	46
Process For Dispositional Action .....	47
Grievance Policy.....	49
<b>Federal Disclosures.....</b>	
Federal Disclosures.....	51
Family Education Rights and Privacy Act (FERPA).....	51
Safety and Security Information.....	52
Title IX.....	52
<b>Academic Information.....</b>	<b>55</b>
<b>Academic Calendar Information.....</b>	
Academic Calendar Information.....	56
Academic Calendar.....	56
Observed Public Holidays.....	58
Emergency Closures.....	59
<b>Policies.....</b>	
Policies.....	60
Academic Freedom.....	60
Attendance Policy.....	60
Academic Testing.....	60
Late Coursework Policy and Extensions.....	61
Grading System and Grading Scale.....	61
Nursing Core Courses with HESI Requirement.....	62
<b>General Information.....</b>	
General Information.....	64
Educational Philosophy.....	64

Faculty Role Philosophy.....	64
<b>General Education.....</b>	
General Education.....	65
General Education Philosophy.....	65
General Education Programmatic Outcomes.....	65
<b>Nursing Education Services.....</b>	
Nursing Education Services.....	66
Nursing Education Philosophy.....	66
General Policies.....	66
Learning Modalities Definitions.....	66
<b>Experiential Learning Policies.....</b>	<b>69</b>
Experiential Learning Policies.....	69
Learner Credentialing.....	69
Experiential Learning.....	71
Experiential Learning Conduct.....	71
Experiential Learning (EL) Schedules.....	72
Pre-Semester Scheduling Variance Form.....	72
EL-DFC Absences During the Semester.....	73
EL-VCBC Absences During the Semester.....	73
Direct Focused Client Care (DFC) and Integrative Practicum (IP).....	73
<b>Prelicensure Programs.....</b>	<b>76</b>
Course Classifications.....	76
Foundational Coursework.....	76
Practical Nurse Diploma Program.....	76
Licensed Practical Nursing to Associate of Science in Nursing Program.....	82
Bachelor of Science in Nursing Program.....	88
RN-to-BSN Track.....	101
<b>Postlicensure Programs.....</b>	<b>110</b>
Postlicensure Programs.....	110
Master of Science in Nursing Education Program.....	111
Master of Science in Nursing Family Nurse Practitioner Program.....	116
Master of Science in Nursing Psychiatric-Mental Health Nurse Practitioner Program.....	123
<b>Course Descriptions.....</b>	<b>131</b>
Foundational Courses.....	131
General Education Course Descriptions.....	132
Practical Nursing Core Course Descriptions.....	137
Licensed Practical Nursing to Associate of Science in Nursing Core Course Descriptions.....	140
Bachelor of Science in Nursing Core Course Descriptions.....	143
Master of Science in Nursing Core Course Descriptions.....	152
<b>Catalog Errata and Addenda.....</b>	<b>173</b>
Catalog Addenda.....	173
Catalog Errata.....	180



# ABOUT THE COLLEGE

<a href="#">History</a>
<a href="#">Board of Managers</a>
<a href="#">Mission</a>
<a href="#">Values</a>
<a href="#">Accreditation and Affiliations</a>
<a href="#">State Approvals and Authorizations</a>
<a href="#">Business Hours</a>
<a href="#">Facilities</a>
<a href="#">Staff Directory</a>
<a href="#">Catalog Purpose and Changes</a>

## HISTORY AND OWNERSHIP

Nightingale College (“the College”) is an accredited, private post-secondary institution of higher learning focused on nursing education. Currently, the College offers nursing programs at diploma as well as bachelor’s and master’s degree levels.

Nightingale College was formed in 2010 and is owned by Nightingale College, LLC, a Delaware limited liability company backed by Palm Ventures, LLC, a private-equity firm with a long, successful history of investing in post-secondary education institutions. In April 2011, the College commenced its first associate degree program. The College added baccalaureate degree programs in September 2014, commenced its master’s degree programs in January 2020, and in Summer 2021, launched its Practical Nursing Diploma Program.

## BOARD OF MANAGERS

Effective January 1, 2025, Kimberly MacPherson, Mary-Anne Ponti, Jason Woody, Christina Dempsey, Gideon Esuzor, Michael Dakduk, Mikhail Shneyder (CEO of Nightingale Education Group), Ed Ashley, and Monica Rivera are the members of the Board of Managers of Nightingale College, LLC, institutional governance body.

## MISSION

Nightingale College facilitates higher learning along the professional nursing continuum focused on cognitive, practice, and everyday ethical comportment apprenticeships, while serving diverse communities to close educational equity gaps.

## PATHWAY

All learners and collaborators are expected to align with the Organization’s **EVOLVITUDE™** statement:

I practice self-governance through growth mindset, responsibility, and transparency.

## ACCREDITATION AND AFFILIATIONS

Nightingale College is institutionally accredited by the Northwest Commission on Colleges and Universities, which is an agency recognized by the United States Department of Education. For more information visit:

### Northwest Commission on Colleges and Universities

8060 165th Avenue NE, Suite 200

Redmond, WA 98052

Phone: 425-558-4224

[www.nwccu.org](http://www.nwccu.org)



The Nightingale College LPN-AD Nursing Program (delivered via distance education) is accredited by the National League for Nursing Commission for Nursing Education Accreditation located at 2600 Virginia Avenue, NW, Washington, DC 20038. Phone: 202-909-2487.



### **The NLN Commission for Nursing Education Accreditation (CNEA)**

2600 Virginia Avenue, NW, Eighth Floor  
Washington, DC, 20037  
(202) 909-2487  
<https://cnea.nln.org/>



---

Nightingale College's Practical Nursing (distance education) program is accredited by the National League for Nursing Commission for Nursing Education Accreditation.

### **The NLN Commission for Nursing Education Accreditation (CNEA)**

2600 Virginia Avenue, NW, Eighth Floor  
Washington, DC, 20037  
(202) 909-2487  
<https://cnea.nln.org/>



---

The baccalaureate degree program in nursing at Nightingale College is accredited by the Commission on Collegiate Nursing Education (CCNE).

### **Commission on Collegiate Nursing Education**

655 K Street NW, Suite 750  
Washington, DC 20001  
(202) 887-6791  
<http://www.ccneaccreditation.org>



---

The master's degree program in nursing at Nightingale College is accredited by the Commission on Collegiate Nursing Education (CCNE).

### **Commission on Collegiate Nursing Education**

655 K Street NW, Suite 750  
Washington, DC 20001  
(202) 887-6791  
<http://www.ccneaccreditation.org>



---

Nightingale College has entered into a Voluntary Education Partnership Memorandum of Understanding (MOU) with the Department of Defense (DOD). Participation in the program allows the College to offer Tuition Assistance (TA) to qualified learners.

[www.dodmou.com](http://www.dodmou.com)

---

Nightingale College is a signatory to the White House's Joining Forces Initiative. Joining Forces educational partners help servicemembers and their families by expanding education opportunities, easing transferability of academic credit, and increasing job training opportunities for servicemembers, military spouses, and veterans.

[www.whitehouse.gov/joiningforces](http://www.whitehouse.gov/joiningforces)

---

Nightingale College is a member of the National League for Nursing (NLN).

[www.nln.org](http://www.nln.org)

---

Nightingale College is a member of the American Association of Colleges of Nursing (AACN).

[www.aacn.nche.edu](http://www.aacn.nche.edu)

---

Nightingale College is a member of the Career Education Colleges and Universities (CECU).

[www.career.org](http://www.career.org)

## STATE APPROVALS AND AUTHORIZATIONS

The College holds a Certificate of Post-Secondary State Authorization issued by the Division of Consumer Protection, Department of Commerce, and State of Utah.

### Utah Division of Consumer Protection

160 East 300 South  
P.O. Box 146704  
Salt Lake City, Utah 84414  
(801) 530-6601  
[www.dcp.utah.gov](http://www.dcp.utah.gov)



Nightingale College is registered in California as an out-of-state institution by the Bureau for Private Postsecondary Education.

### Bureau for Private Postsecondary Education

P.O. Box 980818  
West Sacramento, CA 95798-0818  
(888) 370-7589  
[www.bppe.ca.gov](http://www.bppe.ca.gov)



Nightingale College is a member of the National Council for State Authorization Reciprocity Agreements (NC-SARA). Pursuant to the reciprocity agreements under NC-SARA, the College is permitted to enroll learners into its distance learning programs and provide limited on-ground experiential learning in NC-SARA member states across the country, subject to each state's nursing regulatory body's rules and statutes.

### National Council for State Authorization Reciprocity Agreements

3005 Center Green Drive  
Suite 130  
Boulder, Colorado 80301  
(720) 680-1600  
<https://nc-sara.org/>



The Practical Nursing (PN) Diploma Program, the Licensed Practical Nursing (LPN) to Associate of Science in Nursing (ASN) Degree Program, the Bachelor of Science in Nursing (BSN) Degree Program, the Master of Science in Nursing – Family Nurse Practitioner Degree Program, and the Master of Science in Nursing – Psychiatric Mental Health Nurse Practitioner Degree Program are approved by the Utah Division of Professional Licensing to meet the educational requirements for licensure in the state of Utah. For more information:

### Utah Division of Professional Licensing

Heber M. Wells Bldg., 4th Floor  
160 East 300 South  
Salt Lake City, Utah 84111  
(801) 530-6628  
<https://www.dopl.utah.gov/nursing/>



## BUSINESS HOURS

The College's normal business hours are 9 a.m. to 5 p.m. in each of the corresponding time zones.

## FACILITIES

### Operations Support Center (OSC)

The College Operations Support Center (OSC) is located at 95 South State Street, Suite 400, Salt Lake City, Utah 84111. The OSC serves as the base for virtual campus operations from which all education and support services are delivered. The space includes:

- five (5) private offices
- three (3) private workstations
- ten (10) workstations
- one (1) conference room
- one (1) broadcast room
- staff kitchen and breakroom
- two (2) restrooms
- reception area

### **Supervised On-Ground Field Experience (SOFE) Sites**

Supervised On-Ground Field Experience (SOFE) Sites are healthcare partner facilities utilized for direct focused client care and integrative practicum (IP) experiential learning, required components of prelicensure nursing programs. SOFEs also include graduate program preceptorship experiential learning.

## **CATALOG PURPOSE AND CHANGES**

---

This Catalog is intended to provide general College policy information. The College reserves the right to make changes to this Catalog and any of its policies, at any time, to reflect changes in federal and state regulations, accreditation standards, and any other policy changes the College deems necessary. Changes to the Catalog are published in Catalog Addenda.

Updated versions of the Catalog are distributed to all learners via the learning management system and posted on the College's [website](#). The Catalog changes become effective immediately upon publication, unless otherwise specified, and apply to all currently enrolled learners.

## **STAFF DIRECTORY**

---

For the most up-to-date list go to the [Faculty Listing](#) page of our website.



# REGISTRATION INFORMATION

<a href="#">Transfer of Credit</a>
<a href="#">Enrollment</a>
<a href="#">Courses and Credit Load</a>
<a href="#">Withdrawal and Reinstatement Policies</a>
<a href="#">Satisfactory Academic Progress (SAP)</a>
<a href="#">Records</a>
<a href="#">Graduation</a>

# TRANSFER OF CREDIT

## UNIT OF CREDIT

The College offers sixteen (16)-week academic semesters, consisting of fifteen (15) academic weeks of instruction and one (1) week of final evaluations.

One (1) semester credit is equal to:

- one (1) contact hour of didactic learning per week, or
- two (2) contact hours of intervention skill-based experiential learning, including online preparation, per week, or
- three (3) contact hours of direct focused client care (DFC) or case-based or integrative practicum experiential learning, including online preparation, per week.

A contact hour is defined as a minimum of fifty (50) minutes of supervised or directed instruction or engagement with educational content in any sixty (60)-minute period. Learners must complete all directed preparatory and remedial learning to earn the academic credit in the course, as described in the [Attendance Policy](#). For each enrolled semester credit, learners should spend a minimum of three (3) additional hours per week engaged in course work. Specific course work requirements are listed in each course syllabus.

## TRANSFER OF CREDITS

Only official transcripts are accepted as proof of completion of previous coursework at other institutions. The deadline for submission of official transcripts for previously completed coursework is specified on the [Transfer of Credit page](#) on the College website and will be no later than five (5) weeks prior to the first day of the semester; verify deadlines on the [Transfer of Credit page](#).

To be considered for transfer of credit, general education (GE) and technical courses must be completed at an institution of higher learning accredited by an accrediting agency recognized by the U.S. Department of Education, the [Council for Higher Education Accreditation \(CHEA\)](#), or certain non-U.S. institutions of higher learning. See the requirements for acceptable transfer credits below.

## TRANSFER CREDIT APPEAL

Upon completion of an official transcript review, learners will receive a Transfer Credit Evaluation (TCE). If there is a particular course to be reconsidered that is not present on the TCE, learners may contact the [Registrar's office \(registrar@nightingale.edu\)](#) to submit a Transfer Credit Appeal form with a corresponding syllabus from the institution where the course was completed.

The deadline for the submission of credit appeals is 5:00 p.m. Mountain Time twenty-four (24) days prior to the start of an academic semester.

## GENERAL EDUCATION (GE) COURSES

The College will consider GE academic credits earned at other post-secondary institutions for transfer when the following conditions are met:

- A grade of "C" or better must be earned in all courses.
- All other general education courses do not have a recency requirement for transfer of credit.
- Courses must be at college level.
- Human anatomy, human physiology, mathematics, and pathophysiology courses must be completed within seven (7) years preceding the anticipated start date at the College.
  - Human anatomy, human physiology, and microbiology must have a lab component to be considered for transfer. Courses that do not have a lab component do not qualify for transfer of credit.

*Note<sup>1</sup>: The College does not grant transfer of credit for duplicate coursework.*

*Note<sup>2</sup>: The seven (7)-year course recency requirement for human anatomy, human physiology, mathematics, and pathophysiology does not apply to the College's post-licensure programs.*

## NURSING COURSES

The College will consider nursing academic credit earned at other post-secondary institutions for transfer when the following conditions are met:

- The course was completed at an associate or higher-level RN program, accredited by the [National League for Nursing Commission for Nursing Education Accreditation \(NLN CNEA\)](#), [Accreditation Commission for Education in Nursing \(ACEN\)](#), the [Commission on Collegiate Nursing Education \(CCNE\)](#), or certain equivalent non-U.S. nursing programs.
- The course content, learning objectives, and outcomes must closely match or exceed those of the corresponding course offered at the College.
- The course credit load must be equal to or more than that of the corresponding course offered at the College.
- The course was completed within the last three (3) years with a grade of "B-" or better, and the content is not currently outdated or obsolete.
- The credit transferred for any single course may be no greater than the credit given in the corresponding course at the College.
- The learner must pass the skills and knowledge assessments as prescribed by the program of study, or, if unsuccessful, complete prescribed remediation activities.

- Advanced Placement learners seeking transfer of credit for BSN 206, 225, and/or 215 must take the Medical Dosage Calculation (MDC) self-paced, non-facilitated online course and/or entrance exam HESIs during the admissions process.

Learners are encouraged to audit courses for which the transfer of credit has been granted.

The College reserves the right to accept or reject any or all credits earned at other post-secondary institutions. At least 50% of the total semester credits published in the corresponding program's Curriculum Plan must be completed at the College. As an exception, LPN/LVN learners granted advanced placement in the BSN Programs or the LPN to ASN Program must complete a minimum of 50% of nursing core coursework at the College to earn the degree. Official transcripts should be sent by email to [transcripts@nightingale.edu](mailto:transcripts@nightingale.edu) or by mail to Registrar, Nightingale College, 95 South State Street, Suite 400, Salt Lake City, Utah 84111.

Transferability of academic credits earned at the College is at the discretion of the receiving institution. The College does not imply, promise, or guarantee transferability of any credits earned at the College to any other post-secondary institution.

## **COURSEWORK COMPLETED AT NON-U.S. INSTITUTIONS OF HIGHER LEARNING**

---

The College will evaluate coursework completed at non-U.S. institutions of higher learning for transfer of credit based on the criteria described in the [Transfer of Credit](#) section of the Catalog. For transfer of credit to be considered, learners must submit official coursework equivalency evaluations and official transcripts, along with English translation (if necessary).

Credential evaluation services should be completed by an agency (e.g., NACES and/or AICE) that publishes standards for membership, maintains affiliations to U.S.-based international higher education associations, and frequently performs credential evaluations for federal agencies, state agencies, educational institutions, and employers.

## **EXTRA-INSTITUTIONAL AND NON-INSTRUCTIONAL LEARNING**

---

Recognizing that learning occurs in non-traditional settings, the College evaluates and awards appropriate undergraduate level credit for such learning through the use of nationally recognized, nontraditional learning testing programs acknowledged in the [American Council on Education \(ACE\)](#) Guide to Educational Credit by Examination. These examinations include AP, CLEP, DLPT, DSST, and ECE. The College will not accept transfer credit earned through non-traditional settings without passing a recognized corresponding exam.

## **ON-THE-JOB LEARNING**

---

The College does not award academic credit for on-the-job learning, except as noted below.

The College will evaluate learning acquired through specialized military training and occupational experience for academic credit when applicable to a servicemember's or veteran's degree program. The College recognizes and uses the American Council on Education (ACE) Guide to the Evaluation of Educational Experiences in the Armed Services in determining the value of learning acquired in military service and awards credit accordingly. The College also may award credit following guidelines of the Community College of the Air Force, when applicable to a servicemember's program.

The College recognizes and uses the ACE National Guide to College Credit for Workforce Training in determining the value of on-the-job learning when applicable to a degree program.

## **ACADEMIC RESIDENCY WAIVER FOR ACTIVE DUTY SERVICEMEMBERS**

---

Nightingale College limits academic residency to 25% of the degree requirements for all undergraduate degrees for active duty servicemembers. Academic residency can be completed at any time while active duty servicemembers are enrolled. Reservists and National Guardsmen on active duty are covered in the same manner.

## **NURSING TRANSFER OF CREDIT WAIVER THROUGH PRIOR LEARNING ASSESSMENT**

---

If the nursing credit transfer request does not meet one (1) or more of the transfer of credit policy requirements, learners may request to complete the corresponding prior knowledge and skills assessment, if available, at their expense. If the learner successfully passes the required assessments, the transfer of credit will be granted. If the learner does not pass the required assessments, the transfer of credit will not be granted, and the learner will be required to retake the course.

## **HESI NURSING COURSE EXAMS**

---

Learners requesting transfer of credit based on HESI Nursing Course Exams should consult the Advanced Placement Candidates Only section in the relevant program.

# ENROLLMENT

## LEARNER CLASSIFICATIONS

*Note: Changes to course registration, such as adding or dropping courses may affect learner classification. This, in turn, may impact the learner's academic progress and eligibility for financial aid. It is recommended that learners considering changes to course registration contact a [Learner Funding Advisor \(fundingadvising@nightingale.edu\)](mailto:fundingadvising@nightingale.edu) for more information.*

### Full-time

A learner who is registered for twelve (12) or more semester credits in undergraduate academic programs or for nine (9) semester credits in graduate academic programs.

### Three-quarters time

A learner who is registered for nine (9) – eleven (11) semester credits in undergraduate academic programs or for seven (7) – eight (8) semester credits in graduate academic programs.

### Half-time

A learner who is registered for six (6) – eight (8) semester credits in undergraduate academic programs or for five (5) – six (6) semester credits in graduate academic programs.

### Less than Half-time

A learner who is registered for less than six (6) semester credits in undergraduate academic programs or for less than five (5) semester credits in graduate academic programs.

### Auditor

A learner who is enrolled in a course but is not taking the course for credit.

### Advanced Placement

The College offers advanced placement in the Bachelor of Science in Nursing (BSN) Program to qualified Licensed Practical and Vocational Nurses (LPN/LVN). To be considered for advanced placement, the learner must hold a current, active, and unencumbered license to practice as an LPN/LVN in any U.S. jurisdiction. Some learners may hold licenses to practice in more than one state. If any of the learner's licenses are encumbered at the time of enrollment, the College reserves the right to require a re-certification of competency, which may result in ineligibility for the advanced placement option. Failure to disclose an encumbered license may result in disciplinary action. Advanced placement LPN/LVN learners are granted a block transfer of credit for BSN 206 and BSN 225, free of charge.

To earn a transfer of credit for BSN 215, learners must successfully complete the Medical Dosage Calculation (MDC) self-paced online course as described in the [Acceptance Notification and Matriculation Requirements](#) section of the Catalog. Otherwise, learners must complete BSN 215. To earn a transfer of credit for BSN 246 and/or BSN 266, candidates must pass the required placement exams as described in the [Admissions Requirements and Procedures](#) section of the BSN Program.

The College offers advanced placement in the Licensed Practical Nursing (LPN) to Associate of Science in Nursing (ASN) Program to qualified Licensed Practical and Vocational Nurses (LPN/LVN). To earn transfer of credit for ASN 241 and/or ASN 261, candidates must pass the required placement exams as described in the [Admissions Requirements and Procedures section of the LPN to ASN program](#).

The College offers advanced placement in the Bachelor of Science in Nursing (BSN) Program to qualified active duty or retired U.S. Air Force medical technicians and U.S. Navy corpsmen. Servicemembers who have successfully completed the Basic Medical Technician Corpsman (BMTTC) curriculum at the U.S. Military's Medical Education Training Center (METC) in San Antonio, Texas, within the three (3) years immediately preceding admissions application will be granted the automatic eleven (11) semester credit block transfer, free of charge. Upon acceptance, applicants granted the block transfer will be required to take the HESI Fundamentals exam and remediate if necessary. Servicemembers who do not qualify for automatic credit block transfer may request to take the HESI Fundamentals advanced placement exam as described in the [Admissions Requirements and Procedures section of the BSN Program](#).

The College offers advanced placement in the Bachelor of Science in Nursing (BSN) Program to licensed registered nurses. To be considered for advanced placement, the learner must hold a current, active, and unencumbered license to practice as a registered nurse in any U.S. jurisdiction. Advanced placement RN learners are granted a block transfer of forty-eight (48) semester credits toward all lower-division nursing core course requirements. Some learners may hold licenses to practice in more than one state. If any of the learner's licenses are encumbered, the College reserves the right to prohibit access to the advanced placement option. Failure to disclose an encumbered license may result in disciplinary action.

The College offers advanced placement in the Bachelor of Science in Nursing (BSN) Program and the Licensed Practical Nursing (LPN) to Associate of Science in Nursing (ASN) Program to individuals who transfer nursing credits. For more information, learners may refer to the [Transfer of Credit](#) section of the Catalog and the [Admissions Requirements and Procedures section of the BSN Program](#) and the [Admissions Requirements and Procedures section of the LPN to ASN program](#).

### Matriculated

A degree-seeking learner who has completed all admission and matriculation requirements is considered fully matriculated in an academic program. A degree-seeking learner who has not completed all admission matriculation requirements may be considered conditionally matriculated. It is strongly recommended that both fully matriculated and conditionally matriculated learners complete the Learner Success Series in the first semester of enrollment. See the corresponding program's Admissions Requirements and Procedures section of this Catalog for more information.



## Non-Matriculated

The two (2) types of non-matriculated learners include: (1) continuing education or non-degree seeking learners and (2) degree-seeking learners who are enrolled in an academic program but still need to complete all matriculation requirements. In addition to other matriculation requirements, non-matriculated degree-seeking learners must complete the Learner Success Series in the first semester of enrollment to fully matriculate in the academic program.

For more information, see the [Non-Matriculated Learners Requirements](#) section of this Catalog.

## Pending Graduate

A learner who has successfully completed the academic program course requirements but has one (1) or more other graduation requirements outstanding will be granted pending graduate status for up to one (1) additional academic semester. The degree will not be conferred and, where applicable, the learner may not apply for RN licensure or take the NCLEX-RN® exam until all graduation requirements are met. If all graduation requirements are not completed within the allowed time frame, the learner will be withdrawn from the College without graduating.

The learner may request reinstatement for future graduation upon completing all graduation requirements. At its sole discretion, the College may grant the request and charge a \$100 non-refundable reinstatement for graduation fee.

**Note to prelicensure program learners:** Learners who do not complete all graduation requirements within one (1) academic semester of program completion must to retake the standardized exit exam at their own expense. If the learner does not successfully pass the exam, the learner will be required to complete prescribed remediation in addition to standard graduation requirements before graduation clearance is issued.

## Posthumous Degrees

To recognize the achievements of a learner who passes away prior to the completion of their academic degree requirements, the College will award posthumous degrees at the next relevant commencement ceremony for learners who meet the following conditions:

- The learner has completed 75% or more of their academic program;
- The learner is in good academic standing in their academic program and current courses at the time of their passing.

Degrees will be awarded posthumously unless the learner's family requests otherwise.

## BACCALAUREATE PROGRAMS LEVEL DESIGNATIONS

The College's baccalaureate programs are delivered over a period of four (4) academic years: Freshman, Sophomore, Junior, and Senior. Learners progress to the next level designation upon successful completion or transfer of thirty (30) semester credits. Within the academic years, each of the two (2) academic semesters is designated as either "1," if less than half of the required semester credits are complete, or "2" if at least half of the required semester credits are complete.

Level Designation	Semester Credits Completed
Freshman 1 (F1)	<15
Freshman 2 (F2)	15 – 29
Sophomore 1 (S1)	30 – 44
Sophomore 2 (S2)	45 – 59
Junior 1 (J1)	60 – 74
Junior 2 (J2)	75 – 89
Senior 1 (SR1)	90 – 104
Senior 2 (SR2)	105+

## NON-MATRICULATED LEARNERS REQUIREMENTS

Non-matriculated continuing education and non-degree seeking learners may register for individual courses without enrolling in a degree program. To register for courses as a non-matriculated learner, the applicant must meet the following requirements:

1. Pay the \$150 non-refundable application fee (the application fee is waived for active duty servicemembers and veterans of the U.S. Armed Forces).
2. Complete the Application for Admissions. The application and the paid fee are valid for one (1) year. Re-entry learners' application fees and entrance and placement exam scores are valid for one (1) year following the withdrawal date.
3. Submit official college transcripts for required course prerequisites to: Registrar, Nightingale College, 95 South State Street, Suite 400, Salt Lake City, Utah 84111. Any non-U.S. documents must be translated, if applicable, and evaluated by a certified academic credentials evaluation service. For more information, see the [Transfer of Credit](#) section of the Catalog.
4. Provide the required immunization and medical screening records (for courses with a direct focused client care experiential learning component). For more information, learners may refer to the corresponding section of a prelicensure academic program.

5. Complete and pass a criminal background check (for courses with a direct focused client care experiential learning component). For more information, learners may refer to the corresponding section of a prelicensure academic program.
6. Provide a current American Heart Association Basic Life Support (CPR and AED) certification (for courses with a direct focused client care experiential learning component). For more information, learners may refer to the corresponding section of a prelicensure academic program.
7. Complete and pass a 10-panel drug screening (for courses with a direct focused client care experiential learning component). For more information, learners may refer to the corresponding section of a prelicensure academic program.
8. Complete the Learner Funding process and submit all required documentation.\*
9. Sign the Non-Matriculated Learner Enrollment Agreement.

*\*Note: Non-matriculated continuing education or non-degree learners are not eligible for Title IV Federal Student Aid.*

*Tuition for non-matriculated, non-degree seeking learners who are Active Duty and Reserve Members of the U.S. Armed Forces for the GE courses COM 301, ENG 120, HUM 110, MAT 100, PSY 201, and SOC 220 is \$250 per academic semester credit plus applicable course fees (\$100 per course). Servicemembers may take up to five (5) of the aforementioned courses at the stated tuition rate.*

*Tuition for non-matriculated, non-degree seeking learners who are graduates of the College's Licensed Practical Nursing (LPN) to Associate of Science in Nursing (ASN) Program, taking additional general education (GE) courses needed for licensure in certain states, is \$525 per semester credit.*

### **Degree-Seeking Learners**

To matriculate in an academic program, enrolled degree-seeking learners must complete all matriculation requirements according to the policies published in the specific academic program's section of the Catalog. These learners may be eligible for Title IV Federal Student Aid while enrolled in general education courses required for degree completion. However, non-matriculated degree-seeking learners who are subject to the completion of MAT 90 and/or ENG 90 and/or ENG 95 may not enroll in any college-level courses and are not eligible for Title IV Federal Student Aid.

## **LEARNER PERSONAL CONTACT AND DEMOGRAPHIC INFORMATION**

---

Learners are responsible for notifying the Registrar's Office of any changes in their personal contact and/or demographic information, including but not limited to: name, gender, permanent residency address, physical address, telephone number(s), and email address, by requesting, completing, and submitting the official Change in Information Form or updating their personal information through the Learner Portal in the College's data management system within ten (10) business days from the effective date of the change.

Learners who are or will be actively enrolled in a course with an Experiential Learning component must update their physical address within the scheduling portal no later than 21 calendar days prior to the official start of the next semester.

Please note: Learners with a previously designated SOFE as of Spring Semester 2022 who relocate to a region outside of their previously designated SOFE will no longer be eligible for reimbursement of travel expenses under the [Experiential Learning Schedules policy](#).

## **TRANSFER BETWEEN ACADEMIC PROGRAMS**

---

Qualified learners may transfer between academic programs at the College one (1) time during enrollment. Transfers between academic programs must be completed between academic semesters and may not occur after a semester has begun.

# COURSES AND CREDIT LOAD

## COURSE REQUISITES, PREREQUISITES AND COREQUISITES

---

Requisites are defined as courses that must be completed either prior to or concurrently with the given course. Prerequisites are defined as courses that must be completed prior to enrollment in the given course. Corequisites are defined as courses that must be completed concurrently with the given course. Due to complexities in the scheduling process, requests for specific sections or instructors will not be accommodated.

### Audit Courses

Audit is a registration status that allows a learner to attend a course without receiving credit. A learner who audits a course is expected to adhere to all course, program, and institutional policies, including attendance and participation, which apply to learners taking the course for credit. Audited courses are excluded from the calculation of financial aid eligibility. Audited courses do not count toward full-time learner status, nor are they considered in the determination of continuous enrollment. Audit courses are included in calculation of the maximum credit load enrollment allowance. To audit a course, the learner must request approval from the course instructor and the Registrar and, if approved, pay the corresponding audit fee and purchase any resources required for the course.

### Maximum Credit Load

The recommended maximum load for learners is sixteen (16) semester credits, including audited courses. A learner who, under exceptional circumstances, needs to take more than sixteen (16) credits must obtain written permission from the program director and pay the applicable tuition and fees.

### Part-time Options

Part-time options are available based on transferred credit and remaining credit load. Learners who wish to pursue part-time options must inform the Registrar. General Education courses may be distributed over five (5) semesters. Once learners matriculate into nursing courses, the program must be completed according to the Program Plan in the student portal. Registration Management may make exceptions in extreme circumstances in consultation with the program director.

### Repeat Coursework

If learners fail a course that is a prerequisite for another course, they must retake and successfully pass the failed course before enrolling in the course with the prerequisite requirement. Learners who fail to successfully complete a course on the third attempt will not be eligible to continue in the academic program and will be withdrawn from the College. Learners who fail a course containing a HESI exam will be required to complete NCLEX coaching in subsequent attempts of the repeated course.

In undergraduate coursework, learners who are withdrawn from a bachelor's program or associate degree program due to three (3) unsuccessful attempts in nursing core classes may request admission to the Practical Nurse (PN) diploma program or LPN to ASN Program if the program is available in their area. Admission is not guaranteed. Learners may contact [Registration Management \(registrationmanagement@nightingale.edu\)](mailto:registrationmanagement@nightingale.edu) to verify eligibility. The learner should refer to their [Learner Funding Advisor \(fundingadvising@nightingale.edu\)](mailto:fundingadvising@nightingale.edu) for additional information about the impact on the learner's ledger and financial aid.

### Adding or Dropping Courses

During the first two (2) weeks of every academic semester, learners may register for additional courses and incur the corresponding tuition and/or fee charges. Learners also may unregister from courses and receive the corresponding tuition and/or fee credit. A Program Plan is provided to learners upon entry, which outlines the most efficient route to program completion. Because many classes are prerequisites or corequisites for other courses, dropping and adding courses at the beginning of each semester may be restricted. Learners requesting deviations from their Program Plans may contact [Registration Management \(registrationmanagement@nightingale.edu\)](mailto:registrationmanagement@nightingale.edu).

Continuing learners who withdraw within the add/drop period will be subject to the pro-rata tuition charges as outlined in the [Refund for Withdrawal](#) section of the Catalog. In addition, learners will be responsible for any applicable fees.

The deadline for adding or dropping courses is 12:00 p.m. Mountain Time on Friday of the second week of instruction in every academic semester. Learners are required to meet with a [Learner Funding Advisor \(fundingadvising@nightingale.edu\)](mailto:fundingadvising@nightingale.edu) and should consult with [Registration Management \(registrationmanagement@nightingale.edu\)](mailto:registrationmanagement@nightingale.edu) before adding or dropping courses as financial aid eligibility and/or academic progress may be affected.

*Note: During the add/drop period, the College may initiate course enrollment changes.*

## RECORDS HOLDS

---

A hold will be placed on the learner's records if the account balance is not resolved by 5:00 p.m. Mountain Time on the last Friday of the add/drop period of every academic semester and will remain in place until the account balance is resolved.

Records holds may prevent learners from future course registration, program re-entry, or admission into another program within the College.

# GRADUATION

## GRADUATION REQUIREMENTS

---

To be eligible for graduation and conferral of the degree, learners must meet all graduation requirements:

- Successfully complete all required coursework and achieve minimum 2.0 grade point average (GPA) in the undergraduate academic programs or 3.0 GPA in the graduate academic programs;
- Fulfill all general education requirements, if applicable;
- Successfully complete all prescribed remediation, if applicable;
- Complete the complimentary NCLEX® Review course and the required NCLEX® coaching (prelicensure nursing programs only);
- Be current with financial obligations to the College;
- Complete the Federal Direct Student Loans exit counseling and any other Learner Funding requirements, if applicable; and
- Complete the Transcript Clearance process.

## ACADEMIC HONORS

---

### The President's Honor Roll (Semester Honors)

The President's Honor Roll recognizes full-time learners who have completed any academic semester with a 3.90 or better grade point average.

### The Honor Roll (Semester Honors)

The Honor Roll recognizes full-time learners who have completed any academic semester with a 3.65-3.89 grade point average.

### Graduation with Honors for Degree Programs

A degree-program learner who achieves a 3.65, 3.80, and 3.90 or better cumulative GPA at degree completion will graduate cum laude (honors), magna cum laude (high honors), or summa cum laude (highest honors), respectively.

Cords representing these honors will be sent to graduates during their final semester. Eligibility for cords will be based on the cumulative GPA at the end of the learners' penultimate (second-to-last) semester, with official honors being awarded only on the transcript and recognized in the commencement ceremony only after final grades are posted.

### Graduation with Honors for Diploma Programs (Practical Nursing)

A diploma-program learner who achieves a 3.65 or 3.90 or better cumulative grade point average at program completion will graduate with Honors or High Honors, respectively.

### Program Cohort Valedictorian (Bachelor level learners only)

The learner who achieves the highest GPA in a graduating cohort is recognized and invited to speak as the cohort's valedictorian at the commencement ceremony. When multiple learners achieve the highest GPA, ties are broken by determining the highest standardized nursing test scores (Computer Adaptive Test from Elsevier). Learners who are tied by GPA who do not have the highest score on standardized testing will be noted as salutatorians, if applicable. Valedictorians (and salutatorians, if applicable) are awarded separately for each degree program cohort.

Candidates must not have any incomplete grades at the time of selection to qualify as valedictorian or salutatorian(s) or for academic honors. Academic honors and titles are not awarded to graduate level learners.

## TRANSCRIPTS AND OTHER OFFICIAL DOCUMENTS

---

One (1) official transcript of coursework at the College will be furnished to each graduate's selected board of nursing free of charge. Graduates may select their preferred board of nursing in the state where they will take their licensing exam on their application for graduation. Any additional transcript requests for graduates and all transcript requests for non-graduates are subject to the current transcript fee. A charge also may be assessed for any other official document prepared by the Registrar.

*Note: Academic transcripts will not be available until after two (2) weeks following the completion of all graduation requirements.*

## DOCUMENT HOLD

---

A hold is applied against a learner's file for non-payment of tuition and/or fees to the College. Records holds may prevent graduates from admission to another program within the College.

# RECORDS

## REPORT OF GRADES

---

Ongoing grade reports are available to the learner on the learning management system. Final grade reports can be accessed through the Learner Portal after the end of every academic semester.

Learners may refer to the [Grading System and Grade Scale](#) section for more information.

## APPEAL FOR GRADE CHANGE

---

Learners who wish to appeal their final grade in a course must communicate in writing with the individual course faculty. The faculty may approve or deny the appeal based on the information provided and in alignment with the policies of the College; the decision of the course faculty is final unless the appeal alleges discrimination or harassment. If a learner alleges discrimination or harassment by the instructor, the learner may pursue further action through the [Learner Grievance Process](#).

# SATISFACTORY ACADEMIC PROGRESS (SAP) POLICY

## MAXIMUM TIME FRAME

---

The SAP policy specifies the quantitative standard (pace) at which learners must progress through their program to ensure that they will graduate within the maximum timeframe.

Each learner must successfully complete the educational objectives of the academic program within a maximum time frame not to exceed 150% of the normal program length. To stay within this time frame, learners may attempt a limit of 1.5 times (150%) the number of credits in the program of study.

For example, the total credits that may be attempted (maximum program length) for a sixty-eight (68) semester-credit program is 102 semester credits, or 150% of sixty-eight (68).

## SUCCESSFUL COURSE COMPLETION

---

A learner must complete a certain percentage of credits attempted to achieve Satisfactory Academic Progress. A course is successfully completed if a learner earns a grade of “C” or above in undergraduate programs or “B-” or above in graduate programs. For more information, learners may refer to the [Grading System and Grading Scale](#) section of this Catalog.

Learners must maintain a pace of at least 67%. The College calculates the pace at which a learner is progressing by dividing the total number of credits the learner has successfully completed by the total number they have attempted, or by determining the number of credits that the learner should have completed by the evaluation point (end of each semester) to complete the program within the maximum timeframe.

Transferred credits are counted in the calculation as attempted and completed. Withdrawn courses are counted as attempted credits that are not successfully completed. Failed and repeated courses are also counted in the calculation as credits attempted. Foundational course work, non-credit courses, and pass/fail grades have no effect on SAP.

The successful course completion rate requirements and academic remedies are detailed in the Satisfactory Academic Progress Table in the corresponding academic program’s section.

## CUMULATIVE GRADE POINT AVERAGE (CGPA)

---

Learners must achieve specific cumulative grade point average (CGPA) requirements at certain points during enrollment at the College to meet SAP requirements. These requirements are detailed in the Satisfactory Academic Progress Table within the specific academic program sections of this Catalog. Learners must to achieve a cumulative grade point average of at least 2.0 to graduate from the academic program in undergraduate programs or 3.0 in graduate programs. To avoid being placed on academic probation, a learner must achieve a cumulative grade point average of 2.0 at the end of each academic semester in undergraduate programs or 3.0 in graduate programs.

## ACADEMIC PROBATION UNDER SAP

---

At the end of each academic semester, the learner’s cumulative GPA and rate of progress are reviewed to determine if the learner is meeting SAP requirements. Learners who do not meet the requirements outlined in the Satisfactory Academic Progress Table will be placed on academic probation. Learners will remain on academic probation until the learner is meeting SAP requirements or violates the terms of the probation and is therefore withdrawn from the academic program.

While they are on academic probation, learners must participate in academic advising with the assigned Learner Support Services Strategist and meet predetermined objectives. See the [Federal Student Aid and Satisfactory Academic Progress](#) section of this Catalog for information regarding SAP’s influence on Title IV eligibility.

In addition to the academic probation, learners receiving Title IV Federal Student Aid also will be placed on an automatic financial aid warning or probation, following a successful appeal. Learners may refer to the [Federal Student Aid and Satisfactory Academic Progress](#) section of this Catalog for more information.

## ACADEMIC APPEALS

---

Learners have the right to appeal Satisfactory Academic Progress (SAP) determination, academic probation, or any other adverse action by submitting, within ten (10) business days of receiving the adverse action notice, a letter detailing the reasons for reconsideration of the action to the program director. The program director will convene an appeals panel and respond to the learner within ten (10) business days of the receipt of the appeal letter. The decision issued by the program director may not be appealed further. Neither the College President nor any of the College’s officers are authorized to override faculty’s academic decisions unless violations of the College’s non-discrimination policies have occurred.

*Note: Learners who have been withdrawn from the College following twelve (12) calendar days of non-attendance may appeal to be reinstated in the following semester and must pay for and repeat the courses that have been attempted, but not completed.*

# WITHDRAWAL AND REINSTATEMENT POLICIES

## CANCELLATION OF ENROLLMENT

---

New learners may cancel enrollment in the College without incurring any tuition charges by providing written notification to the [Registrar's Office \(registrar@nightingale.edu\)](mailto:registrar@nightingale.edu) before the final day of the enrollment cancellation period, or within three (3) business days of signing the Enrollment Agreement, whichever is later. For more information, see the [Refund for Cancellation of Enrollment](#) section of this Catalog.

New learners must earn at least one (1) week of academic attendance during the first two weeks of the semester. New learners who do not earn at least one (1) week of attendance will be automatically withdrawn from the College.

*Note: The enrollment cancellation period ends on Friday at 12:00 p.m. Mountain Time of the second week of instruction in every academic semester.*

## SUSPENSION

---

A learner who violates either the [Learner Code of Conduct](#) or the [Academic Integrity](#) Policies may be placed on Suspension, withdrawn from all current courses, and receive "WF" grades in all courses for that academic semester. The learner may return the following academic semester, repeating all failed courses, with an academic warning recorded.

Learners may refer to the [Learner Code of Conduct](#) for more information.

## WITHDRAWAL FROM THE COLLEGE

---

Learners who wish to withdraw from the College first should contact their assigned Learner Success Strategist and then initiate the withdrawal process by contacting Registration Management. Learners must submit a withdrawal form and complete the Learner Funding exit interview as part of the withdrawal process. Learners also must pay any outstanding balances owed to the College.

Learners who have been withdrawn from the College and wish to resume studies must undergo the re-entry process. Learners may initiate this process by contacting [re-entry@nightingale.edu](mailto:re-entry@nightingale.edu). If a learner is readmitted, all current enrollment terms, including tuition charges and current Catalog policies, will apply.

Learners may refer to the Learner Funding: Refund for Withdrawal section for further information.

### Withdrawal – Last Day of Attendance (LDA)

#### Official Withdrawals

The learner's last day of attendance is determined by the Last Day of Attendance (LDA) specified in the Official Withdrawal Notification.

#### Unofficial Withdrawals

The learner's last day of attendance is determined by the last day the learner participated in any academic activity, including any online learning, projects, experiential learning, or examinations. Learners who do not participate in any academic activity for twelve (12) consecutive calendar days, excluding the College's official breaks and holidays, will be automatically withdrawn.

### Withdrawal – Date of Determination (DoD)

The College determines the date on which the learner withdrew, whether officially or unofficially, in the following manner:

#### Official Withdrawals

The Date of Determination (DoD) date for learners who complete the formal withdrawal process is the date on which the learner notified the College in writing to indicate intention to withdraw or to indicate the last day of attendance, whichever is later.

#### Unofficial Withdrawals

If a learner stops attending the College without providing official notification, the DoD will be assigned by the College but will be no later than twelve (12) calendar days after the LDA.

### Re-Entry Learners

If a learner withdraws or is withdrawn from Nightingale College, they may consult a re-entry advisor by email at [re-entry@nightingale.edu](mailto:re-entry@nightingale.edu) to request re-entry into the academic program. If one (1) year has passed since their last date of attendance, the learner will be required to pay a new application fee, retake the entrance exam, and retake any applicable placement exams.

All re-entry learners are subject to the most current re-entry and Catalog policies, including those that apply to testing and transfer of credit. The re-entry process, interviews, preliminary estimates, balance resolution and re-entry applications and applicable fees must be completed by the appropriate re-entry deadlines for each semester. Withdrawn learners with a balance owed to Nightingale College must be cleared by the Bursar before re-entry may be approved. Final approval for re-entry into the academic program is at the discretion of the Re-entry Committee.

#### Short-Term Re-Entry (STRE)

Short-term re-entry (STRE) creates a pathway for eligible withdrawn learners to return to the College within one year from the last semester attended (LDA) through an accelerated and simplified process.

A learner will be eligible for STRE if the following criteria are met:

- The learner has voluntarily withdrawn from the College.



- The learner has not exceeded two total enrollments within the same program (see Readmission of Servicemembers section for policies for returning military learners).
- The learner has not failed any course on the third attempt.
- The learner is not transferring in any additional credits at the time of re-entry.
- The learner is in good financial standing as determined by the Bursar's office.
- The learner has met all deadlines set by Registration Management.
- For learners returning under the STRE pathway, the College will honor all previously submitted admission documents, transfer credits, and testing from the original start application. Approval for STRE is at the discretion of Registration Management.

## READMISSION OF SERVICEMEMBERS

---

If a learner cannot attend the academic program because of military service, the College will readmit the servicemember with the same academic status upon their return as when the learner previously attended an academic program or was accepted for admission.

The learner must notify the College of the military service and intention to return to school as follows.

### Notification of Military Service

The learner (or an appropriate officer of the Armed Forces or official of the Department of Defense) must give oral or written notice of such service to the College as far in advance as possible. This notice does not need to state the learner's intention to return or a return date. Alternatively, at the time of readmission, the learner may submit an attestation of military service that necessitated the learner's absence from the College. No notice is required if precluded by military necessity, such as service in operations that are classified or would be compromised by such notice.

### Notification of Intent to Return to the College

The learner also must give oral or written notice of intent to return to the academic program within three (3) years after the completion of the period of service. A learner who is hospitalized or convalescing as a result of an illness or injury incurred or aggravated during the performance of service must notify the College within two (2) years after the end of the period needed for recovery from the illness or injury. A learner who fails to apply for readmission within these periods does not automatically forfeit eligibility for readmission but is subject to the College's established withdrawal policy. The College will promptly readmit the learner into the next semester in the academic program beginning after the learner provides notice of intent to reenroll, unless the learner requests a later date, or unusual circumstances require the College to admit the learner at a later date. The College will admit the learner with the same academic status, which means the learner is admitted:

- to the same academic program to which the learner was last admitted or, if that exact academic program is no longer offered, the academic program that is most similar to that program, unless the learner chooses a different program.
- at the same enrollment status, unless the learner wants to enroll at a different enrollment status.
- with the same number of credit hours or clock hours previously completed, unless the learner is readmitted to a different academic program to which the completed credit hours or clock hours are not transferable.
- with the same academic standing (e.g., with the same Satisfactory Academic Progress status) the learner previously had.

If the learner is readmitted to the same academic program, for the first academic year in which the learner returns, the College will assess the tuition and fee charges that the learner was or would have been assessed for the academic year during which the learner left the College. However, if the learner's veteran's education benefits or other servicemember education benefits will pay the higher tuition and fee charges that other learners in the academic program are paying for the year, those charges will be assessed to the learner as well.

If the learner is admitted to a different academic program, and for subsequent academic years for a learner admitted to the same program, the learner will be assessed no more than the tuition and fee charges that other learners in the academic program are assessed for that academic year. The cumulative length of the absence and of all previous absences from the College for military service may not exceed five (5) years. Only the time the learner spends performing service is counted.





# LEARNER FUNDING INFORMATION

[Learner Funding Overview](#)

[Learner Financial Responsibilities and Academic Program Progress](#)

[Title IV Federal Student Aid \(FSA\) Overview and Policies](#)

[Withdrawals and Refunds](#)

# LEARNER FUNDING OVERVIEW

## FEDERAL STUDENT AID

---

### Federal Student Aid

The federal government provides many FSA choices for qualified learners under Title IV of the Higher Education Act of 1965. FSA may include grants and loans.

#### Pell Grants

Almost all federal grants are awarded to learners based on financial need. Grants do not need to be repaid unless funds were awarded incorrectly or the learner withdraws from school prior to the planned end of the academic semester.

#### Direct Loans

A loan is a borrowed sum of money that is intended to pay for education and is expected to be paid back with interest. Federal Direct Student Loans usually offer borrowers lower interest rates and provide more flexible repayment options than private loans from banks and other sources.

Learners are not eligible to receive Title IV funding at more than one (1) school concurrently.

#### How to Apply for Federal Student Aid

Federal Student Aid (FSA) is available to learners who qualify. Prospective learners interested in applying for FSA must complete the following steps:

1. Obtain free information from the Learner Funding Advisor at the College or the U.S. Department of Education at [www.studentaid.gov](http://www.studentaid.gov) or by calling 1-800-4-FED-AID (1-800-433-3243).
2. Create an FSA ID username and password to access the U.S. Department of Education (ED) website. The FSA ID allows learners to access private personal information on the ED websites such as the *Free Application for Federal Student Aid (FAFSA®)* at [www.studentaid.gov](http://www.studentaid.gov).
3. Parents of dependent learners must create a personal FSA ID if the parent will be signing the learner's FAFSA electronically. Parents of multiple learners attending college can use the same personal FSA ID to sign all applications. *Please note: Each FAFSA ID user must have a unique e-mail address.*
4. Learners' FAFSA IDs are used to sign legally binding documents electronically. An electronic signature has the same legal status as a written signature. Learners should not release any FAFSA ID information, including usernames and passwords, which could put the learner at risk for identity theft.
5. Complete the online FAFSA at [www.studentaid.gov](http://www.studentaid.gov) and follow the instructions provided.
6. Within a few days of completion, the U.S. Department of Education will send the learner a Student Aid Report (SAR). The learner must review the SAR and, if necessary, make changes or corrections to the FAFSA. The complete, correct SAR will contain the learner's Student Aid Index (SAI), the number used to determine the learner's FSA eligibility.
7. Every learner must meet with a [Learner Funding Advisor \(fundingadvising@nightingale.edu\)](mailto:fundingadvising@nightingale.edu) to determine their Title IV eligibility.

## OTHER LEARNER FUNDING OPTIONS

---

### Alternative Private Loans

Learners also may be eligible to apply for private education loans through local banks, credit unions, or other private institutions. For more information, learners should contact their Learner Funding Advisor.

### Montgomery GI Bill®

Certain active duty servicemembers and reservists are entitled to receive a [monthly education benefit](#) once they have completed a minimum service obligation.

### MyCAA

The My Career Advancement Account (MyCAA) Scholarship Program is a workforce development program that provides financial assistance to eligible military spouses who are pursuing a license, certification, or associate degree in a portable career field or occupation.

### Post-9/11 GI Bill®

Learners who have at least ninety (90) days of aggregate active duty service after Sept. 10, 2001, and who are either are currently on active duty or have been honorably discharged or discharged with a service-connected disability after thirty (30) days, may be eligible for this Veterans Administration (VA) program. The program has several distinct components, including Yellow Ribbon.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at <https://www.benefits.va.gov/gibill>.

### Tuition Assistance

Military Tuition Assistance is a benefit paid to eligible members of the Army, Navy, Marines, Air Force, and Coast Guard. Each service has its own criteria for eligibility, obligated service, application processes and restrictions. This money usually is paid directly to the institution by the specific military branch of service.

### Utah State Office of Rehabilitation (USOR)

Vocational Rehabilitation services are provided under the State Office of Rehabilitation through programs located in both the Division of Rehabilitation Services (DRS) and Division of Services to the Blind and Visually Impaired (DSBVI).

*Note: Other U.S. states offer similar programs. For more information contact the local office for rehabilitation services.*

### **Vocational Rehabilitation**

A learner may receive vocational rehabilitation and employment services to help with job training, employment accommodations, resume development, and skills coaching. Other services may be provided to assist veterans in starting their own businesses or independent living services for those who are severely disabled and unable to work in traditional employment.

### **Workforce Innovation and Opportunity Act (WIOA)**

The Workforce Innovation and Opportunity Act (WIOA) is a federally funded program that provides support and training services to eligible customers. WIOA serves eligible adults, dislocated workers, and youth. For more information, learners may contact the local workforce development office.

### **VA Benefit Covered Learners**

Current academic programs at Nightingale College are approved by the Utah State Approving Agency for Veterans Education (SAA) for eligible learners to receive education benefits from the U.S. Department of Veterans Affairs. Learners who enroll and receive these benefits are required to abide by the policies and rules of the institution and by the rules and regulations set forth herein by the SAA and the U.S. Department of Veterans Affairs.

*Note: A covered individual is any individual who is entitled to educational assistance under Chapter 31, Vocational Rehabilitation and Employment, or Chapter 33, Post-9/11 GI Bill<sup>®</sup> benefits.*

Nightingale College allows covered individuals to matriculate in an educational program upon receipt of a Certificate of Eligibility or a Statement of Benefits; these authorizations are obtained from the Department of Veterans Affairs' (VA) website – eBenefits, or a VAF 28-1905 form for Chapter 31 authorization purposes and ending on the earlier of the following dates:

- The date on which payment from VA is made to the institution.
- Ninety (90) days after the date the institution certified tuition and fees following the receipt of the certificate of eligibility.

The College will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet the financial obligations to the institution because of delayed disbursement funding from VA under Chapter 31 or 33.

In instances where the policies stated herein vary with those of the College, this rule supersedes all conflicting policies and procedures.

## **INSTITUTIONAL SCHOLARSHIPS**

Learners may refer to the Learner Portal for a list of institutional scholarships, including eligibility requirements and application information.

## **SOFE PARTNER TUITION BENEFITS**

### **Employee Tuition Discount**

- Tuition discounts are for learners who are employed by the College's SOFE partners, which actively offer supervised on-ground field experience (SOFE) to the College's prelicensure nursing learners;
- A 10% employee tuition discount applies to the employees of a SOFE partner that previously served as a legacy experiential learning hub (ELH) and maintains an active SOFE partnership with the College;
- A 5% employee tuition discount applies to the employees of a SOFE partner that is actively hosting an experiential learning site (ELS);
- This benefit is awarded on a semesterly basis.

### **SOFE Partner's Employee Tuition Equivalency**

- Employees of the College's SOFE partners, which actively provide experiential learning opportunities to the College's prelicensure learners enrolled in the RN-to-BSN Track, are eligible for the alumni tuition rate.
- Learners receiving the alumni-equivalent tuition rate are required to provide interviews and status updates to the College's Marketing function throughout and at the completion of the Track. The learner must consent to the sharing of the aforementioned interviews and the recipient's final capstone project among other SOFE partners, to support best practice sharing and process improvement.

### **\$1,000 Tuition Discount**

- Learners referred by a SOFE partner are eligible to receive a tuition discount of up to one thousand dollars (\$1,000), applied proportionately toward every semester's charges.

# LEARNER FINANCIAL RESPONSIBILITIES AND ACADEMIC PROGRAM PROGRESS

## NIGHTINGALE COLLEGE BRIDGE LOANS PROGRAM (NCBL)

---

When other available funding does not fully cover the cost of tuition and fees, the College offers bridge loans for qualified learners to cover any remaining gap balances. An independent third-party licensed service assists with approving and servicing the NCBL. Learners may use the NCBL only as a last-resort funding option.

Before applying for the NCBL, learners are required to use all available federal student aid and to apply for additional outside loans, grants, scholarships, or other available funding for which they may be eligible, including Department of Workforce Services (or equivalent) grants, Veterans Administration funding, employer tuition reimbursement, family assistance, etc. Bursar reserves the right to deny and/or limit the amount of NCBL offered to a learner. Bridge loan repayment terms are dependent on the loan amount, interest rate, and duration of the loan.

## NIGHTINGALE COLLEGE INSTALLMENT PAYMENT PROGRAM

---

For learners opting to pay remaining gap balances in cash, the College offers an interest-free installment plan for qualified learners to cover any remaining gap balances in two (2) to three (3) installments. The installment plan is offered on an academic year basis and the payments are calculated based on the total gap balance owed per semester.

The learner is required to acknowledge and sign the Tuition and Fee Installment Payment Plan agreement and provide banking information or a debit/credit card for automatic withdrawal. The first payment is due the first day of the semester and each subsequent payment is due the same day every month until paid in full.

## LATE PAYMENT FEES

---

Learners who have not satisfied the conditions described in the previous section will be charged a late payment fee on a monthly basis.

Learners who participate in an approved payment plan and fail to make a timely payment will be charged a late payment fee on a monthly basis. If the learner pays the past due balance in full within thirty (30) days of the late fee, the College will issue a credit for one of the previously assessed late fees.

## PASS-THROUGH PAYMENTS

---

When a non-Title IV overpayment on a learner account occurs, learners may request a pass-through payment for the entire or partial credit balance. To request a pass-through payment, the learner must notify the [Bursar's office \(bursar@nightingale.edu\)](mailto:bursar@nightingale.edu). Tuition and fees charged for the current academic semester must be posted to and a credit balance must be present on the learner's account ledger for the request to be considered. The pass-through payment will be made no later than thirty (30) days after the Bursar's office receives the valid request.

*Note: The College's learner account ledgers list pass-through payments as "stipends."*

# TITLE IV FEDERAL STUDENT AID (FSA) OVERVIEW AND POLICIES

## FSA CREDIT BALANCES

---

When credits from FSA funding in a learner's account exceed the total allowable charges assessed by the College, the resulting credit balance will be returned to the learner or, in case of a Plus Loan, to the parent, within fourteen (14) calendar days after the credit balance occurred if it occurred after the first day of the semester.

The learner or parent may voluntarily authorize the College to hold a credit balance by signing a Credit Balance Waiver, available from Learner Funding Advisors. However, the College will pay the remaining balance of loan funds by the end of the loan period and other Title IV funds by the end of the last payment period in the award year for which they were awarded.

The College may use Title IV credit balances to cover prior-year charges up to \$200.

## FSA AND SATISFACTORY ACADEMIC PROGRESS

---

Learners awarded any Federal Student Aid (FSA) must maintain Satisfactory Academic Progress (SAP) to continue to qualify for FSA.

Learners who do not meet the Satisfactory Academic Progress (SAP) requirements will automatically be placed on FSA Warning for the following academic semester. See the [SAP section of this Catalog](#) for more information. An FSA Warning letter will be sent to the learner within fourteen (14) days of failing to meet SAP.

Learners on an FSA Warning who do not meet the SAP requirements for the second consecutive academic semester are not eligible to participate in Title IV FSA programs and will be placed on Financial Aid Suspension without a successful appeal. A letter notifying the learner of the Financial Aid Suspension (the loss of Title IV eligibility) status and the right to appeal will be sent within fourteen (14) days of failing to meet SAP after the second consecutive academic semester. Only reasonable explanations for not meeting SAP will be considered in the appeal. A learner granted a favorable decision in the appeal will be put on Academic and Financial Aid probation and is entitled to receive Title IV funding only if the learner is in full compliance with the terms of the probation.

Learners who lose Title IV eligibility and successfully appeal for academic reinstatement may elect to continue their studies at the College on a cash-pay basis. Refer to [Academic Remedies](#), Academic Appeals, and [Withdrawal from the College](#) sections of this Catalog for more information.

## FSA AND ATTENDANCE

---

A learner ceases to be eligible for Title IV aid on the date the learner ceased to be enrolled, or last date of attendance.

An otherwise eligible learner becomes ineligible to receive title IV, Higher Education Act (HEA) program funds on the date that—

- For a Direct Loan, the learner is no longer enrolled at the institution as at least a half-time learner for the period of enrollment for which the loan was intended; or
- For an award under the Federal Pell Grant, the learner is no longer enrolled at the institution for the award year.

## RIGHTS AND RESPONSIBILITIES OF LEARNERS RECEIVING FEDERAL STUDENT AID

---

**Learners have the right to:**

- Know what learner funding programs are offered at the College.
- Know the criteria for continued learner eligibility under each FSA program.
- Know how the College determines whether the learner is making Satisfactory Academic Progress (SAP), the consequences of failing to meet SAP requirements, and how to reestablish eligibility for FSA.
- Know the method of disbursement of FSA funds and the frequency of the disbursements.
- Know the terms of any loans received as part of the Financial Aid package, receive a sample loan repayment schedule, and understand the necessity for repaying the loans.
- Be supplied with exit counseling information upon graduation, dropping below half-time status, or withdrawing from the College.
- Know how financial need is determined.
- Know how cost of attendance is determined.
- Know the institutional policy and the Title IV policy for refunds.
- Know the terms and conditions under which learners receiving Federal Direct Student Loans may obtain deferments or forbearances.

**Learners have the responsibility to:**

- Complete the FSA forms accurately and submit the form on time. Intentional misrepresentation on the FAFSA is a violation of law and a criminal offense subject to penalties.
- Submit the FAFSA and other required paperwork every award year for continued eligibility in the FSA programs.
- Maintain [Satisfactory Academic Progress \(SAP\)](#) to continue receiving FSA.
- Check the learner email account for important financial aid information.
- Respond promptly to any request for documentation or information from the Learner Funding Advisor or Government Funding Processor.
- Complete loan entrance counseling prior to receiving the first disbursement of a Federal Direct Student Loan.
- Understand the College's [Refund for Withdrawal](#) policy and [Return of Title IV Funds](#) policy.
- Repay any learner loans borrowed in a timely manner.

- Complete loan exit counseling when withdrawing, graduating from the College, or dropping below half-time enrollment and holding Federal Direct Student Loans.
- Notify the [Registrar's Office \(registrar@nightingale.edu\)](mailto:registrar@nightingale.edu) of any change in name, address, or attendance status.
- Understand that all FSA is contingent on the individual learner's continued eligibility and the availability of funds.
- Understand all forms and agreements signed and keep copies for personal records.

# WITHDRAWALS AND REFUNDS

## REFUND FOR CANCELLATION OF ENROLLMENT

New learners may cancel enrollment in the College without incurring any tuition charges by providing written notification to the [Registrar's Office](#) before the expiration of the initial add/drop period, or within three (3) business days of signing the Enrollment Agreement, whichever is later. A full refund of all monies received by the College, with the exception of the application fee, will be issued to the original source of payment as described below.

The College will not refund any fees paid to third-party agencies for entrance exams, immunizations, drug screenings, background checks, etc.

Fees for resources may be refundable as described below.

- Learners must return all books and supplies in their original condition to receive refunds.
- Refunds will not be issued for used eBooks access codes, hardbound reference materials, textbooks, uniforms, experiential learning kits, etc.
- The College must be reimbursed for the cost of any issued learning supplies not accepted or returned.

## REFUND FOR WITHDRAWAL

New learners who begin attending and withdraw from an academic program after the enrollment cancellation period and continuing learners who withdraw from an academic program after starting in a new academic semester will be subject to pro-rata tuition charges. The refund will be calculated based on the week of the last day of attendance in an academic program, according to the table below.

Last day of attendance in week	% of tuition charged (plus the cost of textbooks and supplies)	% of tuition refunded (excluding the cost of textbook and supplies)
1	6.25	93.75
2	12.50	87.50
3	18.75	81.25
4	25.00	75.00
5	31.25	68.75
6	37.50	62.50
7	43.75	56.25
8	50.00	50.00
9	56.25	43.75
10-16	100.00	0.00

*\*A Monday through Sunday academic week is used for the purposes of tuition refund proration. No pro-rata refund is issued when individual courses are dropped after the add/drop period.*

The learner is responsible for paying any balance owed to the College within thirty (30) days of withdrawal.

Learners may refer to the [Withdrawal-Last Day of Attendance \(LDA\)](#), and [Withdrawal-Date of Determination \(DoD\)](#) sections for more information.

New military and veteran learners who begin attending and withdraw from an academic program after the enrollment cancellation period and continuing military and veteran learners who withdraw from an academic program after starting in a new academic semester will be subject to pro-rata tuition charges. This includes military learners who are deployed while in school. The refund will be calculated based on the week of the last day of attendance in an academic program, according to the table below.

Last day of attendance in week	% of tuition charged (plus the cost of textbooks and supplies)	% of tuition refunded (excluding the cost of textbook and supplies)
1	6.25	93.75
2	12.50	87.50
3	18.75	81.25
4	25.00	75.00



5	31.25	68.75
6	37.50	62.50
7	43.75	56.25
8	50.00	50.00
9	56.25	43.75
10-16	100.00	0.00

## RETURN OF TITLE IV FUNDS

The learner and the College will be required to return the amount of FSA received that exceeds the Title IV aid earned during the period that the learner was enrolled at the College.

The College and the learner must return funds to Title IV aid programs within forty-five (45) days after the DoD.

The U.S. Department of Education determines the calculation for the amount of funds to be returned to Title IV programs. This calculation differs from the tuition refund calculation as follows:

- Percent of FSA earned equals the number of days learners attended within a payment period, up to and including the last day of attendance, divided by the total number of days in the payment period.
- A learner who remains enrolled for more than 60% of consecutive days in the payment period is considered to have earned 100% of the Title IV funds disbursed for that period. Therefore, no funds will be returned by the College to Title IV.
- If a learner attends less than 60% of consecutive days in the payment period, the amount of Title IV funds earned is determined based on the calculated percentage of attendance.
- Funds to be returned equal Title IV funds disbursed minus the FSA earned.

The learner will be responsible to pay the College any remaining balance initially paid by the Title IV funds. The learner may be required to return funds received as pass-through payments to FSA programs. Any balances owed to the College by the learner must be repaid within thirty (30) days of withdrawal.

## POST-WITHDRAWAL DISBURSEMENT

Learners (or parents of such learners, for Direct PLUS Loan funds) who have earned more FSA than had been disbursed at the time of withdrawal will be eligible for a post-withdrawal disbursement. The Government Funding Processor will notify the learner within thirty (30) days of the date of withdrawal determination if post-withdrawal Title IV funds are available. The learner will have fourteen (14) days to respond to the notice. At its discretion, the College will decide whether to allow a post-withdrawal disbursement for a learner who fails to respond within the required timeframe.

Once the learner or parent accepts the post-withdrawal disbursement, the College must disburse the loan funds to the learner's account within 180 days from the date of withdrawal determination.

## REFUND APPEAL PROCESS

If learners who have been withdrawn from the College and/or their parents who received Federal PLUS Loans believe the Refund for Withdrawal or the Return of Title IV Funds calculations are incorrect, an appeal may be made to the College. A written request must be submitted to the College explaining why it should reconsider the information used when the calculation was performed. The College will review the appeal and notify the learner and/or parent of its final decision on the calculation.

## STATE SPECIFIC DISCLOSURES

### Student Tuition Recovery Fund (STRF) – California Learners Only

California Learners Only Amount of STRF Assessment Fee - Effective April 1, 2024:

Each qualifying institution shall collect an assessment zero dollars (\$0.00) per one thousand dollars (\$1,000) of institutional charges, rounded to the nearest thousand dollars, from each student in an educational program who is a California resident or is enrolled in a residency program. For institutional charges of one thousand dollars (\$1,000) or less, the assessment is zero dollars (\$0).

*Note:*

*Authority cited: Sections 94877, 94923 and 94924, Education Code. Reference: Sections 94843, 94911(b), 94923 and 94924, Education Code.*

*Bureau for Private Postsecondary Education (BPPE) - California Code of Regulations Division 7.5 Private Postsecondary Education, Article 2, Code 76120.*

The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition. You are not eligible for

protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, 1747 North Market Blvd., Suite 225, Sacramento, California, 95834, (916) 574-8900 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
2. You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution or were enrolled in an educational program within the 120 day period before the program was discontinued.
3. You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
4. The institution has been ordered to pay a refund by the Bureau but has failed to do so.
5. The institution has failed to pay or reimburse loan proceeds under a federal student loan Program, as required by law or has failed to pay or reimburse proceeds received by the institution that exceeds tuition and other costs.
6. You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
7. You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of noncollection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.



# LEARNER LIFE

<a href="#">General Information</a>
<a href="#">Learner Support Services (LSS)</a>
<a href="#">Learner Code of Conduct</a>
<a href="#">Federal Disclosures</a>

# GENERAL INFORMATION

## LEARNER ORIENTATION

---

The College requires all learners to complete mandatory orientation consisting of online and on-ground components. The mandatory College Readiness Orientation Seminar (CROS) must be completed prior to the start of the first academic semester of enrollment. CROS familiarizes the learner with College policies and procedures, including the Catalog, learners' rights and responsibilities, technology (learning management system, virtual library, academic coaching resources, resource platform [myNightingale], student portal, etc.), safety and emergency procedures, bloodborne pathogens and infection control, and various required disclosures and disclaimers.

All learners must attend a mandatory, real-time New Learner Welcome Forum (NLWF) on the first day of enrollment. The New Learner Welcome Forum is broadcast online and includes several quizzes to capture attendance and participation. Every semester, new learners in a specified geographic area are invited to participate in the New Learner Welcome Forum in person.

For learners transitioning from general education to lower-division nursing core courses, site-specific orientation is scheduled prior to the first day of experiential learning activities at the assigned Supervised On-Ground Field Experiential (SOFE) sites.

## LEARNER KITS

---

Learners will receive a learner supply kit for each of the following experiential learning courses:

- PN 106; PN 125/126; PN 145/146; PN 165
- BSN 206; BSN 225; BSN 246; BSN 266; BSN 346; BSN 366
- ASN 241; ASN 261; ASN 341; ASN 361

If learners are enrolled in any of the above courses at the end of the add/drop period, the kits will be shipped early in the semester and will include the items needed to engage in the intervention skills-based (ISB) experiential learning and complete skills checkoff. The cost of these supplies is built into the program fees for each learner.

Learners will receive their virtual reality (VR) headset with their kits when they begin their first experiential learning course. Learners will receive only one VR headset for the entirety of their program they are enrolled in. Learners are expected to retain all items they receive from the College throughout the program. Learners will be charged at the time of purchase from the vendor when a replacement is needed.

## IDENTIFICATION BADGE

---

Learners are required to wear the College-issued identification badge while at SOFE sites and while completing video ISB pass-offs. Learners must use the link located in the scheduling portal to upload their photos, then purchase their badge and ship it to their homes. It is recommended that learners purchase their badges by Week 2 of their Experiential Learning Activities.

The photograph may include only the learner, who face the camera with eyes open and visible. The photo should be taken against or edited to a solid background, with sufficient lighting for a clear image.

*Note: If the learner's badge is lost or damaged, learners may purchase a new badge using the link found in the scheduling portal.*

## LEARNER ATTIRE

---

All prelicensure learners must obtain a minimum of four (4) sets of College-authorized uniforms before the first experiential learning session. The College-authorized uniform must be worn in all experiential learning settings, including intervention skills recordings and must be neatly laundered and ironed. Untidy clothing will not be permitted at any time. Excessive jewelry and clothing that is provocative or contains obscene messages or images are not permitted.

*Note: Several healthcare agencies at which the College offers experiential learning require a specific uniform while enrolled in certain courses.*

## ACADEMIC COACHING

---

The College offers limited academic coaching services as needed, at no extra charge. Coaching is available through the Writing Center, Math Lab, Technology Center, NCLEX Coaches, Career Services, and the Library. Information and scheduling opportunities as well as on-demand resources are available on the resource platform (myNightingale).

## VOTER REGISTRATION POLICY

---

Under the National Voter Registration Act (NVRA) of 1993, learners may become registered voters. The National Mail Voter Registration Form is available at the [U.S. Election Assistance Commission website](#) (USEAC) and can be used to register to vote in almost all states, except North Dakota, Wyoming, American Samoa, Guam, Puerto Rico, and the U.S. Virgin Islands. Learners residing in the aforementioned states or territories must request a voter registration form from their [state election office](#).

Learners also can register by mail, online, or in-person at their local election offices, the listing for which is available at the [USEAC website](#). If the application is sent by mail, it must be postmarked at least thirty (30) days before the election to be eligible to vote in that election. The application must be submitted online or in person at the County Clerk's Office at least fifteen (15) days before an election for the voter to be eligible to vote in that election.

[Visit U.S. Election Assistance Commission Website](#)

## CONSTITUTION DAY

---

In commemoration of the signing of the United States Constitution on September 17, 1787, President George W. Bush signed a bill into law on December 8, 2004, designating every September 17 as “Constitution Day.” The College observes Constitution Day each year through various programs and activities.

## SUPPLEMENTAL LEARNING RESOURCES

---

The College offers resources to support learning on the resource platform (MyNightingale). Through this platform, learners can access resources which include the Library, Technology Center, Writing Center, Math Lab, NCLEX Coaching, and Career Services. For more information about these resources, learners may contact Learner Resources ([learnerresourceslibrary@nightingale.edu](mailto:learnerresourceslibrary@nightingale.edu)).

### Library

Library resources include online databases, journal and eBook collections, and other resource materials.

### Writing Center

Learners may access the Writing Center for help with reading and writing.

### Technology Center

Learners may access Technology Center for information about the specific requirements of online education as well as the contemporary use of technology.

### Math Lab

Learners may access resources for help with math courses and dosage calculations.

### Career Services

The Career Services Center provides learners with resources for career preparation.

## COMPUTER AND TECHNOLOGY REQUIREMENTS

---

A laptop or desktop with wireless capability and internet access is required for participating in online learning activities and completing course requirements. Although tablets and smartphones may be used, some required learning applications are not compatible with certain devices.

The learning management system smartphone and tablet applications should be used as a “read only” tool to view course resources (announcements, grades, messages, etc.). They should not be used to submit activities (assignments, comments, discussion posts, etc.), as the activity may not be captured. The College does not provide technical support for tablets or smartphones. The minimum requirements for computers are:

### Operating System:

- Windows OS 10 and newer (recommended)
- Mac Mojave OS and above (not recommended)
- 3.0 GHz or faster processor
- 8 GB or more of RAM
- 250 GB or more of free hard drive space

### Browser:

- Google Chrome (latest version)

### Internet Connection:

- High speed connection (DSL, Cable, Fiber Optic)
- For proctored testing, internet speed must be 3.0 Mbps for download and upload
- Internet speed can be checked at: <https://www.speedtest.net/>

### Other:

- Functioning webcam, microphone, and speakers or headset

*Note: Smartphones, tablets, and Chromebooks are not recommended as the main device. Learners may contact the device's vendor or manufacturer for hardware support.*

## CONTACT INFORMATION

---

### Learner Kits & Identification/Badges:

[learnerkits@nightingale.edu](mailto:learnerkits@nightingale.edu)

### Course (SOFÉ) Scheduling Questions, Issues, or Concerns:

[schedulesupport@nightingale.edu](mailto:schedulesupport@nightingale.edu)

### Integrative Practicum (IP) Questions or Concerns:

[ipplacement@nightingale.edu](mailto:ipplacement@nightingale.edu)

### HESI Testing Support and Questions:

[hesisupport@nightingale.edu](mailto:hesisupport@nightingale.edu)

**Credentialing Issues or Concerns That Cannot Be Handled by the Third-party Vendor:**

[credentialsupport@nightingale.edu](mailto:credentialsupport@nightingale.edu)

**IT Issues:**

[support@nightingale.edu](mailto:support@nightingale.edu)

# LEARNER SUPPORT SERVICES (LSS)

## LEARNER SUPPORT SERVICES (LSS)

The Learner Support Services (LSS) function assists learners in their College experience and supports them through any barriers that may arise during their educational journey.

**Learner Support Services provides the following types of advising:**

- Academic and Learner Success Plans
- Navigating the College and its functions
- Study skills and academic resources
- Referral to tutoring services
- Time management and study schedules
- Status and enrollment changes
- Learner Success Series to navigate each stage of a learner's journey
- Navigating life barriers

**LSS also offers referrals to outside resources, including, but not limited to:**

- Learner success: time management, study skills, course load, test anxiety, ADHD
- Housing: rental agencies, housing resources
- Commuter services: local transportation
- Childcare services: childcare centers, day care
- Money management: personal finances, budgeting
- Veterans support services: military/veterans' resources
- Learner accessibility services: disability, equal opportunity
- Counseling and human development resources: mental health services, women's shelters, rehab centers
- LGBTQ+ resources
- Higher Ed Learner Assistance Program

[Learner Ambassadors](#)

[Learner Clubs and Organizations](#)

[Learner Housing](#)

[Health Services/Insurance](#)

[Academic Success Plan](#)

[Non-Discrimination, Equal Opportunity, and Accommodations for Persons with Disabilities](#)

[Employment and Career Support Services](#)

[Commencement Ceremony](#)

[Community Fellowship Program](#)

[Preparation for Licensure](#)

## PREPARATION FOR LICENSURE

- A variety of NCLEX® preparatory activities will be delivered in stages throughout the entire prelicensure academic program.
- Prior to graduation, all learners must successfully complete the prescribed NCLEX® review course.
- All learners must engage with the [NCLEX® Success Coach \(nclexcoaching@nightingale.edu\)](mailto:nclexcoaching@nightingale.edu), provided by the College at no additional cost, prior to applying for licensure and testing.

The Standardized Exit Exam is a predictor of success on the NCLEX® exam and will assist learners in preparation for licensure examination.

### Licensing Exam Reimbursement Policy

Evidence suggests that learners who take the licensing exam as promptly as possible after graduation increase their chances of success. To encourage a timely application and successful outcome of the licensing examination, graduates will be reimbursed for the cost of licensing exam registration when they meet the criteria noted in this policy.

#### Requirements for Reimbursement

1. The graduate must pass the licensing exam, provide proof of passing, and complete the required reimbursement form within 45 days of passing the licensing exam to receive reimbursement for their licensing exam. The reimbursement covers the cost of the



exam fee only and does not include any state-specific fees. Learners may email [nclexcoaching@nightingale.edu](mailto:nclexcoaching@nightingale.edu) to notify NCLEX Success of their successful attempt or to receive more information about reimbursement.

2. Academic transcript clearance is the date when Nursing Education Services clears a learner for graduation. If a learner is engaged in NCLEX Coaching, that date will start when the NCLEX Coach clears the learner, which will be the Academic Clearance date.
3. The graduate must be cleared by NCLEX Success to qualify.
4. The graduate must report their test date to [nclexcoaching@nightingale.edu](mailto:nclexcoaching@nightingale.edu) via their Nightingale College email.

#### **Needs-Based Advance**

1. The graduate must meet financial eligibility criteria as determined by Bursar and Learner Funding.
2. The graduate must be cleared for graduation and cleared by NCLEX Coaching to qualify.
3. The graduate must apply for the needs-based advance by emailing a request to [nclexcoaching@nightingale.edu](mailto:nclexcoaching@nightingale.edu) via their Nightingale College email.
4. Once approval has been granted, the graduate will meet with the Coordinator of NCLEX Success to register for the licensing exam and set the test date.
5. Graduates may apply for the needs-based advance for up to two attempts on the licensing exam.

*Note: Should the graduate choose to change the location of the scheduled licensing examination, any change in registration fees will remain the responsibility of the graduate. The College will not reimburse this fee.*

#### **Process**

If graduates do not follow and complete the reimbursement policy process, they will not be eligible for reimbursement.

1. Upon receiving confirmation from the graduate that they have passed the licensing exam, NCLEX Success will process the graduate's electronic signature for reimbursement according to the policy above.
2. NCLEX Success will confirm the graduate's licensure status by reviewing official test results submitted by graduates using their electronic signature that will be sent through the graduate's Nightingale College email address. The graduate will then send their electronic signature, which will be submitted to Accounts Payable for reimbursement.
3. Accounts Payable will complete the reimbursement process within fourteen (14) business days of receipt of the completed and signed form, assuming no errors or incomplete information.

## **LEARNER AMBASSADORS**

Learner Ambassadors advocate for their fellow learners, embody the College mission, vision, and values, and encourage involvement across the learner community. Calls for applications are announced during the last month of the semester. New ambassadors are selected through an application process and are interviewed by current Learner Ambassadors and faculty/staff advisors before selection. Ambassadors are expected to maintain a minimum 2.0 grade point average. They meet regularly to discuss matters of learner interests and needs, plan learner events, and participate on the academic program Advisory Board.

For any questions about the position, learners may contact the Learner Ambassador advisor at [learnerinvolvement@nightingale.edu](mailto:learnerinvolvement@nightingale.edu).

## **LEARNER CLUBS AND ORGANIZATIONS**

The College sponsors academic and representative organizations as listed below. All formal organizations must be approved by the College and must align with the College mission, vision, and values. The College Marketing Function must approve the use of College logomark, emblems, insignia, or mottos. The College Clubs and Organizations coordinator can be contacted at [learnerinvolvement@nightingale.edu](mailto:learnerinvolvement@nightingale.edu).

#### **Sigma Theta Tau International Honors Society of Nursing ([www.sigmanursing.org](http://www.sigmanursing.org))**

Sigma Theta Tau is an international honors society with a mission to develop leadership in nursing and transform healthcare throughout the world. Eligibility for membership requires:

1. Completion of a minimum of fifty percent of a Bachelor of Science of Nursing Program.
2. 3.7 cumulative grade point average (CGPA) within the above mentioned program;
3. In the top 35% of the cohort, based on CGPA.
4. Eligibility for Sigma Theta Tau is evaluated separately for graduate programs. Learners in graduate programs are eligible for membership if they have achieved excellence according to the standards approved by the society, including a 3.5 GPA or higher and completion of at least 1/4 of the program of study, as measured by semester hours.

Additional requirements may be established by the Alpha Beta Xi chapter of Sigma Theta Tau International. To learn more about Sigma Theta Tau, learners should contact the club's advisors at [sigma@nightingale.edu](mailto:sigma@nightingale.edu).

To learn more about Sigma Theta Tau, learners should contact the club's advisors at [sigma@nightingale.edu](mailto:sigma@nightingale.edu).

#### **National Student Nurses' Association ([www.nsna.org](http://www.nsna.org))**

The National Student Nurses' Association (NSNA) is a national organization focused on bringing nursing students together and promoting the highest ethical standards in nursing.

To join NSNA, learners should contact the club's advisor at [ncsna@nightingale.edu](mailto:ncsna@nightingale.edu). NSNA charges a nominal membership fee, as outlined on the NSNA website.

## **LEARNER HOUSING**

The College does not offer learner housing.

## HEALTH SERVICES/INSURANCE

---

Health services are not available at the College. Learners are encouraged to carry personal health insurance as health insurance is necessary to be credentialed for experiential learning. Learners may refer to the [Nursing Education Services- Health Insurance](#) section of this Catalog.

Learners who cannot meet this requirement may not be allowed to attend some direct focused client care experiential learning sessions, which may impede progress in a prelicensure academic program. Learners are covered under the College's liability insurance policy while at a SOFE site.

## ACADEMIC SUCCESS PLAN

---

The College is focused on the academic success of each learner. Learners should initially address academic concerns with individual course instructors. In addition, the College has implemented the Academic Success Plan to promote the academic and professional success of its learners. Faculty and strategists are responsible for administering the relevant portions of the Academic Success Plan while inviting the learner to participate in the formulation of the individualized Plan.

**The Academic Success Plan is designed to:**

- Prepare learners and graduates to successfully practice as registered nurses with confidence, competence, and compassion.
- Identify learners who would benefit from instructional intervention to complete coursework successfully.
- Provide support and strategies to aid learners' success.
- Prepare learners in prelicensure programs for passing the NCLEX-RN® and achieving professional licensure and success.
- Increase learners' success in meeting the program-level learner outcomes.
- Promote a culture of caring to provide holistic, compassionate, and culturally competent care.

## NON-DISCRIMINATION, EQUAL OPPORTUNITY, AND ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

---

The College is committed to all principles of equal opportunity and non-discrimination in education and employment of its learners, faculty, staff, and any applicants for admission or employment. The College and its collaborators will not discriminate against any learner or collaborator, present or future, on the basis of race, color, sex, gender identity, sexual orientation, religion, age, veteran status, marital status, or ethnic background. These policies are aligned with the Civil Rights Act of 1964 related to Executive Order 11246 and 11357, Title IV of the Education Amendments Act of 1972, Section 402 of the Vietnam Era Veterans' Readjustment Assistance Act of 1974, and state civil laws.

The College adheres to these principles in its admissions, learner funding, scholarships, and career support functions as well as all other learner-related services and educational programs.

In support of Sections 503/504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, the College is committed to providing reasonable accommodations to learners with disabilities. The College and SOFE facilities are accessible for persons with disabilities. Notwithstanding the foregoing, all learners are required to achieve all stated learning outcomes and to have the physical and mental abilities necessary to perform assignments successfully and meet the objectives of the academic program. To request an accommodation, the learner must submit a written request and to provide documentation from a healthcare practitioner detailing the specifics of the accommodation requested to [504coordinator@nightingale.edu](mailto:504coordinator@nightingale.edu). The learner will be notified in writing regarding any reasonable accommodation decision. The details of the request will be kept confidential.

The Office of the College President is responsible for assuring compliance with all non-discrimination, equal opportunity, and reasonable accommodation policies. Grievances alleging violations of these policies should be submitted in writing to the Office of the College President. The learner will receive a written response within ten (10) business days from the receipt of the grievance.

## EMPLOYMENT AND CAREER SUPPORT SERVICES

---

Graduates of the prelicensure nursing programs are eligible to apply for licensure and, if approved, to take the licensing exam. All candidates for RN licensure must pass the NCLEX-RN® exam and meet all other requirements, as specified by the specific state board of nursing, to be licensed and to practice as a registered nurse. Learners who intend to apply for licensure outside the states where the College operates its Supervised On-Ground Field Experiences (SOFE) areas must verify with the corresponding state board of nursing to ensure that initial licensure will be possible in the desired state.

Learners may be able to first become licensed in a state where the College operates its SOFE sites and then endorse the license into another state. Learners should research the licensure and testing requirements on the respective state board of nursing website.

*Note: The College publishes a list of states in which the College has not determined its graduates' licensure eligibility.*

Information about salaries, career advancement, and employment mobility can be found in resources such as the U.S. Department of Labor, Bureau of Labor Statistics, Occupational Outlook Handbook, available at [www.bls.gov](http://www.bls.gov)

Completion of an academic program does not guarantee licensure or employment; however, the College provides licensure exam preparation coaching, career support services, and placement assistance without additional charges.

### Certified Nursing Assistant (CNA) Training Waiver

Certain states allow learners who have completed the first academic semester of a prelicensure nursing program to apply for CNA certification. For more information, see the [Certified Nursing Assistant \(CNA\) Training Waiver Catalog Insert](#).

### License Practical Nurse (LPN) Licensure by Equivalency

In exceptional circumstances, learners who successfully complete the BSN 346 course in the Bachelor of Science in Nursing (BSN) Program may apply for an LPN licensure by equivalency in Utah. To qualify for the equivalency waiver, the learner must be a Utah resident, must complete mandatory career counseling, as well as request, pay for, and pass the HESI RN Specialty: PN – BSN Mobility exam with a minimum HESI score of 900. Learners may have up to two (2) attempts to pass the exam.

Upon successfully passing the exam and completing the counseling, the learner may request official transcripts to be submitted to the corresponding state licensing authority to begin the application process, which includes taking the NCLEX-PN exam. Learners are expected to complete the academic program at the College upon being licensed as an LPN. For inquiries, learners should contact NCLEX Coaching at [nclexcoaching@nightingale.edu](mailto:nclexcoaching@nightingale.edu).

Notes: Learners are responsible for obtaining LPN licensure equivalency process and eligibility information directly from the corresponding state board of nursing. LPN licenses obtained by equivalency may not be endorsable into any other U.S. state or jurisdiction. Learners will be required to sign a statement in which they commit to completing the remainder of their academic program.

## **COMMENCEMENT CEREMONY**

---

The College holds a commencement ceremony within five (5) calendar weeks after the completion of each learner cohort's course of study. Commencement ceremony dates are listed in the [Academic Calendar](#) section of this Catalog and are non-negotiable. Graduates will receive a complimentary Nightingale College pin, a diploma cover, a nursing lamp, and honor cords as awarded. Inclusion in the commencement ceremony does not imply official graduation from the College.

Graduation is the completion of all degree requirements as recorded on the official transcript. Commencement is defined as the voluntary ceremony that celebrates the completion of a degree program. Learners are invited to participate in the ceremony upon satisfactory completion of all graduation requirements. Learners may be allowed to participate in the ceremony prior to completing all graduation requirements; however, degrees will not be conferred, nor official transcripts or diplomas issued, until all graduation requirements are met.

## **COMMUNITY FELLOWSHIP AWARD**

---

The Community Fellow designation is bestowed upon qualified graduates who actively contribute to and support their local communities through volunteer service. To qualify, learners must complete a minimum of twelve (12) volunteer hours in charitable healthcare and/or humanitarian aid service. Community Fellowship hours should not include any kind of direct patient care and do not constitute formal supervised clinical experiences. General community service hours will not be accepted.

For more information and to request an application and tracking forms, learners may contact [graduation@nightingale.edu](mailto:graduation@nightingale.edu) ([graduation@nightingale.edu](mailto:graduation@nightingale.edu)). Community Fellows are recognized during commencement ceremonies.

# LEARNER CODE OF CONDUCT

## LEARNER CODE OF CONDUCT

The College provides an educational environment designed to facilitate learning and academic and professional growth. Learners are coached in appropriate academic and professional role disposition throughout their enrollment at the College. Learners must abide by the published Learner Code of Conduct at all times.

The Learner Code of Conduct is designed to ensure that learners and collaborators have a clear and defined understanding of the rights and responsibilities afforded to a learner actively engaged with the College for the purpose of fulfilling the requirements for degree completion. Information on the Code of Conduct is disseminated through the College Catalog and provided to every learner through the learning management system (LMS) at the beginning of each semester.

Updates and clarification are disseminated through official means of communication for the College. Course syllabi and curricula may address minor violations of the Learner Code of Conduct and the Academic Integrity Policy but may not supersede this policy for violations whose impacts extend beyond the individual learner. For example, the syllabus may address immediate consequences for plagiarism, on-site expectations for experiential learning activities, etc. but those guidelines do not supersede the College's Code of Conduct policies.

Any action by a learner, including, but not limited to, intimidation, discrimination, harassment, or retaliation, which infringes upon another learner's rights as outlined in this policy, or interferes with the normal business of the College, is strictly prohibited and will be handled according to the appropriate procedures as outlined below.

<a href="#">Learner Rights</a>
<a href="#">Learner Responsibilities</a>
<a href="#">Professional Disposition and Lawful Conduct</a>
<a href="#">Academic Integrity</a>
<a href="#">Process For Dispositional Action</a>
<a href="#">Grievance Policy</a>

## LEARNER RIGHTS

All learners in Active status with the College are afforded the following rights:

1. An environment, to the extent influenced by the College, conducive to learning;
2. Reasonable notice of issues related to attendance, grading, compliance for experiential learning activities, completion standards, and expectations;
3. Due process in any proceeding regarding allegations of violations of the Learner Code of Conduct, the [Academic Integrity Policy](#), or other College and/or course standards; Due Process at the College includes:
  - Written notice of the alleged violation;
  - An opportunity for the learner to present their perspective and any supporting evidence;
  - Consideration of relevant information and evidence by an impartial College representative or formal committee;
  - Written notice of decision and any associated corrective action.
4. Freedom from illegal biases, including any discrimination against protected classes and any form of harassment;
5. Confidentiality as provided by [FERPA](#);
6. Reasonable access to programs and information, including but not limited to, the Americans with Disabilities Act.

## LEARNER RESPONSIBILITIES

With the rights outlined above come responsibilities to the larger community, including other learners, faculty, staff, healthcare partners, and patients. Also included is any and all conduct that disrupts the normal business of the College or the College's relationship with healthcare partners. These responsibilities can be summarized by the Golden Rule: Do to others as you would have them do to you. They include but are not limited to:

1. Adherence to federal, state, and local laws, as well as the rules established by healthcare partners for experiential learning activities;
2. Conduct conducive to learning, including non-interference with facilitation of instruction; completion of assigned work and exams with strict adherence to the [Academic Integrity Policy](#) and course syllabi, including representing oneself and work with integrity when submitting assignments or taking exams;
3. Use of College property and resources in a manner befitting a representative of the College, and not for personal gain or profit;
4. Civility and professionalism in all interactions, including online and in-person settings, with other learners, faculty, staff, experiential learning partners, and patients;

5. The following conduct is expressly prohibited:

- Harassment of any kind, either in person or in virtual settings;
- Misuse of campus technology, including:
  - any use which disrupts network or system use by others;
  - use for advertising, client-building, lobbying, or financial gain;
  - file sharing of any kind, particularly in violation of copyright laws;
  - distributing harassing or disparaging statements that incite violence or are based on protected classes;
  - knowingly spreading computer viruses;
  - accessing protected records or files without permission.

## PROFESSIONAL DISPOSITION AND LAWFUL CONDUCT

---

All past, present, or future unlawful or unprofessional conduct may result in a learner's ineligibility for certifications, licensure, or employment.

### Harassment and Discrimination

The College does not tolerate harassment of any type. Harassment is defined as any conduct (physical, psychological, verbal, written, or electronic) that occurs in any physical or digital college learning environment, including on an experiential learning site, with the effect or intent of interfering with an individual's or group's educational or work performance.

Unwanted comments or other advances of a sexual nature directed toward any faculty, staff, SOFE site employee, other learners, or patients will not be tolerated. Sexual harassment includes but is not limited to gender harassment, seductive behavior, sexual bribery, sexual coercion, and sexual imposition or innuendo.

Those who believe they are a victim of harassment should:

1. Keep a record of the events, including dates, times, places, names of persons involved, and witnesses.
2. Report the incident immediately to an instructor or the designated academic program manager.

All reports of harassment should be filed under [Title IX](#) processes and will be promptly investigated. The College will abide by all confidentiality requirements as permitted by law and may not disclose any corrective action taken.

### Drug and Alcohol-Free Environment

The College does not condone learners' use of alcohol, illegal drugs, or controlled substances, as they can diminish learning, impair judgment, and compromise safety.

The following rules and standards of conduct apply to learners either at SOFE sites or during any off-site College-related activities:

- Possession or use of alcohol, an illegal or controlled substance, or being under the influence of alcohol or an illegal or controlled substance while involved in College-related activities is prohibited.
- Distribution, sale, purchase, or solicitation for the distribution, sale, or purchase, of an illegal or controlled substance or illegally obtained prescription medications while involved in College-related activities is prohibited.

Violation of these rules and standards of conduct will result in immediate withdrawal from the College. The College also may bring the matter to the attention of the appropriate law enforcement authorities. The College requires mandatory drug testing for all new prelicensure learners and reserves the right to randomly drug test any learner at any time.

A learner's conviction on a charge of an illegal sale or possession of a controlled substance or illegal drugs while not involved in College-related activities will result in withdrawal from the College.

Learners may not use prescription or over-the-counter drugs that may impair their ability to safely and effectively perform didactic or experiential learning activities or affect the safety or well-being of others. In cases when legal use of prescription or over-the-counter drugs may affect the learner's performance, the learner must voluntarily withdraw from the College.

### Experiential Learning Conduct

Learners are expected to maintain a professional level of conduct within their experiential learning practice and adhere to the highest level of everyday ethical comportment. Additional responsibilities of experiential learning conduct also may be found within individual course syllabi.

#### Breaks, Food, and Drinks

During experiential learning, food and drinks may only be consumed on breaks in designated areas. Learners may not leave the experiential learning sites during breaks.

#### Tobacco, Cigarettes, Vapes

Tobacco, electronic cigarettes, vapes, smoking, etc. are not permitted within twenty-five (25) feet of any SOFE site entrance, exit, or window. Those who smoke or vape should consider the possible residual odor that may adversely affect others, including patients. Smoking, including use of electronic cigarettes, vapes, and chewing tobacco are not permitted during experiential learning.

#### Professional Telecommunications

Learners should identify that all telecommunication meetings or calls should be viewed as professional settings and learners should comport themselves to their highest standard of conduct. When using video conferencing technology, learners must maintain dress and grooming standards as outlined within the Learner Attire section of the Catalog.



Learners' mobile phones may not be used for making or receiving calls, texts, direct messages, etc. while engaged in experiential learning activities or during exams. If it is necessary to make an emergency communication while at a DFC facility, learners should get permission from their DFC faculty and go outside of the facility to use the phone.

## ACADEMIC INTEGRITY

---

Integrity is the cornerstone of all academic and professional endeavors. Learners are expected to conduct themselves with utmost honesty and integrity while enrolled at the College. Although there are numerous guidelines related to academic integrity, the following are the basic standards. Any violation of these standards is considered academic dishonesty and consequences may include, but are not limited to, a failing grade for an assignment, a failing grade in a course, academic probation, or withdrawal from the academic program.

### Copyright Guidelines

A copyright is a property right attached to an original work of art or literature. It grants the author or creator exclusive rights to reproduce, distribute, adapt, perform, or display the protected work. Other than someone to whom the author/creator has extended all or part of these rights, no one may use, copy, distribute, or alter the work. Unauthorized use of the material is prohibited by law and carries both civil and criminal penalties.

### Copyright law covers seven (7) broad categories:

1. Literary works – both fiction and non-fiction, including books, periodicals, articles, manuscripts, computer programs, manuals, phonographic records, film, audiotapes, and computer disks.
2. Musical works – and accompanying words – songs, operas, and musical plays.
3. Dramatic works – including music, plays and dramatic readings.
4. Pantomimed and choreographed works.
5. Pictorial, graphics, and sculptural works – final and applied arts, photographs, prints and art reproductions, maps, globes, charts, technical drawings, diagrams, and models.
6. Motion pictures and audiovisual works – slide/tape multimedia presentations, filmstrips, films and videos.
7. Sound recordings and records – tapes, cassettes, and computer disks.

### A copyrighted work may be used or copied under certain conditions:

- Public domain – work belonging to the public as a whole, such as government documents and works, works with expired copyright or no existing protection, and works published over ninety-five (95) years ago.
- Permission – prior approval for the proposed use by the copyright owner.
- Legal exception – use constitutes an exemption to copyright protection – for example, a parody.
- Fair use – use for educational purposes, consistent with certain restrictions.

### Copyright law provides four (4) standards for determination of the fair use exemption:

1. Purpose of use: Copying and using selected parts of copyrighted works for specific educational purposes qualifies as fair use, especially if the copies are made spontaneously, are used temporarily, and are not part of an anthology.
2. Nature of the work: When copying paragraphs from a copyrighted source, fair use easily applies. For copying a chapter, fair use may be questionable.
3. Proportion/extent of the material used: Duplicating excerpts that are short in relation to the entire copyrighted work or segments that do not reflect the “essence” of the work is usually considered fair use.
4. Effect on marketability: If there will be no reduction in sales because of copying or distribution, the fair use exemption is likely to apply. This is the most important of the test for fair use.

### Fair Use and Learner Responsibility

Without regard to or knowledge of copyright restrictions, sometimes duplicate or distribute materials illegally or load software without a license. Such acts, seemingly convenient and unnoticeable, are, in fact, violations of copyright laws and are prohibited.

The College does not tolerate violations of copyright law and will take action against any offenders. Learners found in violation of copyright law may be withdrawn from the College.

Learners should refer to the policy or seek assistance from faculty or staff regarding the use of copyrighted materials.

### Dishonesty

Learners must not deliberately attempt to falsify, fabricate, or otherwise claim credit for the work or effort of another person or use unauthorized materials in any course, laboratory, or other academic exercise or function.

### Cheating

Learners must not engage in any of the following activities:

- Using verbal, written, visual, or other forms of aids intended to give or receive improper assistance with academic work or evaluations.
- Copying another's assignments and submitting as one's own.
- Using unauthorized materials (texts, notes, calculators, etc.).
- Taking an exam or completing work for another learner.
- Having someone else take an exam or complete work for the learner.
- Obtaining and/or using an upcoming exam ahead of the scheduled test time.
- Violating any other test-taking procedures.
- Misrepresentation

**Learners must not engage in any of the following activities:**

- Misrepresenting didactic or experiential learning attendance.
- Falsifying academic or work credentials and experience.
- Submitting someone else's work or work produced by artificial intelligence as one's own.
- Using the unedited work originally submitted for one course to satisfy the requirements in another course without prior consent of the instructor.
- Forging or using another's signature.
- Altering or destroying academic records and documents.
- Falsifying research data and experimental or physical results.
- Falsifying medical information or records that are used for obtaining credentialing which allows the learner to attend DFCs or IPs (preceptorships) at partner facilities.

## **Plagiarism**

Learners must not deliberately use material originated from another person's ideas, work, evidence, or words and present them as their own original work, including copying text from websites, textbooks, journals, or any other published materials, without proper acknowledgment.

Under exceptional circumstances, learners may utilize and cite portions of their previously published works or unpublished works (any work that is submitted for publication but has not been published yet, including theses and dissertations). In these rare cases, prior approval with the course instructor is needed. Previous assignments submitted for coursework completion do not count as published/unpublished works and require prior approval of the course instructor to be included in subsequent work being turned in.

## **Self-Plagiarism**

When repeating a course, learners may resubmit coursework completed during a prior attempt of the same course. Resubmitted coursework will not be flagged for self-plagiarism; however, there is no guarantee that the resubmitted coursework will earn the same grades awarded previously.

Learners may not resubmit assignments from one course to another course. If work from an assignment from one course is submitted for an assignment in another course, it will be flagged for self-plagiarism.

## **Use of Artificial Intelligence (AI)**

It is expected that learners will adhere to generally accepted standards of academic honesty, including, but not limited to, refraining from cheating, plagiarizing, misrepresenting one's work, and/or inappropriately collaborating as defined above. This includes the use of generative AI tools without citation, documentation, or authorization. Learners will also be expected to adhere to the prescribed professional and ethical standards of the nursing profession. Any learner who engages in academic dishonesty or who violates the professional and ethical standards for the nursing profession may be subject to corrective action as per the Code of Conduct. Learners should refer to the course syllabus for more information on the use of AI in individual courses.

## **Other Violations**

Additional examples of academic dishonesty include but are not limited to:

- Removal, without prior permission, of any materials, supplies, or equipment from the College or a SOFE site;
- Submission of Nightingale College course content (including, but not limited to, tests, study materials, assignments, and essays) to third-party websites;
- Production of copies of course materials without approval from the instructor;
- Use of any type of recording devices to capture learning activities or academic evaluations in distance or on-ground learning environments without authorization; and
- Violation of any faculty instruction or College policies.

# **PROCESS FOR DISPOSITIONAL ACTION**

This section describes the process for dispositional action when a learner violates the principles, standards, or rules in this Catalog. Conduct that violates any part of the Code of Conduct may constitute a valid reason for College officials to apply corrective actions as outlined in this Catalog. Alleged violations of the Learner Code of Conduct, including dispositional and academic violations, are overseen by College Academic Leadership and monitored by the College Administrative Management.

## **Filing and Investigation of Learner Code of Conduct Violations**

The process for dispositional action is outlined below and applies to all Code of Conduct violations. All alleged violations must be submitted in writing, using the form provided in the Learning Management System, by a learner, strategist, faculty, staff member, experiential learning faculty member, or clinical agency personnel, hereafter referred to as "complainant," to the College Administrative Management, who will document the submission and forward the information to the appropriate designee for review, categorization, and level assignment.

Each violation will be categorized as either a dispositional or academic concern, assign a violation level. Faculty and/or staff will notify the affected learner, hereafter referred to as "respondent," of next steps, if applicable.

*Note: The Assistant Vice President of Learner Experience or an appointed designee has the professional discretion to either escalate or de-escalate an incident based on the nature of the incident and the severity and/or frequency of the occurrence.*

## **Learner Code of Conduct Violation Levels**

Each of the levels below will be documented by the faculty, staff, or committee designee, as appropriate by level, to ensure effective monitoring and appropriate escalation. Potential corrective actions may be found in the Corrective Actions section below.

### **Level 0**

A first-time alleged violation of one (1) or more of the standards in the [Learner Code of Conduct](#) will be considered from a developmental point of view. A developmental approach means that the College recognizes that learners may lack all the necessary skills or knowledge to perform at the level needed for a formal academic and professional setting. To provide learners an opportunity to gain the skills they need, relevant faculty or staff members will provide correction, training, and resources to the respondent.

*Note on Professional Disposition: A violation of the policy that does not infringe on the health and safety, or safe and equitable learning or healthcare environment of clients, faculty, or other learners, will be considered an opportunity for developmental support.*

*Note on Academic Integrity: Any form of academic integrity violation that involves a final exam, a senior's project, HESI exams, use of a ghostwriter, cheating websites or software, submission of another individual's work, etc. is not eligible for consideration as a Level 0 and will be escalated to a minimum of Level 2.*

### **Level 1**

A repeat alleged violation, depending on severity, will result in either corrective action(s) as determined at the discretion of the relevant faculty or staff member or recommendation for escalation to a Level 2 or Level 3 through appropriate documentation and consultation through the Assistant Vice President, Learner Experience or designee.

*Note on Professional Disposition: Learners who have been appropriately made aware of a violation of the professional conduct policy during a Level 0 developmental discussion will be further coached for developmental support but also may receive appropriate corrective actions.*

*Note on Academic Integrity: Learners will be provided with additional resources to increase their skills. Any form of academic integrity violation that involves a final exam, a senior's project, HESI exams, use of a ghostwriter, cheating websites or software, submission of another individual's work, etc. are not eligible for consideration as a Level 1 and will be escalated to a minimum of Level 2.*

### **Level 2**

Multiple violations constituting a pattern of repeat violations, or an academic violation escalated as noted above, will result in escalation to a Conduct Committee. The assigned manager will form a Conduct Committee, comprised of staff members specifically trained in learner conduct. The Conduct Committee will review any evidence brought by either the complainants or the respondents.

*Note on Professional Conduct and Academic Integrity: Repeated violations in either professional conduct, or academic integrity, or egregious academic violations will be escalated and supported through both corrective action and developmental support.*

### **Level 3**

An egregious act, a series of repeated violations that show an ongoing pattern of behavior involving other learners or graduates, or violations that may cause reputational or operational harm to the College or its partners, are Level 3 violations. If the respondent is alleged to have committed one of the more egregious violations, involved other learners or graduates, or engaged in unlawful activity, the assigned manager or designee will form a Conduct Committee to examine available information and evidence from involved parties, determine responsibility for the alleged violation, and assign corrective action(s) as appropriate. Unlawful activity will be reported to the proper authorities, and any legal consequences resulting from the incident will be considered in the corrective action determination.

*Note on Professional Conduct: Egregious conduct violations endanger the learner, others, or relationships with College partners and will be escalated to a Level 3 incident. Examples of egregious violations of Professional Conduct include, but are not limited to:*

- *Misrepresentation or falsification of information.*
- *Physical or verbal abuse of patients or other persons.*
- *Criminal misconduct.*
- *Violations of patient confidentiality and/or HIPAA.*
- *Abuse or misuse of personal property of others.*
- *Patient neglect or abandonment.*
- *Weapons.*
- *Drug and alcohol use contrary to policy.*
- *Harassment or discrimination in violation of Title IX.*
- *Threats or abuse.*
- *Indecent action.*

*Note on Academic Integrity: A Level 3 Academic Integrity violation is an egregious act, or series of actions, that shows an ongoing pattern of conduct violations involving other learners or graduates, ranging from consistent, willful, and repeated plagiarism and misrepresentation, to incidents that threaten assessment integrity.*

### **Dispositional Communications Process Timeline**

The College will respond to incidents within ten (10) business days from submission to determine the appropriate corrective action(s).

If a Conduct Committee is involved, the respondent will receive written communication summoning the respondent to appear before the Committee on a specified date and time, which may be negotiated based on availability. The meeting will provide the opportunity to respond to the complaint of the alleged violation and to present information supporting the respondent's perspective.

The Committee will give the respondent at least ten (10) business days after receipt of written notice of the alleged violation to prepare for the meeting. Receipt of written notice is considered the date the electronic communication is sent. The meeting may include individuals identified by either party as having information related to the alleged misconduct. Character witnesses are not considered individuals who have information related to the allegation and will not be interviewed. The Committee will make a decision and notify the respondent



within five (5) business days of the meeting regarding responsibility for the alleged violation and will disclose the determination of any consequent corrective action(s) in a Finding Letter.

Should a learner consider an appeal to a determination of corrective action to be warranted, the learner must follow the guidelines listed in the section for [Filing an Appeal](#) and file the appeal within five (5) business days of receipt of the Finding Letter. In cases where the AVP of Learner Experience makes the decision to escalate and is recused, an appointed designee will consider appeals and convene the Appeal Committee.

## Corrective Actions

Corrective actions may include but are not limited to one or more of the following, and corrective actions at the various levels may utilize options from lower levels, but not higher levels:

### Levels 0-1

- Dispositional Waiver: No corrective action is taken against the learner.
- Warning: A detailed written statement of violation is issued to the learner specifying further action should the violation recur.
- Learner Success Plan: Successful completion of a training course addressing ethics and appropriate learner conduct. (Failure to successfully complete this training will result in the assignment of another action.)
- Redo Assignment: The learner may receive the opportunity to reperform the required task with a potential point reduction attached.

### Level 2

- Academic Failure: The learner may receive a failing grade for an assignment or course.
- Restitution: Reimbursement for damage to or misappropriation of property. This restitution may take the form of appropriate service or other compensation.

### Level 3

- Withdrawal: Withdrawal from a course.
- Suspension: The learner is withdrawn from all courses, but the learner may return the following academic semester. The learner will receive "WF" grades in all courses for that academic semester.
- Expulsion: The learner is withdrawn from all courses and is permanently suspended from the College. The learner will receive "WF" grades in all courses for that academic semester.

## Filing an Appeal

Appeals to the Conduct Committee determinations must be made in writing within five (5) business days of notification of the outcome of the investigation. Appeals are considered by an Appeals Committee comprised of qualified individuals who were not members of the preceding Conduct Committee.

All appeals must include at least one of following to be considered:

- New evidence not previously considered.
- Newly discovered investigational errors.
- Identification of substantial procedural errors.
- Evidence of improper bias that influenced the investigation outcomes or Committee determinations.
- Consequence is excessive or unduly assigned given the severity of the incident.

A request for an appeal must be submitted via a form that is emailed to the learner in the [Code of Conduct](#) determination letter. The appeal must be submitted within five (5) business days from receipt of the determination. An appeals committee made up of three (3) directors will conduct a thorough review and render a written final determination within three to five (3-5) business days. The determination will be emailed to the learner. The final decision may no longer be appealed within the College.

## GRIEVANCE POLICY

Learners are encouraged to resolve disputes informally with the relevant party with a direct conversation, email, or other form of communication. If this step is completed and the issue remains unresolved, a grievance may be filed. A grievance is a claim raised by a learner that a policy was unfairly applied.

[View Grievance Policy](#)

### Filing a Grievance

Grievances are submitted via an online form found on the learning management system (LMS). Once received, a designated investigator from Nursing Education, General Education, or another function will investigate the grievance. Then, the Grievance Committee, comprised of managers from Nursing Education, General Education, and other functions, will meet and make a determination on the grievance. The grievance determination will be sent to the learner via email within ten (10) business days.

[File Grievance Form](#)

### Filing an Appeal

Grievance determinations may be appealed for review if one of the following conditions is true: (1) the learner has new information that was undiscovered or unknown in the original grievance; (2) substantial procedural or investigative error(s) were present; or (3) improper bias influenced the investigation outcome.

A request for an appeal must be submitted via a form that is emailed to the learner in the grievance determination. The appeal must be submitted within three (3) business days from receipt of the determination. An appeals committee made up of three (3) directors will

conduct a thorough review and render a written final determination within three to five (3-5) business days. The determination will be emailed to the learner. The final decision may no longer be appealed within the College.

The College makes every reasonable effort to resolve grievances promptly. The learner may file a complaint with the corresponding state higher education authority at any time during the grievance process. As a last resort, a learner who feels that the concern has not been resolved through the grievance process may submit the concern, in writing, to the College's accrediting and approval agencies whose contact information is provided in the [Approval, Affiliations, Accreditation](#) section of this Catalog. The decision of the Appeals Committee is final and may not be appealed within the College.

### **Exception Request Policy**

Exception Requests may be submitted by learners who believe that their extenuating or unpredictable circumstance should excuse them from the enforcement of a policy within two weeks of the inciting incident or relevant assignment deadline. Examples of extenuating or unpredictable circumstances include, but are not limited to, documented:

- Death of an immediate family member or close relative;
- Debilitating illness, medical condition, accident, or injury.

Learners submitting Exception Requests are required to provide evidence of the extenuating or unpredictable circumstance and explain how it will negatively impact their program progression or completion.

Exception Requests are submitted via an [online form](#). Once received, the Exception Request will be reviewed to determine if the extenuating or unpredictable circumstances warrant the granting of the request.

The learner will receive a determination via email within ten (10) business days.

Exception request determinations are considered final and not eligible for appeal.

### **Academic Remedies**

*(Information in this section has been changed. Please view the [Catalog Errata and Addenda](#) for more info)*

When a learner is in jeopardy of failing a course, the Academic Success Plan will be initiated. Learners may refer to the [Academic Success Plan](#) section of this Catalog.

At the discretion of faculty and the designated academic manager, learners may be counseled and placed on academic probation when other performance criteria are not met, even when the learner is meeting Satisfactory Academic Progress (SAP). For more information, learners may refer to the [SAP](#) section of this Catalog.

Learners may participate in advising with the assigned Learner Support Services (LSS) strategist but must meet predetermined terms of probation for the duration of the probationary period. Once the stated terms are met, the probation may be lifted. If the terms are not met, the learner may fail the course and/or be withdrawn from the College.

### **Adjudication**

In academic matters, the decision of the program director is considered final. The decision issued by the program director may not be appealed further. Neither the Office of the College President nor any of the College's officers are authorized to override faculty's academic decisions unless violations of the College's non-discrimination policies have occurred.

# FEDERAL DISCLOSURES

## FEDERAL DISCLOSURES

[Family Education Rights and Privacy Act \(FERPA\)](#)

[Safety and Security Information](#)

[Title IX](#)

## FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA)

The Family Education Rights and Privacy Act of 1974 (FERPA), is a federal law that protects the privacy of learner education records. Learners have specific, protected rights pertaining to the release of such records, and FERPA requires that institutions adhere strictly to these guidelines.

Under FERPA, learners have the right to know about the purpose, content, and location of information kept as part of their educational records. They also have the right to expect that information in their educational records will be kept confidential unless they permit the College to disclose such information.

Educational records are defined as records that directly relate to a learner and are maintained by an educational agency or institution or by a third party acting on behalf of that institution. Such records may include written documents (including advising folders), computer media, video or audio tapes, CDs, film, photographs, or any other record that contains personally identifiable information that is directly related to the learner such as learner files, learner system databases, and learner projects.

Records not considered educational records under FERPA are private notes of individual staff or faculty (not kept in advising folders), police records, medical records, statistical data compilations that contain no personally identifiable information, and administrative records kept exclusively by the maker of the records that are not accessible or revealed to anyone else.

### Directory Information

Some information in a learner's educational record is defined as directory information under FERPA. Directory information may include a learner's name, address, phone number, email address, dates of attendance, degree awarded, enrollment status, and major field of study. The College may disclose this type of information without the written consent of the learner. However, the learner may make a formal written request to restrict the release of directory information. Learners may withhold directory information by notifying the [Registrar \(registrar@nightingale.edu\)](mailto:registrar@nightingale.edu) in writing within two (2) weeks after the first day of enrollment. Requests for nondisclosure of directory information will be honored by the College for one (1) year; therefore, requests must be filed annually with the Registrar.

### Non-Directory Information

Non-directory information will not be released to anyone, including parents of the learner, without the prior written consent of the learner. Faculty and staff can access non-directory information only if they have a legitimate academic need to do so. Non-directory information may include social security numbers, learner identification numbers, race, ethnicity, nationality, gender, transcripts, and grade reports.

### Prior Written Consent

Prior written consent is required before the College may disclose any non-directory information.

Prior written consent is not required when the disclosure is made directly to the learner or to other school officials within the same institution when there is a legitimate educational reason. A legitimate educational reason may include enrollment or transfer matters, financial aid issues, information requested by governmental or accrediting agencies, and third-party financial aid processors.

Prior written consent is not required to disclose non-directory information when the health and safety of learners are in jeopardy, when complying with a judicial order or subpoena, or where, as a result of a crime of violence, the College conducts a disciplinary hearing, a final decision is recorded, and the alleged victim seeks disclosure.

FERPA also affords learners certain rights to their education records. These rights include:

- The right to inspect and review learners' education records within forty-five (45) days of the date the College receives the request.
- The right to request amendments to learners' education records that the learner believes are inaccurate.
- The right to consent to disclosures of personally identifiable information contained in learners' education records, except to the extent that FERPA authorizes disclosure without consent.
- The right to prevent disclosure of directory information.
- The right to be reminded annually about their rights under FERPA.
- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA.

### For more information or complaints, learners may contact:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-5901

# SAFETY AND SECURITY INFORMATION

---

## The Clery Act

The *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* requires post-secondary institutions to provide timely warnings of crimes that represent a threat to the safety of learners or employees and to make public their security policies. It also requires that crime data be collected, reported, and disseminated to the College community. The *Clery Act* is intended to provide learners and their families with accurate, complete, and timely information about safety on instructional sites so they can make informed decisions. Such disclosures are permitted under FERPA. Because of the nature of its education delivery model, the College's Operations Support Center (OSC) and the Supervised On-ground Field Experience (SOFE) sites are exempt from the *Clery Act* reporting requirements.

The following website provides more information about these and other provisions about campus safety: <http://www.ed.gov/admins/lead/safety/campus.html>.

## Emergency Response and Evacuation

Nightingale College has implemented a comprehensive Emergency Notification System to alert and inform College community members in the event of an imminent threat to health and safety (e.g., severe weather conditions, active shooter, fire, etc.).

Upon confirmation from the College Safety Committee regarding a significant emergency or dangerous situation involving an immediate threat to the health and safety of College community members, emergency notifications will be disseminated without delay to College community members via text message and email alerts, internal public-address system and an external siren (where applicable). The College's executive management and other authorized College personnel issue notifications via the College's Emergency Notification System. The text message system is a free subscription service for learners and staff to receive information directly to their text-enabled mobile phones in the event of an emergency or Supervised On-Ground Field Experiences (SOFE) site closure.

Emergency evacuation routes are conspicuously posted in each SOFE site. Additionally, various procedures for responding to emergencies can also be accessed on the learning management system (LMS) portal by clicking on "Emergency Response and Evacuation Procedures." College officials will conduct annual tests and exercises of emergency response and evacuation procedures to ensure an orderly response to incidents necessitating such measures and to evaluate the College's emergency response and recovery capabilities. Tests will be announced in advance via email, the College's website, and other available methods.

## Crime Prevention

The College publicizes crime prevention information through its official publications and urges all members of the College community to be responsible for their own safety and to assist in the prevention of crime.

## Physical Plant Facilities, Security and Crime Awareness at SOFE Sites

The College does not control any physical spaces at the Supervised On-Ground Field Experiential (SOFE) sites. Therefore, the maintenance of the physical plants and security services at each of the SOFE sites are under the purview of the College's healthcare partners. The College encourages all persons to report criminal activity or any other concerns with a SOFE site to faculty and/or the appropriate law enforcement agency.

The College complies with the requirements of the Violence Against Women Act (VAWA), Title IX, and *Clery Act* and will provide information on criminal activity to the law enforcement agency in whose jurisdiction the act occurs.

# TITLE IX

---

*(Information in this section has been changed. Please view the [Catalog Errata and Addenda](#) for more info)*

Title IX of the Education Amendments of 1972 protects people from sex discrimination in educational programs and activities, including sexual harassment at institutions that receive federal financial assistance.

An environment free from discrimination on the basis of sex and free from sexual misconduct is essential to learning. Learners and collaborators form a community of unique individuals that respects and embraces diverse perspectives and teaches learners to uphold and support people's differences. A safe learning environment also is essential to learning. Complaints and allegations of sexual misconduct are taken very seriously. Learners impacted by sexual misconduct may use provided resources for help and support.

Unlawful discrimination on the basis of sex is prohibited. Harassment is defined as sexual assault, dating violence, domestic violence, and stalking. Gender-based discrimination, sexual exploitation, interpersonal violence, complicity in the commission of any act prohibited by the policy, and false reporting also are prohibited. Learners are prohibited from retaliating against a person for the good faith reporting of any of these forms of conduct or participation in any investigation or proceeding under the Title IX policy. Title IX administrators will take prompt and equitable action to eliminate prohibited conduct, prevent its recurrence, and remedy its effects. Learner Services conducts ongoing prevention, awareness, and training programs for learners and collaborators.

Learners and collaborators alike should take reasonable actions to stop an act of prohibited conduct. Community members who take such actions can expect support and assistance from designated collaborators.

Learners should use the [Title IX Handbook](#) to learn more about reporting, resources, prevention and awareness programs, and other information regarding Title IX.

## Reporting Prohibited Conduct

Anyone who experiences or becomes aware of an incident of prohibited conduct should report the incident to the College immediately through one of the following reporting procedures:

- Contact the College's Title IX coordinator or deputy Title IX coordinator, via email at [TitleIX@Nightingale.edu](mailto:TitleIX@Nightingale.edu), or by phone at (801) 689-2160.
- Submit a report online. A report may be made anonymously by using the [Title IX form](#). The College will use information in anonymous reports to understand better the scope of sexual and interpersonal violence on campus and to develop and implement prevention efforts. However, if anyone is named, the report will no longer be considered anonymous, and the College will proceed accordingly.

There is no time limit for reporting prohibited conduct, and reporting an incident does not necessarily mean that an investigation will be pursued. To encourage the reporting of prohibited conduct, disciplinary action will not be pursued for disclosure of illegal personal consumption of drugs or alcohol where such disclosures are made in connection with a good faith report or investigation of prohibited conduct. After a report is made, the Title IX coordinator will consult with the reporting party to determine whether any supportive measures are necessary for their safety or well-being. These supportive measures may include changes in living arrangements, adjustments to class or work schedules, no-contact orders, rescheduling exams, or restricting access to facilities or programs.

Title IX administrators will investigate learner complaints, and a learner/collaborator who has committed a Title IX offense will be subject to the Disciplinary Action Policy. More information can be found in the [Title IX Handbook](#).

### Violations of Criminal Law

Behavior that violates this policy also may constitute a crime under state law. For example, the State of Utah criminalizes and punishes forms of sexual assault, domestic violence, stalking, and false reporting. This compilation of criminal statutes is not exhaustive but is offered to notify the College community that some forms of prohibited conduct may subject a person to criminal prosecution and punishment in addition to any sanctions under this policy. Sexual Assault: Unlawful Sexual Activity, Utah Code Ann. 76-5-401; Rape, Utah Code Ann. 76-5-402; Forcible Sodomy, Utah Code Ann. 76-5-403; Forcible Sexual Abuse, Utah Code Ann. 76-5-404; Aggravated Sexual Assault, Utah Code Ann. 76-5-405; Domestic Violence: Utah Code Ann. 77- 36-1; Stalking: Utah Code Ann. 76-5-106.5; Criminal Defamation: Utah Code Ann. 76-9-404.

### Confidential Resources

To ensure the safety of the College community, College collaborators are required to report information they receive about prohibited conduct to the Title IX coordinator. Learners who wish to speak with someone confidentially should contact one of the resources below. None of the information shared with these resources will be provided to other individuals at the College.

Resource	Telephone Number	Notes
Rape Recovery Center	(801) 467-7282	2035 South 1300 East Salt Lake City, UT 84105
Utah Sexual Violence Crisis Line	(888) 421-1100	24-hour Crisis Line
National Sexual Assault Hotline	(800) 656-4673	24-hour Hotline
Family Justice Center (YWCA)	(801) 537-8600	24-hour Crisis Line 310 East 300 South Second Floor Salt Lake City, UT 84111
Higher Ed EAP Program	(800) 252-4555	Employee Assistance Program

### Title IX and Violence Against Women Act (VAWA)

Nightingale College is committed to maintaining a healthy and safe learning environment that promotes responsibility and respect in matters of sexual conduct. Since Title IX/VAWA offenses are a violation of trust and respect, they are prohibited and will not be tolerated. This policy applies to academic, educational, cocurricular, and off-campus conduct. Title IX/VAWA offenses include sexual harassment, rape and sexual assault, domestic violence, dating violence and stalking. Nightingale College will support and assist victims of sexual violence by directing them to community resources for medical care, counseling, and to local law enforcement.



# ACADEMIC INFORMATION

[Academic Calendar Information](#)

[Policies](#)

[General Information](#)

[General Education](#)

[Nursing Education Services](#)

# ACADEMIC CALENDAR INFORMATION

## ACADEMIC CALENDAR INFORMATION

<a href="#">Academic Calendar</a>
<a href="#">Observed Public Holidays</a>
<a href="#">Emergency Closures</a>

## ACADEMIC CALENDAR

<b>Fall Semester: Sept 3– Dec 20, 2024</b>	
College is Closed for Labor Day	Sept 2, 2024
Semester Start Date	Sept 3, 2024
New Learner Welcome Forum	Sept 3, 2024
Last day to add or drop courses by 5:00 p.m. Mountain Time	Sept 13, 2024
Constitution Day	Sept 17, 2024
College is closed for Thanksgiving	Nov 28 – Nov 29, 2024
Semester ends at 5:00 p.m. Mountain Time	Dec 20, 2024
Virtual Pinning and Commencement Ceremony – Fall 2024 Graduates	Jan 25, 2025
<b>Spring Semester: Jan 6 – Apr 25, 2025</b>	
Semester Start Date	Jan 6, 2025
New Learner Welcome Forum	Jan 6, 2025
Last day to add or drop courses by 12:00 p.m. Mountain Time	Jan 17, 2025
College is Closed for Martin Luther King, Jr. Day	Jan 20, 2025
College is Closed for Presidents Day	Feb 17, 2025
Semester ends at 5:00 p.m. Mountain Time	Apr 25, 2025
Virtual Pinning and Commencement Ceremony – Spring 2025 Graduates	May 24, 2025
<b>Summer Semester: May 5 – Aug 22, 2025</b>	
Semester Start Date	May 5, 2025
New Learner Welcome Forum	May 5, 2025
Last day to add or drop courses by 12:00 p.m. Mountain Time	May 16, 2025
College is Closed for Memorial Day	May 26, 2025
College is Closed for Juneteenth	June 19, 2025
College is Closed for Independence Day	July 4, 2025
Semester ends at 5:00 p.m. Mountain Time	Aug 22, 2025
In-Person Graduation Celebration	Aug 29, 2025
Virtual Pinning and Commencement Ceremony – Summer 2025 Graduates	Sept 20, 2025



<b>Fall Semester: Sept 2 – Dec 19, 2025</b>	
College is Closed for Labor Day	Sept 1, 2025
Semester Start Date	Sept 2, 2025
New Learner Welcome Forum	Sept 2, 2025
Last day to add or drop courses by 12:00 p.m. Mountain Time	Sept 12, 2025
Constitution Day	Sept 17, 2025
College is closed for Thanksgiving	Nov 27 – Nov 28, 2025
Semester ends at 5:00 p.m. Mountain Time	Dec 19, 2025
Virtual Pinning and Commencement Ceremony – Fall 2025 Graduates	Jan 24, 2026
<b>Spring Semester: Jan 5 – Apr 24, 2026</b>	
Mandatory College Readiness Online Seminar for New Learners	Dec 22, 2025 – Jan 5, 2026
Semester Start Date	Jan 5, 2026
New Learner Welcome Forum	Jan 5, 2026
Last day to add or drop courses by 12:00 p.m. Mountain Time	Jan 16, 2026
College is Closed for Martin Luther King, Jr. Day	Jan 19, 2026
College is Closed for Presidents Day	Feb 16, 2026
Semester ends at 5:00 p.m. Mountain Time	Apr 24, 2026
Virtual Pinning and Commencement Ceremony – Spring 2026 Graduates	May 23, 2026
<b>Summer Semester: May 4 – Aug 21, 2026</b>	
Semester Start Date	May 4, 2026
New Learner Welcome Forum	May 4, 2026
Last day to add or drop courses by 12:00 p.m. Mountain Time	May 15, 2026
College is Closed for Memorial Day	May 25, 2026
College is Closed for Juneteenth	June 19, 2026
College is Closed for Independence Day	July 3, 2026
In-person Graduation Celebration	TBD
Semester ends at 5:00 p.m. Mountain Time	Aug 21, 2026
Virtual Pinning and Commencement Ceremony – Summer 2026 Graduates	Sept 19, 2026
<b>Fall Semester: Aug. 31– Dec 18, 2026</b>	
Semester Start Date	Aug 31, 2026
New Learner Welcome Forum	Aug 31, 2026
College is Closed for Labor Day	Sept 7, 2026
Last day to add or drop courses by 12:00 p.m. Mountain Time	Sept 11, 2026

Constitution Day	Sept 17, 2026
College is closed for Thanksgiving	Nov 26 – Nov 27, 2026
Semester ends at 5:00 p.m. Mountain Time	Dec 18, 2026
Virtual Pinning and Commencement Ceremony – Fall 2026 Graduates	Jan 23, 2027
<b>Spring Semester: Jan 4 – Apr 23, 2027</b>	
Semester Start Date	Jan 4, 2027
New Learner Welcome Forum	Jan 4, 2027
Last day to add or drop courses by 12:00 p.m. Mountain Time	Jan 15, 2027
College is Closed for Martin Luther King, Jr. Day	Jan 18, 2027
College is Closed for Presidents Day	Feb 15, 2027
Semester ends at 5:00 p.m. Mountain Time	Apr 23, 2027
Virtual Pinning and Commencement Ceremony – Spring 2025 Graduates	May 22, 2027
<b>Summer Semester: May 3 – Aug 20, 2027</b>	
Semester Start Date	May 3, 2027
New Learner Welcome Forum	May 3, 2027
Last day to add or drop courses by 12:00 p.m. Mountain Time	May 14, 2027
College is Closed for Memorial Day	May 31, 2027
College is Closed for Juneteenth	June 18, 2027
College is Closed for Independence Day	July 5, 2027
In-person Graduation Celebration	TBD
Semester ends at 5:00 p.m. Mountain Time	Aug 20, 2027
Virtual Pinning and Commencement Ceremony – Summer 2025 Graduates	Sept 18, 2027

## OBSERVED PUBLIC HOLIDAYS

The College is closed in observance of the following holidays:

- New Year's Day
- Independence Day
- Martin Luther King Jr. Day
- Labor Day
- Presidents Day
- Thanksgiving
- Memorial Day
- Day after Thanksgiving
- Juneteenth
- Christmas Day (The College is closed from Christmas Day to New Year's Day every year.)

### Partner Facilities

- SOFE sites may observe other state or local holidays. Contact Experiential Learning faculty for details.
- Experiential learning activities may be scheduled during the observed holidays.

## EMERGENCY CLOSURES

---

The College reserves the right to close during inclement weather or other emergencies. Notices of closures will be posted on learner bulletin boards, broadcast via the learning management system's (LMS) student portal, broadcast via local TV news channels, text message alert system, and/or email. The College may reschedule any didactic instruction or experiential learning canceled because of an emergency at its discretion.

# POLICIES

## POLICIES

<a href="#">Academic Freedom</a>
<a href="#">Attendance Policy</a>
<a href="#">Late Coursework Policy and Extensions</a>
<a href="#">Academic Testing</a>
<a href="#">Grading System</a>
<a href="#">Nursing Core Courses with HESI Requirement</a>

## ACADEMIC FREEDOM

Academic freedom is the cornerstone of higher education. It guarantees that faculty and learners may engage in candid discussions of issues important to society, even if their views are controversial, without fear of censorship or reprisal. The College endorses the 1940 Statement of Principles and the 1940 and 1970 interpretive comments of the American Association of University Professors on academic freedom.

It is the policy of the College that in the context of academic discussions and written assignments, learners may freely express their own perspectives or opinions on substantive issues. Learners may be evaluated or challenged by their instructors based on the quality of their reasoning and verbal or written skills. Faculty may not penalize or censor learners for dissenting or controversial views.

## ATTENDANCE POLICY

Learners are expected to attend all scheduled online and on-ground didactic and experiential learning activities, as applicable, and participate in all required graded learning activities and evaluations. Regardless of whether learners attended or missed a course session, they are responsible for meeting all learning outcomes and assignment submission deadlines. To matriculate into a course, learners must earn at least one (1) week of attendance during the add/drop period. Learners who do not earn at least one (1) week of attendance during the add/drop period will be automatically withdrawn from the course.

Learners are required to earn didactic attendance credit for a minimum of thirteen (13) academic weeks per semester and, if applicable, attend experiential learning activities, as described below, to earn academic credit in the course. The College reserves the right not to offer any accommodation to make up for absences. Therefore, learners with excessive absences may receive a failing grade and must pay for and repeat the course.

### Distance Learning

Distance attendance learning is monitored weekly using a variety of attendance capturing methods. In alignment with the U.S. Department of Education regulations, Nightingale College recognizes the following as acceptable evidence of online academic engagement and attendance:

- Attendance in a synchronous activity (class, lecture, recitation, or field/laboratory activity) where there is opportunity for interaction between the faculty and the learner.
- Learner submission of an academic assignment.
- Learner submission of an assessment or exam.
- Learner participation in an interactive tutorial, webinar, or other interactive computer-assisted instruction.
- Learner participation in a study group, group project, or an online discussion that is assigned by the institution.

Academic engagement and attendance in an online course do **not** include:

- Logging into an online course(s) without active participation.
- Participating in academic counseling or advisement with learner support or library services.
- Communicating with faculty or any other College personnel on matters unrelated to course content or learning outcomes.

Learners are expected to engage in online learning activities for a minimum number of hours as indicated in the course syllabus. Learners who do not participate in any academic activity for twelve (12) consecutive calendar days, excluding the College's official breaks and holidays, will be automatically withdrawn.

## ACADEMIC TESTING

Academic testing is performed through remote proctoring. For more information, learners may refer to the course syllabus.

### Goals for Standardized Exams

- Provide learners with information about their knowledge and skills in comparison to the national norm for learner achievement.
- Identify new learners entering an academic program who may benefit from additional strategies to facilitate success in learning.
- Provide remediation for any identified competency deficiencies.
- Build individualized learning plans, including faculty advising.

- Assist learners in achieving the stated learning objectives.
- Provide data for curriculum reviews and program outcomes.

### Course Participation Policy

Nightingale College's academic week runs from Monday at 12:00 a.m. Mountain Time to Sunday at 11:59 p.m. Mountain Time. All assignments for the week are due within the academic week in which they are assigned, unless otherwise specified.

## LATE COURSEWORK POLICY AND EXTENSIONS

Course assignments are expected to be submitted on time. Assignments submitted late will be subject to grading deductions. However, learners may receive full credit for an assignment if an approved Extension Request is obtained prior to the due date. Learners wanting an extension should promptly contact their instructor through the Learning Management System (LMS) inbox and complete an Extension Request form available in Learner Forms within the LMS. Extension Requests are approved at the instructor's discretion.

### Grading Deductions for Late Assignments

Assignments submitted past the due date without an approved Extension Request will receive the following grading deductions:

- A deduction of up to 10% (or 1.4% daily) for assignments submitted within one (1) week after the due date.
- A deduction of up to 20% (or 1.4% daily) for assignments submitted between one (1) and two (2) weeks after the due date.
- A grade of zero (0) for assignments submitted more than two (2) weeks after the due date.

### Assignments Ineligible for the Late Coursework and Extension Policy

Certain assignments such as Initial Discussion posts and replies, VCBC Prework, HESIs, mid-term exams, final exams, final projects, and/or portfolios will not be subject to the Late Coursework and Extension Policy.

### ADA Accommodations and Exception Requests

For medical emergencies or conditions potentially qualifying for [ADA accommodations](#), learners must contact the [504 Coordinator's Office](#) ([504coordinator@nightingale.edu](mailto:504coordinator@nightingale.edu)).

[Exception Requests](#) may be more appropriate when an incident may impact multiple courses and qualifies under an extenuating circumstance.

## GRADING SYSTEM AND GRADING SCALE

A 73% (C) is required to pass a course and progress in the undergraduate academic programs. The final course grade is determined by the cumulative scores on all assigned coursework.

Failure to earn a score of 73% (C) or higher in an undergraduate course will prevent learners from progressing to the next level or graduating from the academic program and require the learners to repeat the course. Learners who fail to successfully complete a course on the third attempt will not be eligible to continue in the academic program and will be withdrawn from the College. If the course is a prerequisite for a higher-level course, the prerequisite must be completed before progressing in the academic program.

An 80% (B-) grade is required to pass a course and progress in the graduate academic programs. The cumulative scores on all assigned coursework determine the final course grade.

Failure to earn a score of 80% (B-) or higher in a graduate-level course will prevent learners from progressing to the next level or graduating from the academic program and require the learners to repeat the course. Learners who fail to successfully complete a course on the third attempt will not be eligible to continue in the academic program and will be withdrawn from the College. If the course is a prerequisite for a higher-level course, the prerequisite must be completed before progressing in the academic program. Final course percentages do not necessarily reflect progression toward successfully meeting the required 3.0 cumulative GPA for program completion.

Learners who do not successfully meet course requirements will receive updated course schedules and Program Plans. All schedule changes will align with Catalog policies according to the version in effect when the courses are retaken.

Letter Grade	Grade Percentage	Grade Points
A	93-100%	4.0
A-	90-92%	3.7
B+	87-89%	3.3
B	83-86%	3.0
B-	80-82%	2.7
C+	77-79%	2.3
C	73-76%	2.0
C-	70-72%	1.7
D+	67-69%	1.3

D	63-66%	1.0
D-	60-62%	0.7
F	0-59%	0.0

Letter Status	Grade Points
AU	N/A
I, IR	N/A
R	N/A
TC	N/A
W	N/A
X	N/A

*Note: Grading is based on rounded percentages as follows: decimals below .50 are rounded down to the full percentage point; decimals equal to or above .50 are rounded up to the full percentage point.*

**AU – Audit** – is recorded when a learner takes a course for no academic credit. An AU status has no effect on grade point average (GPA) or rate of progress for purposes of calculating SAP.

**I – Incomplete** – is recorded when a learner cannot complete the coursework by the end of an academic semester or if additional and/or extensive remediation is required after the end of an academic semester. If a learner fails to complete the required coursework by the end of the academic semester, or if additional remediation is required, and the learner reasonably believes that, with additional time, all requirements can be met, the learner may request an Incomplete status by completing an Incomplete Request Form, available in the Learning Management System (LMS). The decision to grant this request is at the discretion of the instructor. The course instructor also may initiate the assignment of the “I” status. Program Plans will be altered as a result of Incomplete status. If the course is a prerequisite for a higher-level course, the prerequisite must be completed before progressing in the academic program. When an Incomplete status is granted, the learner must agree in writing to the instructor’s stipulations for the make-up and/or remedial work. Learners must submit the required make-up or remedial work by Friday at 4:59 p.m. Mountain Time of Week 16 of the following semester. If the work is submitted within this timeframe, the instructor will request that the learner’s Incomplete status change to the letter grade earned prior to the end of the following academic semester. Failure to complete the required work by 4:59 p.m. Mountain Time of Week 16 of the following semester will result in a failure of the course and the Incomplete status will be changed to an “F” grade.

**IR – Incomplete, Remediation** – is only applicable for rescheduling of Experiential Learning makeups\* or incomplete remediation requirements for nursing courses with HESI exams. A learner who earns a passing grade in the course and who scores less than 850 on the HESI exam is required to complete HESI remediation before the end of the semester. If the remediation is not completed before the end of the semester, an IR grade will be assigned. (see the [Nursing Core Courses with HESI Requirement](#) section of this Catalog).

The make-up/remedial work will not change the originally earned grade. The “IR” status cannot extend beyond the add/drop period of the following academic semester. When all required work is completed in a satisfactory manner and within the allowed timeframe, the instructor will request that the “IR” status change to the letter grade earned. Failure to complete the required work within the allowed timeframe will result in course failure, the “IR” status will be changed to an “F” grade, and the learner will be required to pay for and repeat the course.

**R – Repeat** – replaces the grade in the previous attempts when a course is repeated. The new grade is used in the GPA calculation. All attempts count toward the maximum time frame (150%) for program completion.

**TC – Transfer Credit** – is recorded when the requested transfer credits have been approved. To receive credit, a learner must request an official transcript must be requested by the learner directly from the institution attended. Specific grades for courses transferred from another institution are not recorded. For more information see [Transfer of Credit](#) section of this Catalog.

**W – Withdrawal** – is recorded when a learner officially withdraws from a course after the end of the add/drop period but before the beginning of Week Nine in any academic semester. Withdrawals do not affect GPA; however, course credits will be considered as attempted but not completed for calculating the maximum time frame and course completion rate portions of SAP. If a learner withdraws from a course in or after Week Nine of any academic semester, an “F” grade will be recorded in the course.

**WF – Withdrawal/Fail** – is recorded when learners are placed on disciplinary suspension during an academic semester in progress. The “WF” grade will affect the learner’s GPA and SAP in the same manner as an “F” grade.

**X – Cancel** – is recorded when a new learner cancels their enrollment during the add/drop period. The “X” status has no effect on GPA or rate of progress for purposes of calculating SAP.

## NURSING CORE COURSES WITH HESI REQUIREMENT

A score of 900 on all lower-division nursing core HESI exams is the minimum acceptable score for uninterrupted program progression without mandatory remediation.

## First Attempt

Learners are granted one (1) attempt for an initial HESI exam and one (1) additional attempt if they are unable to achieve a score of 850 or higher on the first attempt.

Learners who score 850-899 on the first attempt may progress to the next course without a second attempt. However, the required remediation, generated in the HESI portal, must be completed before the end of the semester in which the HESI was attempted. Failure to complete remediation will result in an Incomplete Remediation (IR) grade. If a learner receives an IR grade for incomplete remediation and fails to complete the required remediation before the end of the add/drop period of the subsequent semester, the "IR" grade will be changed to an "F", and the course must be repeated.

If learners achieve a score of 849 or lower on the first attempt of a HESI exam, they must complete the required remediation generated in the HESI portal and take the second attempt of the exam. It is the learner's responsibility to access and complete remediation activities before accessing and taking the second attempt. Learners who score at or lower than 849 on the first attempt and fail to take the second attempt will fail the course.

## Second Attempt

*(Information in this section has been changed. Please view the [Catalog Errata and Addenda](#) for more info)*

Learners who score between 800-899 on their second attempt will be required to complete the required remediation, generated by the HESI portal, to progress to the next course. If the required remediation is not completed before the end of the semester, the learner will be assigned a grade of "IR". If the learner fails to complete the required remediation before the end of the add/drop period of the subsequent semester, the "IR" grade will be changed to an "F" and the course must be repeated.

A learner must achieve a minimum score of 800 on either of the two HESI attempts to progress in the program, provided the learner has completed the required number of HESI attempts and the required remediation.

A learner with a score below 800 on both attempts may progress in their program if they receive a passing final course grade but must complete HESI remediation before progressing to the next course. A learner with a score below 800 on both attempts also must complete NURS 95 during the following semester.

Learners with their highest score between 800-849 on either attempt must complete remediation before progressing to the next course and are required to complete HESI coaching in the subsequent semester.

Learners who do not complete required remediation by the end of the semester will receive a grade of IR.

## Exam Scheduling

Learners must comply with all exam scheduling rules stated below. Additional exam scheduling rules and criteria apply and will be presented within your course. Failure to comply with any of the rules indicated below may result in forfeiture of the exam attempt.

- It is the learner's responsibility to schedule the correct exam for their course.
- A valid United States government identification (ID) is required for testing. If learners do not have a government ID, it is strongly recommended that they begin the process of obtaining one at least a month prior to their exams.
- Exams must be scheduled using the learner's College (@nightingale.edu) email address.

# GENERAL INFORMATION

## GENERAL INFORMATION

[Educational Philosophy](#)

[Faculty Role Philosophy](#)

## EDUCATIONAL PHILOSOPHY

In congruence with its organizational mission, vision, and pathway, Nightingale College employs several philosophies designed to provide a foundation for delivering high-quality education in various areas of academic inquiry. The College's educational philosophy for the development of healthcare professionals is aligned under the guiding principles of confidence, competence, and compassion. Each guiding principle informs how the College designs programs and courses, facilitates learner engagement, and interacts with stakeholders, partners, and the communities it serves.

### Confidence

- Incorporating evidence-based practice through scientific research findings and application in health interventions to provide safe and effective client-centered care.
- Recognizing that clinical decision making is not a single event but simultaneous processes that include multiple stakeholders.

### Competence

- Exhibiting social justice, caring, advocacy, protection from harm, and respect for self and others.
- Incorporating collaboration and ethical behavior into nursing practice by observing, interpreting, responding to and reflecting on ethical dilemmas, sound principles, and frameworks as a guide.

### Compassion

- Establishing relationships based on empathy, caring, mutual trust and respect.
- Developing and implementing care that reflects the age, attitudes, belief system, core values, and client preferences.
- Demonstrating professional advocacy to ensure healthcare needs are met.

The College's educational philosophy is supported by additional philosophies in General Education, Nursing Education, and Faculty Role.

## FACULTY ROLE PHILOSOPHY

*(Information in this section has been changed. Please view the [Catalog Errata and Addenda](#) for more info)*

Within this larger philosophical framework, faculty serve as facilitators to the learners in acquiring the requisite knowledge, skills, and abilities outlined in the course and program outcomes. Through regular and substantive interaction, faculty assess learner competence in the course and work to mentor and support learners in deepening their understanding of the content and engaging with the concepts that form the core of topic knowledge.

While the learning is mainly asynchronous, faculty work to create an environment for learning that values contribution, feedback, clarity of expectations, and consistency in applying the standards to individuals. Faculty support learner efforts to transform their individual thinking and motivation to be a force for change within society. Faculty role responsibilities include:

- Assisting learners in becoming more aware of their learning process and their ability to discern what, why and how they are learning; including the various means by which it relates to prior and future knowledge.
- Working with learners to understand what resources are available to assist their learning process.
- Having a deeper understanding of how education can alter an individual's ability to motivate change in society.
- Allowing learners to practice and improve their skills, modes of inquiry, and reasoning through:
  - Application of acquired knowledge and skills that form the core of the course and the area of study it represents.
  - Opportunities to think critically, use analysis, deduction, inference, and other analytical and metacognitive strategies to complete course requirements.
  - Communicating appropriately to the course content to discuss issues and matters related to the concepts.
  - Ensuring viewpoints and perspectives are valued and included in the conversations in reinforcing diverse perspectives and respect for individual humanity.



# GENERAL EDUCATION

## GENERAL EDUCATION

[General Education Philosophy](#)

[General Education Programmatic Outcomes](#)

## GENERAL EDUCATION PHILOSOPHY

General Education (GE) courses provide broad foundational knowledge to contextualize learning and ensure focused practice of transferable skills requisite to a lifetime of learning. Assuming little to no prior knowledge, each course focuses on foundational skill development beginning with simple concepts and elevating to more advanced knowledge construction through the courses. This process is designed to assist learners in reaching a complexity of deep learning to allow integration of new knowledge and application of skills in novel scenarios.

Supporting learners' transition into college-level academics to encourage engaged and motivated learners, the GE courses have the following characteristics:

- Courses assume little to no prior learner knowledge in course content, except in the case of courses with prerequisite requirements.
- Courses begin with simple and/or informal assignments and elevate to more complex and/or challenging work, providing scenarios to master skills and extend the learning.
- Regular and substantive evaluation of learner work, thinking, and discussions assists and motivates learners toward deepening their reasoning and ensuring academic success.
- Models or rubrics, which define and make academic expectations transparent to learners, allow learners to evaluate their performance against the standard and achieve at a desired level.
- Varied teaching and assessment strategies are interlaced throughout the semester to provide different types of engagement with the course content, which allows for individualized pathways to achieve the stated learning outcomes.
- Course structures promote learners' engagement with each other whenever possible through group discussions, study groups, peer comments, supplemental instruction, and other activities as appropriate to widen the learner's understanding and support the wider community of learning.
- Technology-based solutions and supplemental tools for concept exploration are provided to support engaged learning and permit the learner to pursue a topic or skill in greater depth beyond the classroom.

Learners' commitment to academic integrity and understanding of consequences for misconduct on community obligations, trust, and learning are continually reinforced.

## GENERAL EDUCATION PROGRAMMATIC OUTCOMES

The College has developed General Education (GE) curriculum to assist every learner enrolled in undergraduate academic programs with achieving competency in each of the following eight (8) programmatic outcomes:

1. Written and Verbal Communication: Graduates will be able to choose effective language and a communication medium for a given scenario.
2. Evidence-Based Practice: Graduates will be able to assess and predict current best practices and an effective course of action given a thorough evaluation of the available evidence.
3. Intentional Learning and Reflection: Graduates will be able to evaluate their thinking and determine best practices within a quality improvement framework.
4. Decision Making and Judgment: Graduates will be able to reframe their thinking and discriminate effective from ineffective practices in a given scenario.
5. Teamwork and Collaboration: Graduates will be able to collaborate with internal and external teams effectively within a given scenario.
6. Quantitative Reasoning Skills: Graduates will be able to make accurate, evidence-based conclusions in a given scenario.
7. Human Ideals and Ethics: Graduates will be able to select an appropriate course of action given the complexities of a group in a given scenario.
8. Diversity and Engagement: Graduates will be able to facilitate a group of individuals and support the group's development of effective initiatives in a given scenario.

For each of the programmatic outcomes (GE-POs), the performance benchmark is 70% competency.

# NURSING EDUCATION SERVICES

## NURSING EDUCATION SERVICES

[Nursing Education Philosophy](#)

[General Policies](#)

[Learning Modalities Definitions](#)

## NURSING EDUCATION PHILOSOPHY

Nursing is a professional discipline that espouses confidence, competence, and compassion at its core and is derived from nursing science. It contributes to society by promoting and improving health outcomes for individuals and families in local, regional, and global communities without regard to status or class. Nursing is guided by ethical principles. It is committed to social justice and to eliminating health disparities. These core values and beliefs guide the nursing education programs and are congruent with the College's vision, mission, and values and the nursing core competencies of client-centered care, intentional learning with reflection, evidence-based practice, decision making and clinical reasoning, organizational, local and global leadership, communication and informatics, quality and safety assurance, and teamwork and collaboration.

The nursing programs follow in Florence Nightingale's footsteps, embracing her beliefs that advocacy, leadership, and caring are central to the profession of nursing and are, therefore, core to nursing education. Nursing education at the College is based on the art and science of the profession, allowing the learners to progress along the novice-to-expert continuum, while developing the foundational knowledge and skills and elevating their clinical reasoning.

Through distance learning, formal education is no longer bound to a traditional classroom environment. Each learner brings unique talents and experiences that provide a rich milieu for the exchange of ideas and knowledge development.

## GENERAL POLICIES

All institutions in healthcare must comply with the federal regulations of The Administration Simplification Subtitle of the Health Insurance Portability and Accountability Act of 1996 (HIPAA). This Act requires that individually identifiable patient information may not be disclosed without the patient's consent or knowledge. Since healthcare institutions are mandated to follow HIPAA regulations, learners are required to abide by HIPAA while participating in a clinical setting.

Care must be taken to minimize incidental disclosures of personally identifying information unless the information is being used for treatment purposes. For example, if someone must administer a medication, they will have full access to the patient's medical record because the use of the information is for treatment. This is covered by the patient's consent for treatment. To protect patient/client privacy, learners must remove all personally identifying information from assignments, such as care plans and case studies.

Information to be removed includes the individual's name, initials, address, phone number, email address, fax number, and social security number. Written documents containing private health information must be either carefully stored or shredded to prevent the circulation of confidential patient information. Improper circulation of confidential patient information may include oral communications and electronic data, images, or photographs, which extend beyond the need-to-know for treatment and/or educational purposes.

HIPAA is a federal law. Penalties for wrongful disclosure range from fines to imprisonment.

### Potential Exposure

All learners who could be exposed to blood or other potentially infectious materials in a clinical setting are covered under the Potential Exposure policy.

### Post-Exposure Evaluation and Follow-Up

Should an exposure incident occur, the learner should immediately notify the clinical faculty member or preceptor who is responsible for the learning experience in which the learner is engaged. Prompt reporting of all exposures is crucial to ensuring that timely medical evaluation and treatment, if applicable, are initiated. Both faculty and learners are expected to follow all applicable policies, protocols, and guidelines for exposure reporting.

Medical clearance may be requested by the College or its partners in the case of exposure to infectious diseases (e.g. COVID-19) to ensure learner, faculty, patient, and community safety. In the event of a life-threatening injury, learners should call 911.

## LEARNING MODALITIES DEFINITIONS

Grounded in the findings of the 2009 Carnegie Foundation National Study of Nursing Education, the design of the College's prelicensure nursing programs targets the development of the three (3) high-end apprenticeships: cognitive, practical, and ethical. The College's prelicensure nursing programs' curricula design provides for the lockstep scheduling of didactic, intervention skills, and virtual experiential learning activities, while allowing the on-ground components to be delivered at any point during a given course. Each of the College's prelicensure nursing programs' learning modalities is described below.

The College uses several terms to describe its learner residency and course delivery modalities, whose definitions are as follows:

## **Learner Residency Modalities**

### **Hybrid-Virtual**

Refers to learners who are engaged in distance and blended courses and have assigned Supervised On-ground Field Experiences (SOFE).

*Note: The College makes SOFE assignments based on available openings at SOFE sites. The College cannot guarantee learners will receive on-ground experiential learning assignments at any specific SOFE site or within any particular area. Learners may be assigned to complete on-ground experiential learning requirements anywhere within the United States. Learners refusing SOFE placement for any reason will receive a failing grade if the required experiential learning or integrated practicum course hours are not complete by the end of the semester.*

### **Full-Virtual**

Refers to learners who are engaged in distance courses only.

## **Course Delivery Modalities**

### **Distance**

Refers to education using certain telecommunication and/or broadcast technologies where there is a separation between learners and faculty. Distance education delivery may be synchronous (in real time) or asynchronous (not in real time) and supports regular and substantive interactions between learners and faculty.

### **Blended**

Refers to courses that include online didactic learning and at least one of the following: DFCs, IPs, or AFEs).

### **Online Didactic Learning**

Didactic learning occurs online, is concept-based, and develops the cognitive apprenticeship, or the theoretical knowledge base required for practice.

### **Concept-Based Theory (CBT)**

Conceptual learning is an educational method that centers on big-picture ideas and learning how to organize and categorize information. Unlike traditional learning models which concentrate on the ability to recall specific facts with rote memorization, conceptual learning focuses on understanding of broader principles or ideas (concepts) that can be applied to a variety of specific situations. Conceptual learning engages learners in thinking critically about new subjects and situations, developing sound reasoning abilities by comparing new situations to previous encounters.

### **Intervention Skill-Based Preparation (ISBP)**

Conceptual learning that focuses on preparing the learner for participation in intervention skill-based learning.

### **Virtual Case-Based Preparation (VCBP)**

Conceptual learning that focuses on preparing the learner for participation in case-based experiential learning.

## **Remote Learning**

### **Intervention Skill-Based (ISB)**

Builds proficiency in the “know-how” and “know-why” of competent clinical practice, while developing the practical apprenticeship. These experiences are conducted asynchronously in a remote environment through video conferencing technologies and course-specific skills kits, which promote the acquisition of psychomotor, communication, teaching, advocacy, coaching, and interpersonal skills.

## **Experiential Learning**

### **Applied Field Experience (AFE)**

Applied field experience activities include community- or practice-based application of previously acquired knowledge and skills and require submission of written assignments based on this application.



# EXPERIENTIAL LEARNING POLICIES

## EXPERIENTIAL LEARNING POLICIES

### Prelicensure Nursing Programs Administration, Faculty, and Staff

The College employs faculty, who facilitate learning via various distance and on-ground education delivery methodologies, and staff, who provide learner support.

See the [Officers, Management, Faculty, and Staff](#) section of the College website for comprehensive lists of administration, faculty, and staff.

### Acceptance Notification and Matriculation Requirements

The Registrar or designee evaluates all complete applications and offers written acceptance to qualified applicants. Learners are considered conditionally accepted and/or enrolled until all matriculation requirements are met.

Upon receiving the letter of acceptance, the applicant must complete the following matriculation requirements within the deadlines set by Admissions. Instructions for completing these requirements will be included in the acceptance letter:

1. If they are requesting transfer of credit, applicants must submit official college and/or military transcripts for the previous coursework to: The Registrar, Nightingale College, 95 South State Street, Suite 400, Salt Lake City, Utah 84111. Any non-U.S. documents must be translated into English (if applicable) and evaluated by a certified academic credentials evaluation service. For additional information, see the Registrar.
2. Complete the Learner Funding process and submit all required documentation.
3. Sign the College Enrollment Agreement (prior to enrollment).

To matriculate into any academic program, all new learners must complete the mandatory College Readiness Orientation Seminar (CROS). Failure to complete the CROS will result in the rescindment of the academic program acceptance and enrollment. The scheduled dates for the mandatory College Readiness Online Seminar are published in the [Academic Calendar](#) section of the College Catalog.

To matriculate into the prelicensure Bachelor of Science in Nursing degree program, all advanced placement LPN/LVN learners as well as learners requesting transfer of pharmacology academic credit must successfully complete Nightingale College's Medical Dosage Calculation (MDC) self-paced, non-facilitated online course, and score 100% on all MDC quizzes by the deadline set by Admissions as part of the enrollment process. Learners are limited to three (3) attempts to pass each quiz. The MDC course is available to all Advanced Placement prospective learners who request access from the Admissions Advisor.

Learners who fail to pass all MDC course quizzes must enroll in the corresponding pharmacology course, and their enrollment into nursing core courses with experiential learning components will be postponed until successful completion of the pharmacology course.

<a href="#">Learner Credentialing</a>
<a href="#">Experiential Learning</a>
<a href="#">Experiential Learning Conduct</a>
<a href="#">Experiential Learning (EL) Schedules</a>
<a href="#">Pre-Semester Scheduling Variance Form</a>
<a href="#">EL-DFC Absences During the Semester</a>
<a href="#">EL-VCBC Absences During the Semester</a>
<a href="#">Direct Focused Client Care (DFC) and Integrative Practicum (IP)</a>
<a href="#">Preparation for Licensure</a>

## LEARNER CREDENTIALING

Learner credentialing at Nightingale College consists of maintaining compliance with background checks, drug screening, immunizations, trainings, and other requirements specified by the College and Direct Focused Client Care (DFC) and Integrative Practicum (IP) sites assigned to the learner, to participate in Supervised On-Ground Field Experiences (SOFE). The College's credentialing requirements are posted within the third-party vendor's secure online portal. Learners are expected to maintain compliance with the third-party vendor throughout enrollment in the academic program and are responsible for all fees associated with the credentialing requirements.

To be eligible for continued enrollment in the program and matriculation through nursing courses, learners must complete all credentialing requirements as listed in the College Catalog or found within the third-party portal no later than forty-five (45) calendar days prior to the first day of the semester. In rare circumstances, a learner may request to add a course with a SOFE component upon completion of the credentialing requirements after the deadline but prior to the start of the semester; however, enrollment in the course is not guaranteed. Learners must maintain compliance with credentialing requirements while enrolled in any course that contains an on-ground component.

**Credentialing requirements include, but are not limited to, the following items:**

1. Provide the required immunization and medical screening records (see below). Instructions for these items will be provided with the enrollment acceptance letter and must be submitted to the College's third-party vendor. Learners are responsible for creating an account with the third-party vendor for submission of credentialing documents and for maintaining communication with the vendor to ensure continued compliance. Learners also are responsible for initiating the background check and drug screen processes through the third-party vendor. The College's staff are unable to assist learners with completing this process.
2. Provide a current American Heart Association Basic Life Support (CPR and AED) certification. Certification must be at the healthcare provider level (BLS) and must include an in-person component. Online-only certifications will not be accepted.
3. Pay for, complete, and pass a criminal background check within 120, but no later than 45, days prior to the first day of the academic semester which includes the learner's first course with the Supervised On-ground Field Experience (SOFE) components. Only background checks initiated by the third-party vendor are valid. Note: Certain SOFE sites may require additional background checks. Learners' ability to be placed for a Supervised On-ground Field Experience (SOFE) may be impacted if their background check is flagged for findings within their report.
4. Pay for, complete, and pass a 10-panel drug screening within 120, but no later than 45, days prior to the first day of the academic semester which includes the learner's first course with the Supervised On-ground Field Experience (SOFE) components. Certain SOFE sites may require additional drug screenings. Learners' ability to be placed for a Supervised On-ground Field Experience (SOFE) may be impacted if their drug screening is flagged for findings within their report.

*Note: Enrolled learners will be classified as non-matriculated until all matriculation requirements are met. Failure to meet the requirements by the specified deadlines may result in the rescindment of the program acceptance and/or withdrawal from the College with the learner being responsible for payment of any earned tuition and fees.*

Learners are expected to check compliance regularly throughout their enrollment in the program with the third-party vendor to ensure compliance. After the start of a semester, learners may be required to update or complete additional credentialing requirements. Depending on the assigned SOFE site requirements, these may include fingerprints, immunizations, screening processes, or other documentation. Schedule Support will email instructions for the completion of these requirements to learners.

Outcomes for failure to complete SOFE site credentialing requirements differ between Direct Focused Client Care (DFCs) and Integrative Practicum (IPs) as described below.

#### **Outcomes for Failure to Meet DFC Credentialing Requirements**

A learner scheduled at a DFC site with unique credentialing requirements must complete all requirements by the deadline(s) noted in email correspondence. Failure to complete credentialing requirements by the specified deadline may result in an absence for the scheduled DFC or a withdrawal from the course. The absence is subject to the [EL-DFC Absences During the Semester policy](#).

#### **Outcomes for Failure to Meet IP Credentialing Requirements**

Learners who fall out of compliance are required to stop attending any IP activity until compliance is regained. Failure to complete credential compliance by the end of the semester will result in a grade of Incomplete for the course. Continued failure to resolve the compliance issues resulting in the Incomplete grade will result in a failing grade as stated in the policy for Incomplete grades in the Grades section of the Catalog.

### **Required Immunizations**

#### **Tuberculosis (TB) skin test**

Nightingale College uses the most stringent requirements of our partner clinical sites to determine the standard for learner tuberculosis (TB) testing. As such, two-step TB skin testing or a negative TB blood test (interferon gamma release assay) is required prior to beginning the Supervised On-ground Field Experience (SOFE). Prior to the first day of the academic semester in which the learner will begin his or her Supervised On-ground Field Experience (SOFE), the learner must submit proof of a negative 2-step tuberculosis skin test (PPD test or a negative TB blood test completed within the past six months. Learners with a history of tuberculosis, a positive skin test, or vaccination with BCG will be required to submit a statement of medical clearance from a qualified healthcare provider that references a negative chest X-ray within the past 5 years or negative TB blood test (interferon-gamma release assay) within the past 4 years. In subsequent years following the first SOFE, learners must submit proof of a negative TB skin test on an annual basis, or a statement of medical clearance from a qualified healthcare provider, as described above.

#### **Varicella**

Proof of immunity (serologic titer), or prior vaccination with two (2) doses of varicella vaccine, given at least four (4) weeks apart, is required. The titer must show a numerical value within the immunity range. Learners who do not develop immunity to varicella following two immunization series (confirmed with documentation of both series and two negative serologic titers), must provide a letter of explanation (verification of non-immunity) from their medical provider to continue enrollment in the prelicensure program.

#### **Measles, mumps, rubella (MMR)**

Documentation of vaccination with two (2) doses of MMR given at least four (4) weeks apart or proof of immunity (serologic titer), is required. The titer must show a numerical value within the immunity range. Learners who do not develop immunity to measles, mumps, rubella (MMR) following two immunization series (confirmed with documentation of both series and two negative serologic titers), must provide a letter of explanation (verification of non-immunity) from their medical provider to continue enrollment in the prelicensure program.

#### **Influenza**

Annual seasonal influenza (flu) vaccinations are required. Documentation must specify the current season to be accepted.

#### **COVID-19**

Proof of current full immunization, as indicated by the vaccine manufacturer, is required to attend any Supervised On-ground Field Experiences (SOFE). Individual SOFE sites may impose more stringent requirements for COVID vaccination.

### **Hepatitis B**

Completed two- or three-dose immunization series and proof of immunity (serologic titer) are required. If beginning the HepB series, the learner must have evidence of the first dose 45 days before the academic semester which includes the learner's first course with the Supervised On-ground Field Experience (SOFE) components and complete the series and proof of immunity (serologic titer) by the end of the second academic semester which includes courses with the Supervised On-ground Field Experience (SOFE) components. The titer must show a numerical value within the immunity range. Learners must remain on schedule with dosing to attend Supervised On-ground Field Experiences (SOFE). Learners who do not develop immunity to Hepatitis B following two immunization series (confirmed with documentation of both series and two negative serologic titers), must provide a letter of explanation (verification of non-immunity) from their medical provider to continue enrollment in the prelicensure program.

### **Tetanus, diphtheria, and pertussis (Tdap)**

Proof of completed childhood three (3)-dose immunization series, if available, and a Tdap (Tetanus, diphtheria, acellular pertussis) booster within the last ten (10) years are required; this must be renewed every 10 years. Some Supervised On-ground Field Experiences (SOFE) sites may require titers as

*Note: In the interest of public safety, immunization exemptions only will be granted to learners who provide a statement of medical necessity from their medical provider. Failure to comply with the above requirements may jeopardize the learner's ability to attend Supervised On-ground Field Experiences (SOFE) and prevent continued enrollment in the Program. Additionally, some SOFE sites may not allow learners with immunization exemptions to attend SOFEs, which may delay these learners' progress in the academic program.*

### **Health Insurance**

In compliance with the College's clinical partners' requirements, evidence of health insurance must be provided for all prelicensure learners. Learners without health insurance may be denied access to clinical facilities and therefore may be unable to complete prelicensure nursing programs. The learner assumes all financial responsibility associated with their healthcare.

## **EXPERIENTIAL LEARNING**

---

Experiential learning (EL) involves the application of previously studied theories and skills and is targeted toward the development of sound clinical reasoning and strong ethical comportment, the third high-end apprenticeship. EL occurs in both simulated and live clinical environments, at an approximately 50/50 ratio, and is divided between online experiential learning and on-ground supervised field experiences.

### **Virtual Experiential Learning**

#### **Virtual Case-Based Client Care (VCBC)**

Provides learners with an authentic experience for the application of previously studied theories and skills to clinical reasoning in a virtual, simulated clinical environment under the supervision of faculty. Each care experience is assigned a focus that invites the learner to apply skills and clinical reasoning to client care. Learners learn to establish and nurture the clinician-client relationship and integrate the ethics of caring for individuals while developing sound clinical reasoning.

### **Applied Field Experience Learning**

#### **Applied Field Experience (AFE)**

Applied field experience activities include community- or practice-based application of previously acquired knowledge and skills and require submission of written assignments based on this application.

### **Supervised On-Ground Field Experiences**

#### **Direct Focused Client Care (DFC)**

Provides learners with an authentic experience for the application of previously studied theories and skills to clinical reasoning in a live, on-ground clinical environment and healthcare facility under supervision of faculty. Each care experience is assigned a focus that invites the learner to apply skills and clinical reasoning to client care. Learners learn to establish and nurture the clinician-client relationship and integrate the ethics of caring for individuals, while developing sound clinical reasoning.

#### **Integrative Practicum (IP)**

With faculty oversight, provides opportunity for the learner to apply all elements of prior learning in authentic clinical practice situations while beginning the transition into practice. Rather than being assigned to a client, the learner works directly with a practicing clinician to provide client care. The learner integrates knowledge, clinical reasoning, and program competencies while providing client care and assimilating into the practitioner role in an organizational environment.

## **EXPERIENTIAL LEARNING CONDUCT**

---

Learners are expected to maintain professional level of conduct within their experiential learning practice and adhere to the highest level of everyday ethical comportment. Additional responsibilities of experiential learning conduct also may be found within individual course syllabi.

### **Breaks, Food, and Drinks**



During experiential learning, food and drinks may only be consumed on breaks in designated areas. Learners may not leave the experiential learning sites during breaks.

### **Tobacco, Cigarettes, Vapes**

Tobacco, electronic cigarettes, vapes, smoking, etc. are not permitted within twenty-five (25) feet of any SOFE site entrance, exit, or window. Those who smoke or vape should consider the possible residual odor that may adversely affect others, including patients. Smoking, including use of electronic cigarettes, vapes, and chewing tobacco, is not permitted during experiential learning.

### **Professional Telecommunications**

All telecommunication meetings or calls should be viewed as professional settings and learners should comport themselves to their highest standard of conduct. When using video conferencing technology, learners must maintain dress and grooming standards as outlined within the [Learner Attire](#) section of the Catalog.

Learners' mobile phones may not be used for making or receiving calls, texts, direct messages, etc. while engaged in experiential learning activities or during exams. If it is necessary to make an emergency communication while at a DFC facility, learners should get permission from their DFC faculty and go outside of the facility to use the phone.

## **EXPERIENTIAL LEARNING (EL) SCHEDULES**

---

The College creates Experiential Learning (EL) schedules in partnership with healthcare agencies and, therefore, does not have complete control over the schedules, which are subject to multiple external factors. With the exception of PN and ASN learners, learners may enroll in only one (1) prelicensure nursing course with experiential learning components during any academic semester. The College cannot guarantee the times, days, particular faculty, placement in a specific EL site, or geographic area for Direct Focused Client Care (DFC) or integrative practicum (IP). Experiential learning may be scheduled during nights and weekends.

Regardless of their residence, learners may be required to travel to an assigned SOFE site(s) located anywhere in the United States, during any semester in which the learner is enrolled in a nursing course with a SOFE component. Travel may be scheduled at any time during the semester. Typically, no experiential learning activities are scheduled during the first week of an academic semester; however, facility-specific orientations and make-up experiential learning activities may be scheduled.

Learners are responsible for transportation and lodging expenses associated with SOFE travel. However, the College will pay learners' SOFE-related regular travel expenses if the following conditions are met:

- The learner matriculated into a prelicensure nursing program prior to Spring Semester 2023;
- The learner both resides within and was originally assigned to a specific SOFE area;
- The expenses were incurred during regular SOFE travel and were not incurred from a make-up session that was scheduled due to the learner's absence from the previously scheduled SOFE session.

Learners may use the College's contracted third-party [travel vendor](#) to make travel arrangements. Learners are encouraged to obtain traveler's insurance to assist learners if an unforeseen event were to occur. Detailed information regarding the service will be provided during the semester in which travel is scheduled. Learners may not include travel costs on their learner account ledgers nor have these costs financed through the College. Specific SOFE area assignments are not guaranteed, and learners may be assigned anywhere within the United States.

### **DFC Schedules**

Schedule Support will begin to distribute DFC schedules to learners during the third week of the academic semester. Learners assigned to travel for their DFC assignment will receive notification approximately one (1) month prior to the first day of the assigned DFC as site confirmation permits. Learners who are not traveling for their DFC assignment will receive notification approximately ten (10) days before the first day of the assigned DFC as site confirmation permits. Learners who are not traveling for their DFC SOFE assignments may be required to spend one to two (1-2) days per week for up to eight (8) weeks at their assigned site.

Placements may include breaks between scheduled on-ground days. For information about notification for rescheduled DFCs, see [EL-DFC Absences During the Semester](#).

### **IP Schedules**

Learners assigned to travel for their IP assignment will receive notification of their IP schedules two (2) to four (4) weeks prior to the tentative start date when site confirmation permits. Notification is based on site confirmation of schedule availability, requirements, and learner capacity. Based on the requirements for the course in which they are enrolled, learners who must travel to their assigned site may be required to spend between four (4) to twenty-five (25) days in the assigned region. Learners who are not traveling for their IP SOFE assignments may be required to spend two to four (2-4) days per week for up to eight (8) weeks at their assigned site.

*Note: The integrative practicum must be completed by the end of the semester to pass the course. Learners will be assigned one integrative practicum in the last semester of their program. An integrative practicum may not be rescheduled during the same semester as the originally assigned integrative practicum.*

*Learners who cannot attend their integrative practicum may be required to complete the practicum the following semester. However, in rare circumstances, when scheduling the integrative practicum prior to the end of an academic semester is not feasible, learners may receive an I (Incomplete) in the course and may fulfill the remainder of the integrative practicum requirement by the end of the following semester.*

## **PRE-SEMESTER SCHEDULING VARIANCE FORM**

---

### **DFC's Only**



The Pre-Semester Scheduling Variance Form is intended to allow learners to request a variance from their DFC scheduling for pre-planned events. The form allows a learner to request a maximum of five (5) cumulative days of variance, either consecutively or intermittently. Schedulers will give consideration to learners who submit pre-semester scheduling variances in blocking out these dates when scheduling DFCs; however, a learner's pre-semester request may be approved or denied based on site and schedule availability. This form must be submitted at least fourteen (14) calendar days prior to the start of the semester.

The form allows a learner to request a maximum of five (5) cumulative days of variance, either consecutively or intermittently. If the learner will be absent for more than five (5) cumulative days in a semester, the learner must contact Schedule Support to discuss further options. Any approved schedule variances only apply to DFC scheduling.

## **EL-DFC ABSENCES DURING THE SEMESTER**

---

Learners are allowed one (1) absence from DFCs for each course with an EL-DFC component.

Learners who miss two (2) or more DFCs during the semester must withdraw from the course and re-enroll the following semester if space is available in the course. Learners who only are enrolled in one course for a particular semester and are withdrawn for EL absences may be eligible for Short-Term Re-Entry. Learners may contact Registration Management for assistance. Formal approval is required to exercise this option.

Learners who miss a DFC activity must complete a scheduled make-up session to pass the course. Completing the required make-up sessions does not reduce the total number of DFC absences recorded for the course. Even when one DFC absence has been made up, a second absence results in being withdrawn from the course. If the second absence is caused by an emergency or catastrophic event, learners may file an [Exception Request](#).

Learners who miss one DFC will receive communication from Schedule Support detailing next steps in the rescheduling process. The missed DFC must be made up by the end of the current semester; otherwise, the learner cannot progress to the next DFC course. However, in rare circumstances when rescheduling a DFC prior to the end of an academic semester is not feasible, learners may receive an 'IR' (Incomplete Remediation) in the course and may fulfill the remainder of the DFC by the end of the add/drop period of the following semester without disruption of progression in the academic program. Learners will be notified of the rescheduled DFC no later than two (2) days prior to the make-up date.

*Please note: Make-up EL-DFCs are not guaranteed and could delay progress in the academic program or graduation.*

Learners must arrive at the pre-conference fifteen (15) minutes prior to the start of the DFC. Tardiness of more than fifteen (15) minutes or leaving more than fifteen (15) minutes early from any experiential learning activity (ELA) will be marked as an absence. To receive credit for attendance for any virtual ELA or webinar, learners must be present on time, professionally dressed in accordance with the Nightingale College Dress Code policy and keep their cameras on at all times unless provided permission to do otherwise from their faculty.

## **EL-VCBC ABSENCES DURING THE SEMESTER**

---

Learners are allowed a total of two (2) VCBC absences per course with a VCBC component. Learners with three (3) or more EL-VCBCs absences during the semester will be withdrawn from the course and reenrolled the following semester if space is available in the course. Learners who only are enrolled in one course for a particular semester and are withdrawn for EL absences may be eligible for Short-Term Re-Entry. Learners may contact Registration Management ([registrationmanagement@nightingale.edu](mailto:registrationmanagement@nightingale.edu)) for assistance. Formal approval is required to exercise this option.

Learners who miss a VCBC must complete a VCBC make-up for each absence to pass the course. Learners who complete the required make-up sessions do not reduce their total number of VCBC absences recorded for the course. Even when two VCBC absences have been made up, a third absence results in being withdrawn from the course. If the third absence is caused by an emergency or catastrophic event, learners may file an [Exception Request](#).

Learners will receive a schedule for their make-up VCBC sessions from their VCBC faculty and will be responsible for completing the make-up session that they are scheduled for before the end of the semester. The missed VCBC must be made up by the end of the current semester; otherwise, the learner cannot progress to the next VCBC course. However, in rare circumstances when rescheduling VCBCs prior to the end of an academic semester is not feasible, learners may receive an 'IR' (Incomplete Remediation) in the course and may fulfill the remainder of the VCBCs by the end of the add/drop period of the following semester without disruption of progression in the academic program.

*Please note: Make-up EL-VCBCs are not guaranteed and could delay progress in the academic program or graduation.*

## **DIRECT FOCUSED CLIENT CARE (DFC) AND INTEGRATIVE PRACTICUM (IP)**

---

Direct focused client care and integrative practicum experiential learning are integral to successful completion of a prelicensure academic program. These experiences allow the learner to observe and apply essential nursing knowledge and skills as well as develop sound clinical reasoning. Specific learning objectives and outcomes dictate which types of experiential learning sites are selected for direct focused client care experiential learning. Every direct focused client care experiential learning session in a prelicensure program is concept-based and expects specific learning outcomes. Learners must successfully complete the direct focused client care and/or integrative practicum experiential learning to receive a passing grade in each course with these learning components. Learners may not receive any compensation for direct focused client care or integrative practicum experiential learning and cannot accept tips or gifts.

The College contracts with multiple healthcare agencies to provide opportunities for on-ground direct focused client care and integrative practicum experiential learning. Based on site and/or preceptor availability, some on-ground experiential learning schedules may extend outside the academic semester. The agencies may be located at short or long distances from a learner's residence. Based on the requirements for the course in which they are enrolled, learners who must travel to their assigned site may be required to spend between

four (4) to twenty-five (25) days in the assigned region. Placements may include breaks between scheduled on-ground days. Schedule Support will begin to distribute integrative practicum (IP) schedules to learners beginning the fourth week of the academic semester.

Learners are responsible for providing reliable transportation to attend the required on-ground direct focused client care and integrative practicum experiential learning sessions. Depending on the agency's location, learners may need accommodation at a hotel near the assigned direct focused client care experiential learning site. Any travel completed up to 100 miles in each direction is considered local travel and is not eligible for reimbursement of travel funds under the [Experiential Learning Schedule \(EL\) policy](#). Learners are responsible for all expenses associated with transportation, lodging, and meals in conjunction with on-ground direct focused client care and integrative practicum experiential learning.

Certain direct focused client care and integrative practicum experiential learning sites may require drug screenings, immunizations, and/or background checks in addition to previously submitted credentials. Learners are responsible for paying for and completing the additional requirements before participating in experiential learning at these sites.



# PRELICENSURE PROGRAMS

## COURSE CLASSIFICATIONS

---

**Lower-Division Courses:** Lower division courses are those numbered 100-299.

**Upper-Division Courses:** Upper division courses are those numbered 300-499.

**Master-Level Courses:** Graduate courses are those numbered 500-699.

## FOUNDATIONAL COURSEWORK

---

To assist applicants in gaining requisite skills necessary for success in college-level math and English courses, the College offers Foundational courses. Foundational courses are not a required part of any academic program offered at the College; are not college-level; are not Title IV-eligible; are not transferrable to another institution; are not part of any institutional or programmatic accreditation grant; and are offered as a means of preparation for college-level English or math courses, with pass/fail grading.

The Foundational courses MAT 90 (Pre-Algebra) and ENG 90 (Developmental English) are required for applicants who score between 240 and 259 in Arithmetic or between 240 and 249 in Reading on the College's undergraduate entrance exam. Foundational learners are required to complete at least one academic activity in the Foundational course(s) prior to the enrollment cancellation period to maintain enrollment in the course(s). Foundational learners must complete the required course(s) with a passing grade to be enrolled in an academic program.

Learners who pass ENG 90 must enroll in ENG 95 during their first semester in the program. The Foundational course resource fee for each foundational course is \$100, which includes all necessary materials. Learners who do not complete at least one academic activity during the enrollment cancellation period may have their course resource fee returned or applied to the following semester.

Upon successful completion of the Foundational course(s), learners only may defer their entrance into college-level courses one semester; otherwise, they must retake the relevant Foundational course. If a learner fails their Foundational course(s), they must wait one full year to reapply.

### Resource Coursework

The College also provides the English Lab Course (ENG 95) at no additional charge for learners with Accuplacer testing scores in Reading from 250 to 259 and/or in Writing from 240 to 259. Learners will take ENG 95 concurrently with first-semester courses. In addition, learners who are not required to take the course but feel they would benefit from the course can add it by request. There are limited seats available, and they are filled on a first-come, first-served basis. Learners who wish to enroll in this pass/fail zero credit course may contact [Registration Management](mailto:registrationmanagement@nightingale.edu) ([registrationmanagement@nightingale.edu](mailto:registrationmanagement@nightingale.edu)).

## PRACTICAL NURSE DIPLOMA PROGRAM

---

### Overview

#### Program Description

The PN Diploma Program:

- Provides a dynamic pathway for entry into professional licensed nurse (PN) practice.
- Evolves to reflect local community needs and current and emerging healthcare delivery trends.
- Instills the tenets of advocacy, professional involvement, lifelong learning, and leadership.
- Involves evidence-based practice which prepares graduates to employ critical thinking, clinical competence, and technical proficiency in healthcare settings.

The PN Diploma Program prepares learners to apply for PN licensure and take the NCLEX-PN® exam. The PN Diploma Program curriculum is grounded in the National League for Nursing Education Competencies Model (2010) and meets the requirements of the National League for Nursing Commission for Nursing Education Accreditation (NLN CNEA).

The blended distance curriculum consists of twenty-eight (28) semester credits of nursing core coursework and fourteen (14) semester credits of general education and is delivered over forty-eight (48) academic weeks. Learners are required to take the nursing courses in the sequence prescribed. The PN Diploma Program requires a total of forty-two (42) semester credits for graduation. The Program is designed to be completed within three (3) academic semesters. However, it may take longer to complete if learners take GE courses at other institutions of higher learning that require prerequisites.

*Note: Learners enrolled in a Supervised On-ground Field Experience (SOFE) must progress through the Program according to the original Program Plan. For each enrolled cohort, a predetermined course schedule outlining the entire Program is established at the time of the initial enrollment. The predetermined original Program Plan may not be modified unless extenuating circumstances arise. The College does not guarantee the availability of courses at a specific SOFE and reserves the right to change Program Plans as necessary.*

The PN Diploma Program prepares graduates for entry-level practical nursing practice in long-term care facilities, clinics, and other healthcare settings. Nursing is a dynamic profession that contributes significantly to the health and well-being of individuals and communities.

The PN Diploma Program curriculum was implemented as a result of the call for radical transformation in nursing education presented in *Educating Nurses* (Benner, P., Sutphen, M., Leonard, V., & Day, L., 2010), a Carnegie Foundation for the Advancement of Teaching study on preparation for the nursing profession, and other literature including the Institute of Medicine and Robert Wood Johnson Foundation report on *The Future of Nursing*. The implementation of concept-based curriculum is an answer to current literature and research on best practices for nursing education.

Upon satisfactory completion of the prescribed PN Diploma Program curriculum with a minimum grade of “C” in each nursing core course and completion of all other graduation requirements, the learner will earn a Diploma of Practical Nursing.

## Program Objectives

- Graduate future practical nurses who will improve individual, family, and community health and wellness by applying best-demonstrated, evidence-based skills and knowledge in their practice.
- Facilitate career mobility of graduates and help meet the demand for professional practical nurses.
- Increase the availability of nursing education opportunities for qualified learners.
- Improve access to nursing education, course scheduling flexibility, and learning efficacy through various innovative instruction delivery methods and learning modalities, including asynchronous online engagements, blended distance learning, course structure, and high-fidelity case-based experiential learning.

## Program Outcomes

### Program-Level Learner Outcomes

*(Information in this section has been changed. Please view the [Catalog Errata and Addenda](#) for more info)*

At Program completion, as measured by evaluation activities throughout the Program, the graduate will:

1. Demonstrate quality, competent, client-centered care—always bearing in mind the physical, psychological, spiritual, emotional, cultural, and environmental aspects of the clients’ needs.
2. Demonstrate skills of intentional learning, critical thinking, and reflection to purposefully perform their duties within the PN role and scope of practice and provide holistic care to the clients they serve.
3. Use current research and nursing’s identified best practices; graduates will demonstrate the ability to practice based on evidence in their profession and within the PN role and scope of practice.
4. Make decisions demonstrating clinical judgment within the PN role and scope of practice, taking into consideration ethical, moral, legal, and evidence-based principles.
5. Demonstrate management skills and attributes appropriate for their role as licensed practical nurses.
6. Demonstrate effective communication—therapeutically and professionally—with and without the use of technology in their work as practical nurses.
7. Demonstrate the ability to assess, improve, and assure quality and safety situations in their work as practical nurses.
8. Collaborate effectively, within the PN role and scope of practice, with others and function as valuable team members of an interdisciplinary team.

## Core Competencies

1. Client-Centered Care
2. Intentional Learning with Reflection
3. Evidence-Based Practice
4. Decision-Making and Clinical Reasoning
5. Organizational, Local, and Global Leadership
6. Communication and Informatics
7. Quality and Safety Assurance
8. Teamwork and Collaboration

## Admissions Requirements

### Requirements and Procedures

All applicants work closely with an Admissions Advisor to assess career goals, motivation, and commitment to learning.

To be considered for admission, an applicant must meet the following requirements:

1. Pay the \$150 non-refundable application fee (the application fee is waived for all Nightingale College’s prelicensure programs alumni, applicants from institutions with a valid articulation agreement, active duty servicemembers, and veterans of the U.S. Armed Forces).
2. Complete the Application for Admissions. (The application and the paid fee are valid for one [1] year).
3. Submit a copy of a high school diploma or its equivalent, as described below, one week prior to the first day of attendance.
4. Pass the Prelicensure Nursing Entrance Exam.

5. If requesting transfer of credit, submit official college transcripts for the previous post-secondary coursework by the deadline in accordance with the [Transfer of Credit](#) section of the Catalog.
  - a. A total of fourteen (14) general education semester credits is required for graduation from the PN Diploma Program and must be completed prior to the end of the last academic semester in the PN Diploma Program. Learners may refer to the Curriculum Plan for the [Practical Nurse Program](#) section of this Catalog to view the General Education requirements for the minimum number of credits required in each of the three (3) required general education (GE) breadth areas. GE courses may be completed at the College or another institution of higher learning concurrent with enrollment in General Education Requirement nursing courses.
  - b. Official transcripts are required for matriculation into the PN Diploma Program.
  - c. Learners admitted without the full fourteen (14) semester credits of general education are required to complete at least one (1) general education course per academic semester at the College or another institution of higher learning and to provide the official transcript to the Registrar prior to the beginning of the next academic semester to register for the next academic semester. To register for the last academic semester of the PN Diploma Program, the learner must submit the proof of enrollment in the final general education course to the Registrar and, upon completion, submit an official transcript to graduate.
  - d. The College reserves the right to accept or reject any and all credits earned at other post-secondary institutions or through course challenge exams.
6. Complete Smarter Measure Assessment for evaluation of online learning readiness.
7. Meet with a Learner Funding Advisor to initiate the financial aid process.
8. Be in good financial standing with the College.

*Note: The highest level of academic integrity is expected throughout the admissions process. Violations of the academic integrity policy at any point in the admissions process will result in automatic denial of admission. See the [Academic Integrity](#) section of the College Catalog for more details.*

Applicant Type	Application Fee
Generic	\$150
Active duty servicemembers and veterans of the U.S. Armed Forces	\$0

### Recognized Equivalents of a High School Diploma

Several equivalents to a high school diploma may be submitted:

- A GED certificate.
- A certificate or other official completion documentation demonstrating that the learner has passed a state-authorized examination (such as the Test Assessing Secondary Completion (TASC), the High School Equivalency Test (HiSET), or, in California, the California High School Proficiency Exam) that the state recognizes as the equivalent of a high school diploma (certificates of attendance and/or completion are not included in this qualifying category).
- An associate degree.
- Successful completion of at least sixty (60) semester or trimester credits or seventy-two (72) quarter credits that does not result in the awarding of an associate degree, but that is acceptable for full credit toward a bachelor's degree at any institution, or
- Enrollment in a bachelor's degree program where at least sixty (60) semester or trimester credits or seventy-two (72) quarter credits have been successfully completed, including credits transferred into the bachelor's degree program.
- A "secondary school leaving certificate" or similar document from the proper government agency for learners who completed secondary school in a foreign country, accompanied by a foreign credential's evaluation.

### Entrance and Placement Exams

The passing of certain placement exams is required to enroll in certain courses or matriculate in the program as indicated below.

#### Prelicensure Nursing Entrance Exam (ACCUPLACER® Diagnostic Test)

To be admitted to the program learners must achieve the required scores in each academic area of the entrance exam. The entrance exam determines learners' readiness for success in the program by assessing knowledge in three (3) academic areas: Arithmetic, Reading Comprehension, and Sentence Skills. A score of 260 in each of the three (3) areas is required for admission with full matriculation. Learners have three (3) attempts to achieve the required score. Conditional admission is granted to learners who score at least 240 but less than 260 as follows:

- Learners who score below 240 in any of the three areas will not be admitted.
- Learners who score between 240-259 in Arithmetic will be admitted on a non-matriculated basis and will be required to take and successfully complete MAT 90 in the first semester of enrollment.
- Learners who score between 240-249 in Reading will be admitted on a non-matriculated basis and will be required to take and successfully complete ENG 90 in the first semester of enrollment and ENG 95 their second semester of enrollment.
- Learners who score between 250-259 in Reading will be admitted with conditional matriculation and will be required to take and successfully complete ENG 95 in the first semester of enrollment.
- Learners who score between 240-259 in Writing will be admitted with conditional matriculation and will be required to complete ENG 95 in the first semester of enrollment.

**The entrance exam voucher fee is included in the application.** Scores are valid for one (1) year. Proctoring fees are separate from the voucher and must be paid for each attempt.

## Tuition and Fees

Tuition for the PN Diploma Program is \$485 per semester credit. Tuition and fees may be changed at any time with a 30-day notice. Audit fees are non-refundable and cannot be paid with Title IV funding.

### Program Fees

Additional Program fees are presented in the table below.

Item	Fee
Learning Resources and Proctoring Package per semester	\$1,015 <sup>1</sup>
General Education Fee per Course (except SCI 220, SCI 221, and SCI 251)	\$125 <sup>2</sup>
SCI 220, SCI 221, SCI 251 Fee per Course	\$200
Course Audit Fee (All Courses)	\$1,000
<i>1.The Learning Resources and Proctoring Package per semester fee does not include uniforms or stethoscope. 2.In lieu of the \$125 course resources fee, learners may elect to personally purchase all general education required materials. Nursing kit supplies required to attend experiential learning portions of the course are provided.</i>	

Tuition does not include the non-refundable application and testing fees. In addition, learners are responsible for expenses such as transportation and lodging, if any, associated with the required Supervised On-Ground Field Experience (SOFE).

### Estimated Total Program Cost

The estimated total program cost for a learner who does not transfer in any college-level general education credits is \$24,065. Learners may use this [calculator](#) to get a customized estimate of total program cost.

## Curriculum Plan

### General Education Requirements

General education (GE) courses can be completed at the College or another institution of higher learning accredited by an accrediting agency recognized by the U.S. Department of Education or the Council for Higher Education Accreditation (CHEA). The College may grant GE academic credit pursuant to the policies described in the [Experiential Learning](#) and [Extra-Institutional and Non-Instructional Learning](#) sections of this Catalog. Fourteen (14) GE semester credits are required for graduation. Learners may refer to the Admissions Requirements and Procedures section above for more information.

The nursing core courses progression requirements do not allow the final academic semester of the Program to consist of only GE courses. GE course requirements must be completed prior to or during the final semester of enrollment.

Physical & Life Sciences	
A <u>minimum</u> of eleven (11) semester credits is required in this category. Courses marked with an asterisk (*) are mandatory.	
Course	Semester Credits
Human Anatomy* with lab*	4
Human Physiology* with lab*	4
Pathophysiology*	3-5
Mathematics	
A <u>minimum</u> of three (3) credits is required in this category. The courses listed below as well as other College Algebra or equivalent courses are considered for transfer of credits. Courses marked with an asterisk (*) are mandatory.	
Course	Semester Credits
College Algebra*	3-5

## Curriculum

The PN Diploma Program consists of six (6) lower-division core nursing courses, comprised of twenty-eight (28) academic semester credits delivered over three (3) academic semesters or forty-eight (48) academic weeks, and four (4) GE courses, comprised of fourteen (14) semester credits taken concurrently with the core nursing courses. The total length of the Program for learners electing to complete all GE requirements at the College is forty-two (42) semester credits, three (3) academic semesters, or forty-eight (48) academic weeks. Other general education and elective courses are available for learners who transfer in the required GE credits (or for any learner who is interested in taking these unrequired courses), provided there is room within the individual's semester credit load.

### PN Program Sample Curriculum Plan

Course Number	Course Name	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
Level I												
SCI 220	Human Anatomy with Intervention Skill-Based (ISB) Experiential Learning	Distance	4	45	30							75
SCI 221	Human Physiology with Intervention Skill-Based (ISB) Experiential Learning	Distance	4	45	30							75
PN 106	Foundations of Practical Nursing-Fundamentals	Distance	5	22	11	4.5	45	45				127.5
Total			13	112	71	4.5	45	45	0	0	0	277.5
Level II												
MAT 100	College Algebra	Distance	3	45								45
PN 115	Pharmacology	Distance	3	45								45
PN 125/126	Concepts of Practical Nursing – Health Promotion	Blended	5	21.5	4	4.5	15	45	67.5			157.5
PN 135/136	Concepts of Nursing in Care of Specialized Populations	Blended	3	27.5		2.5		22.5	22.5			75
Total			14	139	4	7	15	67.5	90	0	0	322.5
Level III												



				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
SCI 225	Patho-physiology	Distance	3	45								45
PN 145/146	Concepts of Practical Nursing I	Blended	6	35	7	3	30	45	45			165
PN 165	Concepts of Practical Nursing II	Blended	6	35	7	3	30	45	45			165
Total			15	115	14	6	60	90	90	0	0	375
Nursing Courses Total			28	186	29	17.5	120	202.5	180	0	0	735
GE Total			14	180	60	0	0	0	0	0	0	240
PN Program with GE Total			42	366	89	17.5	120	202.5	180	0	0	975

## Standardized Exams

Standardized end-of-course exams are administered at the end of each level of the PN Program. Required scores for mandatory remediation on standardized exams are specified in the table below.

### **Standardized Exam Schedule for Generic PN Learners:**

HESI Exam*	Course	Mandatory Remediation HESI Score
PN Specialty: Fundamentals	PN 106	< 900
PN Specialty: Pharmacology	PN 115	< 900
PN Specialty: Data Collection	PN 126	< 900
PN Specialty: Medical-Surgical Nursing	PN 145/146	< 900
PN Exit	PN 165	< 900

*\*Note: Learners who repeat a course or withdraw from the Program may be required to adjust their Program Plans before progressing in the Program.*

Learners enrolled in courses with old course numbers (PN 125 and 135) may be required to take the original corresponding HESI exams as shown below:

HESI Exam	Course	Mandatory Remediation HESI Score
PN Specialty: Fundamentals	PN 125	<900
PN Specialty: Data Collection	PN 135	<900

## Satisfactory Academic Progress Table

Total Credits Attempted	Financial Aid Warning or Probation if CGPA is below	Financial Aid Warning or Probation if course completion rate is below
1-12	2.0	67%
13-24	2.0	67%
25-36	2.0	67%
37-48	2.0	67%
49-60	2.0	67%

61-68	2.0	67%
-------	-----	-----

#### Pre-Dispute Arbitration and Class Action Waiver Disclosure

Nightingale College seeks to resolve disputes or claims between any learner and the College in an efficient, cost-effective, and timely manner. A learner who enrolls at Nightingale College agrees, as a condition of their enrollment, to resolve any dispute through mandatory arbitration that shall not be adjudicated as a class action or a consolidated class arbitration proceeding. However, the College cannot require a learner loan borrower to participate in arbitration or any internal dispute resolution process offered by the institution prior to filing a borrower defense to repayment application with the U.S. Department of Education pursuant to 34 CFR 685.206(e); the College cannot, in any way, require learners to limit, relinquish, or waive their ability to pursue filing a borrower defense claim, pursuant to 34 CFR 685.206(e) at any time; and any arbitration, required by a pre-dispute arbitration agreement, tolls the limitations period for filing a borrower defense to repayment application pursuant to 34 CFR 685.206(e)(6)(ii).

## LICENSED PRACTICAL NURSING TO ASSOCIATE OF SCIENCE IN NURSING PROGRAM

### Overview

#### Program Description

- Provides a dynamic pathway for entry into professional registered nurse (RN) practice.
- Is continually evolving to reflect local community needs and current and emerging healthcare delivery trends.
- Is responsible for instilling the tenets of advocacy, professional involvement, lifelong learning, and leadership.
- Involves evidence-based practice which prepares graduates to employ critical thinking, clinical competence, and technical proficiency in healthcare settings.

The LPN to ASN Program is designed to prepare learners to apply for RN licensure and take the NCLEX-RN® exam. The LPN to ASN Program curriculum is grounded in the National League for Nursing Education Competencies Model (2010) and meets the requirements of the National League for Nursing Commission for Nursing Education Accreditation (NLN CNEA).

The blended distance curriculum consists of forty-eight (48) semester credits of nursing core coursework and is delivered over sixty-four (64) academic weeks. Learners are required to take the nursing courses in the sequence prescribed. The LPN to ASN Program requires an additional twenty (20) semester credits of general education coursework. A total of sixty-eight (68) semester credits is required for graduation. The Program is designed to be completed within four (4) academic semesters. However, it may take longer to complete if learners elect to take GE courses at institutions of higher learning that require prerequisites to the Program's mandatory GE coursework.

*Note: Learners enrolled in a Supervised On-ground Field Experience (SOFE) must progress through the Program according to the original Program Plan. For each enrolled cohort, a predetermined course schedule outlining the entire Program is established at the time of initial enrollment. The predetermined original Program Plan may not be modified unless extenuating circumstances arise. The College does not guarantee the availability of courses at a specific SOFE and reserves the right to change Program Plans as necessary.*

The LPN to ASN Program curriculum was implemented as a result of the call for radical transformation in nursing education presented in *Educating Nurses* (Benner, P., Sutphen, M., Leonard, V., & Day, L., 2010), a Carnegie Foundation for the Advancement of Teaching study on preparation for the nursing profession, and other literature including the Institute of Medicine and Robert Wood Johnson Foundation report on *The Future of Nursing*. The implementation of concept-based curriculum is an answer to current literature and research on best practices for nursing education.

Upon satisfactory completion of the prescribed LPN to ASN Program curriculum with a minimum grade of "C" in each lower-division nursing core course and having satisfied all other graduation requirements, the learner will earn an Associate of Science in Nursing (ASN) Degree.

The LPN to ASN Program prepares graduates for entry-level nursing practice in hospitals, clinics, and other healthcare settings. An RN with an ASN Degree practices the art and science of nursing by utilizing the nursing process and functions interdependently within the healthcare team. Nursing is a dynamic profession that contributes significantly to the health and well-being of individuals and communities.

#### Program Objectives

- Graduate future nurses who will improve individual, family, and community health and wellness by applying best-demonstrated, evidence-based skills and knowledge in their practice.
- Facilitate career mobility of graduates and help meet the demand for professional nurses.
- Increase the availability of nursing education opportunities for qualified learners.
- Improve access to nursing education, course scheduling flexibility, and learning efficacy through the utilization of a variety of innovative instruction delivery methods and learning modalities, including asynchronous online engagements, blended distance learning, course structure, and high-fidelity case-based experiential learning.

#### Program Outcomes

##### Program-Level Learner Outcomes

(Information in this section has been changed. Please view the [Catalog Errata and Addenda](#) for more info)

At Program completion, as measured by evaluation activities throughout the Program, the graduate will:

1. Demonstrate quality, competent, client-centered care—always bearing in mind the physical, psychological, spiritual, emotional, cultural, and environmental aspects of the clients' needs.
2. Demonstrate skills of intentional learning, critical thinking, and reflection in order to purposefully perform their duties within the RN role and scope of practice and provide holistic care to the clients they serve.
3. Use current research and nursing's identified best practices; graduates will demonstrate the ability to practice based on evidence in their profession and RN scope of practice.
4. Make decisions demonstrating clinical judgment, within the RN role and scope of practice, taking into consideration ethical, moral, legal, and evidence-based principles.
5. Demonstrate leadership, management skills, and attributes appropriate for their role as registered nurses.
6. Demonstrate effective communication—therapeutically and professionally—with and without the use of technology in their work as registered nurses.
7. Demonstrate the ability to assess, improve, and assure quality and safety situations in their work as registered nurses.
8. Collaborate effectively, within the RN role and scope of practice, with others and function as valuable team members of an interdisciplinary team.

## Core Competencies

1. Client-Centered Care
2. Intentional Learning with Reflection
3. Evidence-Based Practice
4. Decision-Making and Clinical Reasoning
5. Organizational, Local, and Global Leadership
6. Communication and Informatics
7. Quality and Safety Assurance
8. Teamwork and Collaboration

## Admissions Requirements

### Requirements and Procedures

All applicants work closely with an Admissions Advisor to assess career goals, motivation, and commitment to learning.

To be considered for admission, an applicant must meet the following requirements:

1. Pay the non-refundable application fee as shown below:
2. Complete the Application for Admissions. (The application and the paid fee are valid for one [1] year).
3. Submit proof of a high school graduation (diploma) or equivalent, as described below, one week prior to the first day of attendance.
4. Submit proof of current active unencumbered Practical Nurse or Vocational Nurse (LPN/LVN) licensure from Nursys.com and disclose any encumbered licenses. Nightingale College's PN diploma program graduates may enroll in the LPN to ASN Program on a non-matriculated basis if entrance and HESI testing requirements are met. Learners must become licensed within the first academic semester of the Program to matriculate and progress within the Program.
5. Pass the Prelicensure Nursing Entrance Exam.
6. Pass the Medical Dosage Calculation (MDC) course.
7. All advanced placement LPN/LVN learners must successfully complete the prescribed Medical Dosage Calculation (MDC) self-paced, non-facilitated online course and score 100% on all MDC quizzes prior to the deadline given during the admissions cycle. Learners are limited to three (3) attempts to pass each of the quizzes. The MDC course is available to Advanced Placement prospective learners by requesting access from their Admissions Advisor. Learners who fail to pass all MDC modules may elect to enroll into the BSN program and take the corresponding Pharmacology course. Nightingale College graduates of the PN Diploma Program who enroll in the LPN to ASN program within one year of graduation will not need to complete the MDC course. If more than one (1) year lapses from the time of graduation from the PN Diploma Program, learners must successfully complete the MDC course.
8. If requesting transfer of credit, learners must submit official college transcripts for the previous post-secondary coursework by the deadline in accordance with the [Transfer of Credit](#) section of this Catalog.
  - A total of twenty (20) general education semester credits is required for graduation from the Licensed Practical Nursing (LPN) to Associate of Science in Nursing (ASN) Program and must be completed prior to the end of the last academic semester in the LPN to ASN Program. Learners may refer to the Curriculum Plan of the [LPN-to-ASN Program](#) section of this Catalog to view General Education requirements for the minimum number of credits required in each of the three (3) required general education (GE) breadth areas. GE courses may be completed at the College or another institution of higher learning concurrent with enrollment in nursing courses.
  - A minimum of eleven (11) GE semester credits are required to enroll in Freshman 2 (F2) nursing courses. Learners may elect to complete the requisite coursework at the College or another institution of higher learning.
  - A minimum of fourteen (14) GE semester credits are required to enroll in Sophomore 1 (S1) nursing courses. Learners may elect to complete the requisite coursework at the College or another institution of higher learning.
  - Official transcripts are required for matriculation into the LPN to ASN Program.
  - Learners admitted without the full twenty (20) semester credits of general education are required to complete at least one (1) general education course per academic semester at the College or another institution of higher learning and provide the official

transcript to the Registrar prior to the beginning of the next academic semester to register for the next academic semester. To register for the last academic semester of the LPN to ASN Program, the learner must submit the proof of enrollment in the final general education course to the Registrar and, upon completion, submit an official transcript to graduate.

- The College reserves the right to accept or reject any and all credits earned at other post- secondary institutions or through course challenge exams.

9. Complete Smarter Measure Assessment for evaluation of online learning readiness.

10. Meet with a Learner Funding Advisor to initiate the financial aid process.

11. Be in good financial standing with the College.

Applicant Type	Application Fee
PN Diploma Program Alumni; applicants from institutions with a valid articulation agreement	\$0
Licensed Practical Nurse/Vocational Nurse	\$200
LPN/LVN who are active duty servicemembers and veterans of the U.S Armed Forces	\$50

### Recognized Equivalents of a High School Diploma

Several equivalents to a high school diploma may be submitted:

- A GED certificate;
- A certificate or other official completion documentation demonstrating that the learner has passed a state-authorized examination such as the Test Assessing Secondary Completion (TASC), the High School Equivalency Test (HiSET), or, in California, the California High School Proficiency Exam that the state recognizes as the equivalent of a high school diploma (certificates of attendance and/or completion are not included in this qualifying category);
- An associate degree;
- Successful completion of at least sixty (60) semester or trimester credits or seventy-two (72) quarter credits that does not result in the awarding of an associate degree, but that is acceptable for full credit toward a bachelor's degree at any institution; or
- Enrollment in a bachelor's degree program where at least sixty (60) semester or trimester credits or seventy-two (72) quarter credits have been successfully completed, including credits transferred into the bachelor's degree program;
- A "secondary school leaving certificate" or similar document from the proper government agency for learners who completed secondary school in a foreign country, accompanied by a foreign credentials evaluation.

*Note: The highest level of academic integrity is expected throughout the admissions process. Violations of the academic integrity policy at any point in the admissions process will result in automatic denial of admission. See the [Academic Integrity](#) section of this College Catalog for more details.*

## Entrance and Placement Exams

Passing of entrance and certain placement exams is required to enroll in the program as indicated below:

### Prelicensure Nursing Entrance Exam (ACCUPLACER® Diagnostic Test)

To be admitted to the program learners must achieve the required scores in each academic area of the entrance exam. The entrance exam determines learners' readiness for success in the program by assessing knowledge in three (3) academic areas: Arithmetic, Reading Comprehension, and Sentence Skills. A score of 260 in each of the three (3) areas is required for admission with full matriculation. Learners have three (3) attempts to achieve the required score. Conditional admission is granted to learners who score at least 240 but less than 260 as follows:

- Learners who score below 240 in any of the three (3) areas will not be admitted.
- Learners who score between 240-259 in Arithmetic will be admitted on a non-matriculated basis and will be required to take and successfully complete MAT 90 in the first semester of enrollment.
- Learners who score between 240-249 in Reading will be admitted on a non-matriculated basis and will be required to take and successfully complete ENG 90 in the first semester of enrollment and ENG 95 their second semester of enrollment.
- Learners who score between 250-259 in Reading will be admitted with conditional matriculation and will be required to take and successfully complete ENG 95 in the first semester of enrollment.
- Learners who score between 240-259 in Writing will be admitted with conditional matriculation and will be required to complete ENG 95 in the first semester of enrollment.

**The entrance exam voucher fee is included in the application.** Scores are valid for one (1) year. Proctoring fees are separate from the voucher and must be paid for each attempt.

Nightingale College graduates of the PN Diploma Program who enroll in the LPN to ASN program within one year of graduation will not be required to take the MDC for the LPN to ASN program. If more than one (1) year lapses from the time of graduation from the PN Diploma Program, learners will be required to take and pass the MDC to be admitted.

### Nursing Placement Exams

Advanced placement candidates who are requesting academic credit for courses in ASN 241 and/or ASN 261 are required to pass the corresponding HESI exams as described in the table below:

Course	Exam	Administered During	Passing Score HESI	Mandatory Remediation HESI Score	Fee
ASN 241	RN Specialty: Health Assessment HESI	Pre-Admission	850	< 900	\$70
ASN 261	RN Specialty: Medical-Surgical Nursing HESI	Pre-Admission	850	< 900	\$70

Applicants may retake the exam one (1) time after completion of mandatory remediation. The fee to retake an exam is \$70. On the second attempt, the applicant will take a different version of the exam. Free personalized remediation materials are available at [www.evolve.elsevier.com](http://www.evolve.elsevier.com) after the first exam attempt.

If the score on the second attempt is below the minimum score requirement, the applicant is allowed to retest after one (1) year from the date of the first attempt upon completing a new program application and paying a new application fee. Applicants who do not pass the exams may choose to enroll in the corresponding course(s).

## Tuition and Fees

Tuition for the LPN to ASN Program is \$825 per semester credit. Tuition and fees may be changed at any time with a 30-day notice. Audit fees are non-refundable and cannot be paid with Title IV funding.

### Program Fees

Additional Program fees are presented in the table below.

Item	Fee
Learning Resources and Proctoring Package per semester	\$965 <sup>1</sup>
General Education Fee per Course (except SCI 220, SCI 221, and SCI 251)	\$125 <sup>2</sup>
SCI 220, SCI 221, SCI 251 Fee per Course	\$200
Course Audit Fee (ASN 241, ASN 261, ASN 311, ASN 341, ASN 361)	\$1,000

*1. The Learning Resources and Proctoring Package per semester fee does not include uniforms or stethoscope.*  
*2. In lieu of the \$125 course resource fee, learners may elect to personally purchase all general education required materials.*  
*Nursing kit supplies required to attend experiential learning portions of the course are provided.*

Tuition does not include the non-refundable application and testing fees. In addition, learners are responsible for expenses such as transportation and lodging, if any, associated with the required experiential learning sessions.

### Estimated Total Program Cost

The estimated total program cost for a learner who does not transfer in any college-level general education credits and does not test out of ASN 241 and ASN 261 is \$50,960. Learners may use this [calculator](#) to get a customized estimate of total program cost.

## Curriculum Plan

### General Education Requirements

General Education (GE) courses can be completed at the College or another institution of higher learning accredited by an accrediting agency recognized by the U.S. Department of Education or the Council for Higher Education Accreditation (CHEA). The College may grant GE academic credit pursuant to the policies described in the [Experiential Learning](#) and [Extra-Institutional and Non-Instructional Learning](#) sections of this Catalog. Twenty (20) GE semester credits are required for graduation. Learners may refer to the Admissions Requirements and Procedures section above for more information.

The nursing core courses progression requirements do not allow the final academic semester of the Program to consist of only GE courses. GE course requirements must be completed prior to or during the final semester of enrollment. GE courses in math, human anatomy, and human physiology must be completed prior to enrollment into any nursing course. Pathophysiology must be completed no later than the first semester of enrollment in the nursing courses.

**Physical & Life Sciences**

A minimum of fourteen (14) semester credits is required in this category. The courses listed below as well as other college-level Physical & Life Sciences courses are considered for transfer of credits. Courses marked with an asterisk (\*) are mandatory.

Course	Semester Credits
Human Anatomy*	4
Human Physiology*	4
Pathophysiology*	3-5
Nutrition*	3-5

**English & Communication Arts**

A minimum of three (3) credits is required in this category. The courses listed below as well as other college-level English & Communication Arts courses are considered for transfer of credits. Courses marked with an asterisk (\*) are mandatory.

Course	Semester Credits
English Composition*	3-5
Academic Writing	3-5
Communications	3-5

**Mathematics**

A minimum of three (3) credits is required in this category. The courses listed below as well as other College Algebra or equivalent courses are considered for transfer of credits. Courses marked with an asterisk (\*) are mandatory.

Course	Semester Credits
College Algebra*	3-5

**Standardized Exams**

Standardized end-of-course exams are administered at the end of each level of the LPN to ASN Program. Required scores for mandatory remediation on standardized exams are specified in the table below.

*Standardized Exam Schedule for Generic LPN to ASN Learners:*

Exam	Administered Course	Mandatory Remediation HESI Score
RN Specialty: Health Assessment HESI	ASN 241	<900
RN Specialty: Medical-Surgical Nursing	ASN 261	<900
RN Specialty: Pharmacology	ASN 311	< 900
RN Exit	ASN 361	< 900

**Curriculum Plan**

The LPN to ASN Program consists of eight (8) lower-division core nursing courses, comprised of forty-eight (48) academic semester credits delivered over four (4) academic semesters or sixty-four (64) academic weeks, and six (6) GE courses, comprised of twenty (20) semester credits. The total length of the Program for learners electing to complete all GE requirements at the College is sixty-eight (68) semester credits, four (4) academic semesters, or sixty-four (64) academic weeks. Other general education and elective courses are available for learners who transfer in the required GE credits (or for any learner who is interested in taking these noncompulsory courses), provided there is room within the individual's semester credit load.

All didactic instruction is delivered via online learning modalities. However, the College may require learners to attend didactic instruction in any course with on-ground components. All experiential learning for the core nursing courses takes place on-ground at a variety of experiential learning sites. For learner residency and course delivery modalities definitions, see the [Learner Residency and Course Delivery Modalities](#) section of this Catalog. A sample curriculum layout is presented in the table below

## LPN to ASN Program Sample Curriculum Plan

Course Number	Course Name	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
	LPN LIC II	Advanced Standing for LPN/LVN License	12									
				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
Freshman Term 1 (F1)												
SCI 220	Human Anatomy with Intervention Skill-Based (ISB) Experiential Learning	Distance	4	45	30							75
SCI 221	Human Physiology with Intervention Skill-Based (ISB) Experiential Learning>	Distance	4	45	30							75
ENG 120	English Composition	Distance	3	45								45
MAT 120	College Algebra	Distance	3	45								45
Total			14	180	60	0	0	0	0	0	0	240
Freshman Term 2 (F2)												
SCI 225	Pathophysiology	Distance	3	45								45
ASN 241*	Concepts of Nursing I	Blended	6	35	7	3	30	45	45			165
ASN 261*	Concepts of Nursing II	Blended	6	35	7	3	30	45	45			165
Total			15	115	14	6	60	90	90	0	0	375
Sophomore Term 1 (S1)												
SCI 131	Introduction to Nutrition	Distance	3	45								45
ASN 311*	Pharmacology II	Distance	3	45								45
ASN 331*	Concepts of Professionalism, Management, and Leadership	Distance	2	30								30



				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
ASN 341*	Concepts of Nursing III	Blended	7	44.5	4	4	15	67.5	45		22.5	202.5
Total			15	164.5	4	4	15	67.5	45	0	22.5	322.5
Sophomore Term 2 (S2)												
ASN 361*	Concepts of Nursing IV	Blended	7	53	4	3	15	45	45		22.5	187.5
ASN 391*	Entry into Professional Nursing Practice	Blended	5	30						135	0	165
Total			12	83	4	3	15	45	45	135	22.5	352.5
Nursing Courses Total			48	272.5	22	13	90	202.5	180	135	45	960
GE Total			20	270	60	0	0	0	0	0	0	330
ASN Program with GE Total			68	542.5	82	13	90	202.5	180	135	45	1,290

### Satisfactory Academic Progress Table

Total Credits Attempted	Financial Aid Warning or Probation if CGPA is below	Financial Aid Warning or Probation if course completion rate is below
1-12	2.0	67%
13-24	2.0	67%
25-36	2.0	67%
37-48	2.0	67%
49-60	2.0	67%
61-68	2.0	67%

#### **Pre-Dispute Arbitration and Class Action Waiver Disclosure**

Nightingale College seeks to resolve disputes or claims between any learner and the College in an efficient, cost-effective, and timely manner. A learner who enrolls at Nightingale College agrees, as a condition of their enrollment, to resolve any dispute through mandatory arbitration that shall not be adjudicated as a class action or a consolidated class arbitration proceeding. However, the College cannot require a learner loan borrower to participate in arbitration or any internal dispute resolution process offered by the institution prior to filing a borrower defense to repayment application with the U.S. Department of Education pursuant to 34 CFR 685.206(e); the College cannot, in any way, require learners to limit, relinquish, or waive their ability to pursue filing a borrower defense claim, pursuant to 34 CFR 685.206(e) at any time; and any arbitration, required by a pre-dispute arbitration agreement, tolls the limitations period for filing a borrower defense to repayment application pursuant to 34 CFR 685.206(e)(6)(ii).

## BACHELOR OF SCIENCE IN NURSING PROGRAM

### Overview

#### Program Description

The BSN Program

- provides a dynamic pathway for entry into professional registered nurse (RN) practice;
- evolves to reflect local community needs and current and emerging healthcare delivery trends;
- instills the tenets of advocacy, professional involvement, lifelong learning, and leadership; and



- uses evidence-based practice which prepares graduates to employ critical thinking, clinical competence, and technical proficiency in healthcare settings.

The BSN Program prepares learners to apply for RN licensure and take the NCLEX-RN® exam. The BSN Program curriculum is grounded in the American Association of Colleges of Nursing (AACN) The Essentials: Core Competencies for Professional Nursing Education (2021) and meets the requirements of the Commission on Collegiate Nursing Education (CCNE).

The blended distance curriculum consists of seventy-two (72) semester credits of nursing core coursework and is delivered over one hundred twenty-eight (128) academic weeks. Learners must take the nursing courses in the sequence prescribed. The BSN Program requires an additional forty-eight (48) semester credits of general education coursework. A total of one hundred twenty (120) semester credits is required for graduation. The Program is designed to be completed within eight (8) academic semesters. However, it may take longer to complete if learners take GE courses at institutions of higher learning that require prerequisites to the Program's mandatory GE coursework.

*Note: Learners enrolled in a Supervised On-ground Field Experience (SOFE) must progress through the Program according to the original Program Plan. For each enrolled cohort, a predetermined course schedule outlining the entire Program is established at the time of the initial enrollment. The predetermined original Program Plan may not be modified unless extenuating circumstances arise. The College does not guarantee the availability of courses at a specific SOFE and reserves the right to change Program Plans as necessary.*

The BSN Program prepares graduates for entry-level nursing practice in hospitals, clinics, and other healthcare settings. An RN with a BSN Degree uses the nursing process to practice the art and science of nursing and functions interdependently within the healthcare team. Nursing is a dynamic profession that contributes significantly to the health and well-being of individuals and communities.

The BSN Program curriculum was implemented as a result of the call for radical transformation in nursing education presented in Educating Nurses (Benner, P., Sutphen, M., Leonard, V., & Day, L., 2010), a Carnegie Foundation for the Advancement of Teaching study on preparation for the nursing profession, and other literature including the Institute of Medicine and Robert Wood Johnson Foundation report on The Future of Nursing. The implementation of concept-based curriculum is an answer to current literature and research on best practices for nursing education.

Upon satisfactory completion of the prescribed BSN Program curriculum with a minimum grade of "C" in each nursing course and having satisfied all other graduation requirements, the learner will earn a Bachelor of Science in Nursing (BSN) Degree.

## Program Objectives

- Graduate baccalaureate-level nurses who will improve individual, family, and community health and wellness by applying clinical reasoning, evidence-based skills and knowledge, and leadership in practice.
- Facilitate career mobility of graduates and help meet the demand for professional nurses.
- Increase the availability of advanced nursing education opportunities for qualified learners.
- Improve access to nursing education, course scheduling flexibility, and learning efficacy through various innovative instruction delivery methods and learning modalities, including asynchronous online engagements, blended distance learning, capstone activities, course structure, and high-fidelity case-based experiential learning.

## Program Outcomes

### Program-Level Learner Outcomes

*(Information in this section has been changed. Please view the [Catalog Errata and Addenda](#) for more info)*

At Program completion, as measured by evaluation activities throughout the Program, the graduate will:

1. Exemplify quality, competent, client-centered care while demonstrating awareness of the physical, psychological, spiritual, emotional, cultural, and environmental aspects of the clients' needs.
2. Demonstrate intentional learning, clinical reasoning, and reflection to purposefully lead in the profession and provide holistic care to their clients.
3. Integrate and perform research in nursing's identified best practices and demonstrate the ability to practice based on evidence they have analyzed and applied in their profession.
4. Synthesize clinical reasoning into daily nursing practice, while integrating ethical, moral, legal, and evidence-based principles.
5. Exemplify leadership and management skills and attributes appropriate for their role as BSN-level registered nurses.
6. Engage in effective communication—therapeutically and professionally—with and without the use of technology.
7. Integrate components of quality and safety best practices into the daily nursing work environments.
8. Integrate collaborative leadership skills when leading and functioning as a member of interdisciplinary teams.

## Core Competencies

1. Client-Centered Care
2. Intentional Learning with Reflection
3. Evidence-Based Practice
4. Decision-Making and Clinical Reasoning
5. Organizational, Local, and Global Leadership
6. Communication and Informatics
7. Quality and Safety Assurance

## Admissions Requirements

### Requirements and Procedures

All applicants work closely with an Admissions Advisor to assess career goals, motivation, and commitment to learning.

Applicant Type	Application Fee
Generic	\$150
Active duty servicemembers and veterans of the U.S. Armed Forces; applicants from institutions with a valid articulation agreement	\$0
Advanced Placement, including pharmacology credit	\$200
Active duty servicemembers and veterans of the U.S. Armed Forces, if requesting pharmacology credit	\$50

To be considered for admission, an applicant must meet the following requirements:

1. Pay the non-refundable application fee as shown above.
2. Complete the Application for Admissions. (The application and the paid fee are valid for one [1] year).
3. Submit a copy of a high school diploma or equivalent as described below, one week prior to the first day of attendance. Several equivalents to a high school diploma may be submitted:
  - A GED certificate.
  - A certificate or other official completion documentation demonstrating that the learner has passed a state-authorized examination, such as the Test Assessing Secondary Completion (TASC), the High School Equivalency Test (HiSET), or, in California, the California High School Proficiency Exam; that the state recognizes as the equivalent of a high school diploma (certificates of attendance and/or completion are not included in this qualifying category).
  - An associate degree;
  - Successful completion of at least sixty (60) semester or trimester credits or seventy-two (72) quarter credits that does not result in the awarding of an associate degree, but that is acceptable for full credit toward a bachelor's degree at any institution, or
  - Enrollment in a bachelor's degree program where at least sixty (60) semester or trimester credits or seventy-two (72) quarter credits have been successfully completed, including credits transferred into the bachelor's degree program.
  - A "secondary school leaving certificate" or similar document from the proper government agency for learners who completed secondary school in a foreign country, accompanied by a foreign credentials evaluation.
4. Pass the Pre-Licensure Nursing Entrance Exam.
5. If requesting transfer of credit, learners must submit official college transcripts for the previous post-secondary coursework by the deadline in accordance with the [Transfer of Credit](#) section of this Catalog.
  - A total of forty-eight (48) general education semester credits is required for graduation from the BSN Program and must be completed prior to the end of the last academic semester of the BSN Program. Learners may refer to the Curriculum Plan in the [BSN Program](#) section of the Catalog to view General Education requirements of this Catalog for the minimum number of credits required in each of the five (5) general education (GE) breadth areas. GE courses may be completed at the College or another institution of higher learning concurrent with enrollment in nursing courses.
  - A minimum of fourteen (14) semester credits of general education, including eight (8) semester credits of human anatomy and human physiology, a minimum of three (3) semester credits of College Algebra or equivalent, and a minimum of three (3) semester credits of college-level English is required to enroll in any nursing core course. Learners may elect to complete the prerequisite coursework at the College or another institution of higher learning.
  - A minimum of twenty-four (24) semester credits of general education are required to enroll in BSN 215 and/or BSN 225 nursing courses. Learners may elect to complete the prerequisite coursework at the College or another institution of higher learning.
  - A minimum of thirty-three (33) semester credits of general education are required to enroll in BSN 246 and/or BSN 315 nursing courses. Learners may elect to complete the prerequisite coursework at the College or another institution of higher learning.
  - A minimum of thirty-six (36) semester credits of general education are required to enroll in BSN 266 and/or BSN 335 nursing courses. Learners may elect to complete the prerequisite coursework at the College or another institution of higher learning.
  - Official transcripts are required for matriculation into the BSN Program.
  - Learners admitted without the full forty-eight (48) semester credits of general education are required to complete at least one (1) general education course per academic semester at the College or another institution of higher learning and provide the official transcript to the Registrar prior to the beginning of the next academic semester to register for the next academic semester. To register for the last academic semester of the BSN Program, the learner must submit the proof of enrollment in the final general education course to the Registrar and, upon completion, submit an official transcript to graduate.
  - The College reserves the right to accept or reject any and all credits earned at other post-secondary institutions or through course challenge exams.
6. Complete Smarter Measure Assessment for evaluation of online learning readiness.

7. Meet with a Learner Funding Advisor to initiate the financial aid process.
8. Be in good financial standing with the College.

**Note:** The highest level of academic integrity is expected throughout the admissions process. Violations of the academic integrity policy at any point in the admissions process will result in automatic denial of admission. See the [Academic Integrity](#) section of the College Catalog for more details.

## Entrance and Placement Exams

Passing of certain placement exams is required to enroll in certain courses or matriculate in the program as indicated below.

### Pre-Licensure Nursing Entrance Exam (ACCUPLACER® Diagnostic Test)

To be admitted to the program learners must achieve the required scores in each academic area of the entrance exam. The entrance exam determines learners' readiness for success in the program by assessing knowledge in three (3) academic areas: Arithmetic, Reading Comprehension, and Sentence Skills. A score of 260 in each of the three (3) areas is required for admission with full matriculation. Learners have three (3) attempts to achieve the required score. Conditional admission is granted to learners who score at least 240 but less than 260 as follows:

- Learners who score below 240 in any of the three areas will not be admitted.
- Learners who score between 240-259 in Arithmetic will be admitted on a non-matriculated basis and will be required to take and successfully complete MAT 90 in the first semester of enrollment.
- Learners who score between 240-249 in Reading will be admitted on a non-matriculated basis and will be required to take and successfully complete ENG 90 in the first semester of enrollment and ENG 95 their second semester of enrollment.
- Learners who score between 250-259 in Reading will be admitted with conditional matriculation and will be required to take and successfully complete ENG 95 in the first semester of enrollment.
- Learners who score between 240-259 in Writing will be admitted with conditional matriculation and will be required to complete ENG 95 in the first semester of enrollment.

The entrance exam voucher fee is included in the application. Scores are valid for one (1) year. Proctoring fees are separate from the voucher and must be paid for each attempt.

Nightingale College graduates of the PN Diploma Program who enroll in the BSN program within one year of graduation will not be required to take the entrance exam for the BSN program. If more than one (1) year lapses from the time of graduation from the PN Diploma Program, learners will be required to take and pass the entrance exam to be admitted.

### Advanced Placement Candidates Only

Advanced placement candidates who are requesting academic credit for courses in BSN 246 and/or BSN 266 are required to pass the corresponding HESI exams as described in the table below:

Course	Exam	Administered During	Passing HESI Score	Mandatory Remediation HESI Score	Fee
BSN 246	RN Specialty: Health Assessment HESI	Pre-Admission	850	< 900	\$70
BSN 266	RN Specialty: Medical-Surgical Nursing HESI	Pre-Admission	850	< 900	\$70

Advanced placement servicemembers who do not qualify for the automatic BMTC block credit transfer are required to pass the HESI exam as described in the table below:

Exam	Administered During	Passing HESI Score	Mandatory Remediation HESI Score	Fee
RN Specialty: Fundamentals of Nursing HESI	Pre-Admission	850	< 900	\$70

Applicants may retake the exam one (1) time after completion of mandatory remediation. The fee to retake an exam is \$70. On the second attempt, the applicant will take a different version of the exam. Free personalized remediation materials are available at [www.evolve.elsevier.com](http://www.evolve.elsevier.com) after the first exam attempt.

If the score on the second attempt is below the minimum score requirement, the applicant is allowed to retest after one (1) year from the date of the first attempt upon completing a new program application and paying a new application fee. Applicants who do not pass the exams may choose to enroll into the corresponding semester.

To earn a transfer of credit for BSN 215, learners must successfully complete the Medical Dosage Calculation (MDC) self-paced online course as described in the Acceptance Notification and Matriculation Requirements section of the Catalog.

## Tuition and Fees

Tuition for the BSN Program is \$645 per semester credit. Tuition and fees may be changed at any time with a 30-day notice. Audit fees are non-refundable and cannot be paid with Title IV funding.

Item	Fee
Learning Resources and Proctoring Package per Semester	\$1,050 <sup>1</sup>
General Education Fee per Course (except SCI 220, SCI 221, and SCI 251)	\$125 <sup>2</sup>
SCI 220, SCI 221, SCI 251 Fee per Course	\$200
Course Audit Fee (All Courses)	\$1,000
<sup>1</sup> The Learning Resources and Proctoring Package per semester fee does not include uniforms or stethoscope. <sup>2</sup> In lieu of the \$125 course resource fee, learners may elect to personally purchase all general education required materials. Nursing kit supplies required to attend experiential learning portions of the course are provided.	

Tuition does not include the non-refundable application and testing fees. In addition, learners are responsible for expenses such as transportation and lodging, if any, associated with the required experiential learning sessions.

### Estimated Total Program Cost

The estimated total program cost for a learner who does not transfer in any college-level credits is \$87,900, not taking into consideration the Learner Graduation Fund credit of up to \$6,000. Learners may use this [calculator](#) to get a customized estimate of total program cost.

## Curriculum Plan

### General Education Requirements

A combination of forty-eight (48) semester credits of general education and elective courses is required for graduation. General education (GE) courses may be completed at the College or another institution of higher learning accredited by an accrediting agency recognized by the U.S. Department of Education or the Council for Higher Education Accreditation (CHEA). GE academic credit may be granted pursuant to the policies described in the [Experiential Learning](#) and [Extra-Institutional and Non-Instructional Learning](#) sections of this Catalog. Learners may refer to the Admissions Requirements and Procedures section above for more information.

The nursing core courses progression requirements do not allow the final academic semester of the Program to consist of only GE courses. GE course requirements must be completed prior to or during the final semester of enrollment. GE courses in math, English, human anatomy, and human physiology must be completed prior to enrollment into any nursing course. Pathophysiology must be completed no later than the first semester of enrollment in the nursing courses.

Physical & Life Sciences	
A <u>minimum</u> of fifteen (15) semester credits is required in this category. The courses listed below as well as other college-level physical and life sciences courses are considered for the fulfillment of the GE requirements.	
Courses marked with an asterisk (*) are mandatory.	
Course	Semester Credits
Human Anatomy with lab*	4
Human Physiology with lab*	4
Pathophysiology*	3-5
Microbiology with lab	3-5
Biology	3-5
Chemistry	3-5
Environmental Science	3-5

Physics	3-5
<b>English &amp; Communication Arts</b> A <u>minimum</u> of six (6) credits is required in this category. Courses marked with an asterisk (*) are mandatory.	
Course	Semester Credits
Technical Writing*	3-5
English Composition*	3-5
Academic Writing	3-5
Communications	3-5
<b>Mathematics</b> A <u>minimum</u> of six (6) credits is required in this category. Courses marked with an asterisk (*) are mandatory.	
Course	Semester Credits
Statistics*	3-5
College Algebra*	3-5
<b>Human Behavior &amp; Social Sciences</b> A <u>minimum</u> of six (6) credits is required in this category.	
Course	Semester Credits
Psychology*	3-5
Human Growth & Development	3-5
Sociology	3-5
Abnormal Psychology	3-5
Cultural Anthropology	3-5
Organizational Behavior	3-5
Macroeconomics	3-5
United States History	3-5
<b>Humanities &amp; Fine Arts</b> A <u>minimum</u> of six (6) credits is required in this category.	
Course	Semester Credits
Religion	3-5
Applied Ethics	3-5
Western Civilization	3-5
<b>Other Electives</b> A minimum of six (6) credits is required in this category. Courses marked with an asterisk (*) are mandatory.	
Course	Semester Credits
Nutrition*	3-5
<b>Upper-Division Elective(s)</b>	

A <u>minimum</u> of three (3) semester credits of any additional upper-division elective course(s) is required in this category.		
Upper-Division Elective	3-5	
<b><i>A combined total of 48 general education (GE) and elective credits are required for the BSN Degree.</i></b>		

## Curriculum

The Essentials: Core Competencies for Professional Nursing Education “provides a framework for preparing individuals as members of the discipline of nursing, reflecting expectations across the trajectory of nursing education and applied experience” (AACN, 2021). Evolving from separate Essentials for baccalaureate, graduate, and doctorate preparation, the 2021 Essentials provide a competency-based approach to nursing education in the setting of changes in higher education, learner expectations and a quickly changing healthcare system to prepare professional nurses of the future.

The Essentials: Core Competencies for Professional Nursing Education introduce ten (10) domains that exemplify the essence of professional nursing practice with expected competencies for each domain, common to all levels of professional nursing. Core competencies further expand to sub competencies building from entry to advanced practice, providing a framework for professional nursing curricula from baccalaureate to doctorate. Because professional nursing practice in all settings requires consideration of the individual, family, community, and population as client, these competencies are essential to baccalaureate nursing education offered by Nightingale College.

- **Domain 1:** Knowledge for Nursing Practice
- **Domain 2:** Person-Centered Care
- **Domain 3:** Population Health
- **Domain 4:** Scholarship for Nursing Discipline
- **Domain 5:** Quality and Safety
- **Domain 6:** Interprofessional Partnerships
- **Domain 7:** Systems-Based Practice
- **Domain 8:** Informatics and Healthcare Technologies
- **Domain 9:** Professionalism
- **Domain 10:** Personal, Professional, and Leadership Development

All didactic instruction is delivered via distance learning modalities. All experiential learning and workshops for the core nursing courses are delivered on-ground at SOFE sites. For learner residency and course delivery modalities definitions, see the [Learner Residency and Course Delivery Modalities](#) section of this Catalog. A sample curriculum layout is presented in the table below.

Course Number	Course Name	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
Freshman Term 1 (F1)												
SCI 220	Human Anatomy with Intervention Skill-Based (ISB) Experiential Learning	Distance	4	45	30							75
SCI 221	Human Physiology with Intervention Skill-Based (ISB) Experiential Learning	Distance	4	45	30							75
ENG 120	English Composition	Distance	3	45								45

				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
MAT 100	College Algebra	Distance	3	45								45
Total			14	180	60	0	0	0	0	0	0	240
<b>Freshman Term 2 (F2)**</b>												
SCI 131	Introduction to Nutrition	Distance	3	45								45
SCI 225	Patho-physiology	Distance	3	45								45
PSY 201	Introduction to Psychology	Distance	3	45								45
BSN 206*	Foundations of Nursing Fundamentals	Distance	5	22	11	4.5	45	45				127.5
Total			14	157	11	4.5	45	45	0	0	0	262.5
<b>Sophomore Term 1 (S1)</b>												
MAT 220	Introduction to Statistics	Distance	3	45								45
HUM 110	Western Civilization I	Distance	3	45								45
SOC 220	Introduction to Sociology	Distance	3	45								45
BSN 215*	Pharmacology I	Distance	2	30								30
BSN 225	Concepts of Nursing – Health Promotion	Blended	5	21.5	4	4.5	15	45	45		22.5	157.5
Total			16	186.5	4	4.5	15	45	45	0	22.5	322.5
<b>Sophomore Term 2 (S2)</b>												
SCI 251	Microbiology with Intervention Skill-Based (ISB) Experiential Learning	Distance	4	45	30							75
BSN 235	Nursing Communication and Informatics	Distance	3	45								45
BSN 246	Concepts of Nursing I	Blended	6	35	7	3	30	45	45			165
BSN 315*	Pharmacology II	Distance	3	45								45
Total			16	170	37	3	30	45	45	0	0	330

				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
<b>Junior Term 1 (J1)</b>												
ENG 311	Professional and Academic Writing	Distance	3	45								45
BSN 266	Concepts of Nursing II	Blended	6	35	7	3	30	45	45			165
BSN 325	Population-Based Chronic Illness and Health Promotion	Blended*	4	52.5							22.5	75
BSN 335*	Concepts of Professionalism, Management, and Leadership	Distance	2	30								30
BSN 355	Capstone Proposal	Distance	1	15								15
Total			16	177.5	7	3	30	45	45	0	22.5	330
<b>Junior Term 2 (J2)</b>												
COM 301	Oral Communication	Distance	3	45								45
ANT 300	Cultural Anthropology	Distance	3	45								45
BSN 346	Concepts of Nursing III	Blended	7	44.5	4	4	15	67.5	45		22.5	202.5
BSN 375	Advanced Issues in Cognition	Distance	2	30								30
Total			15	164.5	4	4	15	67.5	45	0	22.5	322.5
<b>Senior Term 1 (SR1)</b>												
HUM 301	Applied Ethics	Distance	3	45								45
BSN 366	Concepts of Nursing IV	Blended	7	53	4	3	15	45	45		22.5	187.5
BSN 425	Gerontological Nursing	Distance	3	45								45
BSN 435	Scholarship and Evidence-Based Practice in Nursing	Distance	3	45								45
Total			16	188	4	3	15	45	45	0	22.5	322.5
<b>Senior Term 2 (SR2)</b>												



				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
BSN 395	Entry into Professional Nursing Practice	Blended	5	30						135		165
BSN 445	Concepts of Nursing in the Complex Patient	Distance	3	45								45
BSN 465	Decision Making in Nursing	Distance	3	45								45
BSN 485	Capstone Leadership	Blended*	2	15							45	60
Total			13	135	0	0	0	0	0	135	45	315
Nursing Courses Total			72	683.5	37	22	150	292.5	225	135	135	1,680
GE Total			48	675	90	0	0	0	0	0	0	765
BSN Program with GE Total			120	1,358.5	127	22	150	292.5	225	135	135	2,445

### BMTC Advanced Placement BSN Program Sample Curriculum Plan

Course Number	Course Name	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
<b>Freshman Term 1 (F1)</b>												
SCI 220	Human Anatomy with Intervention Skill-Based (ISB) Experiential Learning	Distance	4	45	30							75
SCI 221	Human Physiology with Intervention Skill-Based (ISB) Experiential Learning	Distance	4	45	30							75
ENG 120	English Composition	Distance	3	45								45
MAT 100	College Algebra	Distance	3	45								45
Total			14	180	60	0	0	0	0	0	0	240
<b>Sophomore Term 1 (S1)</b>												
SCI 251	Microbiology with Intervention Skill-Based	Distance	4	45	30							75

				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
	(ISB) Experiential Learning											
SCI 225	Patho-physiology	Distance	3	45								45
PSY 201	Introduction to Psychology	Distance	3	45								45
SCI 131	Introduction to Nutrition	Distance	3	45								45
SOC 220	Introduction to Sociology	Distance	3	45								45
Total			16	225	30	0	0	0	0	0	0	255
<b>Sophomore Term 2 (S2)</b>												
MAT 220	Introduction to Statistics	Distance	3	45								45
BSN 235	Nursing Communication and Informatics	Distance	3	45								45
BSN 246*	Concepts of Nursing I	Blended	6	35	7	3	30	45	45			165
BSN 305*	Pharmacology for BMTC	Distance	4	60								60
Total			16	185	7	3	30	45	45	0	0	315
<b>Junior Term 1 (J1)</b>												
ENG 311	Professional and Academic Writing	Distance	3	45								45
BSN 266*	Concepts of Nursing II	Blended	6	35	7	3	30	45	45			165
BSN 325	Population-Based Chronic Illness and Health Promotion	Blended*	4	52.5							22.5	75
BSN 335*	Concepts of Professionalism, Management, and Leadership	Distance	2	30								30
BSN 355	Capstone Proposal	Distance	1	15								15
Total			16	177.5	7	3	30	45	45	0	22.5	330
<b>Junior Term 2 (J2)</b>												

				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	APE	
COM 301	Oral Communication	Distance	3	45								45
HUM 110	Western Civilization I	Distance	3	45								45
BSN 346*	Concepts of Nursing III	Blended	7	44.5	4	4	15	67.5	45		22.5	202.5
BSN 375	Advanced Issues in Cognition	Distance	2	30								30
Total			15	164.5	4	4	15	67.5	45	0	22.5	322.5
<b>Senior Term 1 (SR1)</b>												
ANT 300	Cultural Anthropology	Distance	3	45								45
BSN 366*	Concepts of Nursing IV	Blended	7	53	4	3	15	45	45		22.5	187.5
BSN 425	Gerontological Nursing	Distance	3	45								45
BSN 435	Scholarship and Evidence-Based Practice in Nursing	Distance	3	45								45
Total			16	188	4	3	15	45	45	0	22.5	322.5
<b>Senior Term 2 (SR2)</b>												
HUM 301	Applied Ethics	Distance	3	45								45
BSN 395*	Entry into Professional Nursing Practice	Blended	5	30						135		165
BSN 445	Concepts of Nursing in the Complex Patient	Distance	3	45								45
BSN 465	Decision Making in Nursing	Distance	3	45								45
BSN 485	Capstone Leadership	Blended*	2	15							45	60
Total			16*	180	0	0	0	0	0	135	45	360
Nursing Courses Total			61	625	22	13	90	202.5	180	135	112.5	1,380
GE Total			48	675	90							765
BSN Program with GE Total			109	1,300	112	13	90	202.5	180	135	112.5	2,145

## Standardized Exams

Standardized end-of-course exams are administered at the end of each level of the BSN Program. Required scores for mandatory remediation on standardized exams are specified in the table below.

### Standardized Exam Schedule for Generic BSN Learners:

HESI Exam	Course	Mandatory Remediation HESI Score
RN Specialty: Dosage Calculation	BSN 215	< 900
RN Specialty: Fundamentals of Nursing	BSN 225	< 900
RN Specialty: Health Assessment	BSN 246	< 900
RN Specialty: Pharmacology	BSN 305 or BSN 315	< 900
RN Specialty: Medical-Surgical Nursing	BSN 266	< 900
RN Exit	BSN 366	< 900

\*Note: Three (3) additional HESI exams are administered as part of the HESI Compass NCLEX preparation program during BSN395. Scores from these exams are used to assist in NCLEX preparation, and a minimum score is not required.

## Satisfactory Academic Progress Table

Total Credits Attempted	Financial Aid Warning or Probation if CGPA is below	Financial Aid Warning or Probation if course completion rate is below
1-12	2.0	67%
13-24	2.0	67%
25-36	2.0	67%
37-48	2.0	67%
49-60	2.0	67%
61-72	2.0	67%
73-84	2.0	67%
85-96	2.0	67%
97-108	2.0	67%
109-120	2.0	67%

## Capstone Projects

### Benefits

Learners select an employer-focused topic that is related to nursing in order to apply leadership skills at work, and propose further avenues for evidence-based practices in nursing. In order for a Capstone Project to be successful, learners will develop and refine their project goals, objectives, and results throughout the second and third semesters before completing the final written proposal. BSN Program instructors aid learners in selecting a topic and provide feedback during each step of the Project's timeline.

Learners utilize advanced reasoning skills taught in the BSN Program to uncover potential proposal topics such as the importance of hand washing, tactics to decrease the number of patient falls, and proposing methods to reduce the number of medication errors by nurses. Proposal topics are chosen based on the needs of a learner's employer. Instead of waiting to use the skills and knowledge until after graduation, the BSN Program's Capstone Project is intended to help learners implement solutions now and place them in a position of leadership.

The Capstone Project brings value to employers and to learners willing to step up to the challenge and make a difference in their facility.

There are many benefits to participating and completing Nightingale College's employer-focused Capstone Project. From advancing your knowledge and skills past an ADN competency level, the Capstone Project tests learners ability to apply what has been learners to real-world situations.

## The Opportunity to Become an Engaged, Invested Employee

The Project is not to be taken lightly as it is one that asks learners to become engaged in their place of employment and find solutions to challenges that may be faced on a daily basis. Throughout the Project, learners are viewed as invested employees at work because the structure of the course requires learners to recognize and assess policies and procedures.

## A Project that Will Set You Apart from Your Colleagues

The Capstone Project is designed to challenge learners to develop a strategy that may be implemented at their current place of employment. The course is designed to train learners in leadership skills and to recognize inefficiencies while providing possible solutions. Learners will learn about vision, creativity, and planning in relation to nursing leadership.

## A Means of Advancing Your Nursing Career

Learners are encouraged to get involved at work and look for areas of improvement. Learners who decide to take responsibility for their education will gain significant value from the Project. This Project will help elevate the employer and advance their nursing career.

## Ultimately, Securing Your Future

The nursing profession is constantly changing and nurses are required to have the latest skills and knowledge in order to bring value to their employers and colleagues. By completing the Capstone Project, learners have already positioned themselves in a leadership role and have displayed their passion and commitment for advancing nursing practices. Securing a future in nursing requires advanced knowledge and skills, as well as positioning yourself as an asset to the organization.

## Capstone Experience

Throughout the Program, learners will engage in didactic instruction with accompanying assignments to prepare them for the final Capstone Proposal that is completed in the final semester of the course. From the start in the class, faculty instructs learners on the purpose, goals, and structure for the Capstone Project. BDN 355: Capstone Proposal is completed in the first semester of the Program and will be completed the final semester in BDN 485: Capstone Leadership.

## Capstone Steps

Beginning the Capstone Proposal can be an intimidating first step to take. Use the steps and resources below to begin brainstorming the best topic for your Project and your employer.

1. Define what the ultimate goal is with the Project.
2. Develop the Project's objectives and strategies, and reasoning (background) behind the Project's question.
3. Determine the desired outcomes of the stated objectives and an evaluation technique.
4. Designate the required timeline of Project milestones, budget, and involved individuals.
5. Draft the Capstone Project proposal according to APA guidelines and as a literature review.

## Pre-Dispute Arbitration and Class Action Waiver Disclosure

*Nightingale College seeks to resolve disputes or claims between any learner and the College in an efficient, cost-effective, and timely manner. A learner who enrolls at Nightingale College agrees, as a condition of their enrollment, to resolve any dispute through mandatory arbitration that shall not be adjudicated as a class action or a consolidated class arbitration proceeding. However, the College cannot require a learner loan borrower to participate in arbitration or any internal dispute resolution process offered by the institution prior to filing a borrower defense to repayment application with the U.S. Department of Education pursuant to 34 CFR 685.206(e); the College cannot, in any way, require learners to limit, relinquish, or waive their ability to pursue filing a borrower defense claim, pursuant to 34 CFR 685.206(e) at any time; and any arbitration, required by a pre-dispute arbitration agreement, tolls the limitations period for filing a borrower defense to repayment application pursuant to 34 CFR 685.206(e)(6)(ii).*

## RN-TO-BSN TRACK

---

### Overview

#### Program Description

The RN-to-BSN Track is a BSN program option designed to further develop skills, reasoning, and attributes of licensed professional registered nurses (RNs). The RN-to-BSN curriculum is grounded in the American Association of Colleges of Nursing (AACN) The Essentials: Core Competencies for Professional Nursing Education (2021) and meets the requirements of the Commission on Collegiate Nursing Education (CCNE).

A total of one hundred twenty (120) semester credits is required for the conferral of the BSN degree. Upon enrollment, learners are granted forty-eight (48) semester credits of lower-division core nursing coursework pursuant to the RN licensure. The RN-to-BSN Track consists of twenty-four (24) semester credits of upper-division nursing coursework. In addition, the completion of the BSN degree requires forty-eight (48) semester credits of general education. Learners who hold an Associate of Science in Nursing Degree and transfer a minimum twenty-seven (27) semester credits of general education, including the required physical sciences credits, can complete the RN-to-BSN Track within three (3) academic semesters, or forty-eight (48) academic weeks of instruction. Learners who have not completed any general education requirements and elect to complete all GE coursework at the College can complete the RN-to-BSN Track within five

(5) academic semesters, or eighty (80) academic weeks of instruction. The table below illustrates the estimated program completion time based on the number of general education credits transferred in upon enrollment.

Number of GE Credits Transferred In	Semesters to Complete RN-to-BSN Track	Weeks of Instruction to Complete RN-to-BSN Track
0-10	5	80
11-26	4	64
27-41	3	48
42-48	2	32

The RN-to-BSN Track uses full-distance delivery of instruction where learners engage in online didactic and capstone project experiences in community nursing, leadership, policy, ethics, critical care, gerontology, health promotion, disease prevention, informatics, and other key nursing concepts. For learner residency and course delivery modalities definitions, see the [Learner Residency and Course Delivery Modalities](#) section of this Catalog. The curriculum is specifically constructed to promote career mobility in nursing. Upon satisfactory completion of the prescribed RN-to-BSN curriculum and other graduation requirements, the learner will earn a Bachelor of Science in Nursing (BSN) Degree.

*Note: The Program only enrolls residents in states where it is fully authorized. If a learner enrolls in the Program and subsequently moves to a state where the Program is not authorized, the learner will not be able to continue enrollment until such authorization is obtained. Learners must notify the Registrar immediately upon relocation.*

## Program Objectives

- Graduate baccalaureate-level nurses who will improve individual, family, and community health and wellness by applying clinical reasoning, evidence-based skills and knowledge, and leadership in practice.
- Facilitate career mobility of graduates and help meet the demand for professional nurses.
- Increase the availability of advanced nursing education opportunities for qualified learners.
- Improve access to nursing education, course scheduling flexibility, and learning efficacy through various innovative instruction delivery methods and learning modalities, including synchronous and asynchronous online engagements, capstone activities, and distance learning.

## Program Outcomes

### RN-to-BSN Learner Outcomes

*(Information in this section has been changed. Please view the [Catalog Errata and Addenda](#) for more info)*

The RN-to-BSN Track, in alignment with the Commission on Collegiate Nursing Education (CCNE) Standards for Accreditation of Baccalaureate and Graduate Nursing Programs, has identified program outcomes, including program-level learner outcomes and competencies, alumni outcomes, and faculty outcomes to evaluate Nightingale College's RN-to-BSN Track effectiveness. The learner outcomes include program completion and employment rates, achievement of Nightingale College's undergraduate general education goals, achievement of expected learner outcomes, satisfaction with courses and instruction, and satisfaction with overall program effectiveness.

At Program completion, as measured by evaluation activities throughout the RN-to-BSN Track, the graduate will:

1. Exemplify quality, competent, client-centered care while demonstrating awareness of the physical, psychological, spiritual, emotional, cultural, and environmental aspects of the clients' needs.
2. Demonstrate intentional learning, clinical reasoning, and reflection to purposefully lead in the profession and provide holistic care to their clients.
3. Integrate and perform research in nursing's identified best practices and demonstrate the ability to practice based on evidence they have analyzed and applied in their profession.
4. Synthesize clinical reasoning into daily nursing practice, while integrating ethical, moral, legal, and evidence-based principles.
5. Exemplify leadership and management skills and attributes appropriate for their role as BSN-level registered nurses.
6. Engage in effective communication—therapeutically and professionally—with and without the use of technology.
7. Integrate components of quality and best safety practices into the daily nursing work environments.
8. Integrate collaborative leadership skills when leading and functioning as a member of interdisciplinary teams.

## Core Competencies

1. Client-Centered Care
2. Intentional Learning with Reflection
3. Evidence-Based Practice
4. Decision-Making and Clinical Reasoning
5. Organizational, Local, and Global Leadership

6. Communication and Informatics
7. Quality and Safety Assurance
8. Teamwork and Collaboration

## Admissions Requirements

### Requirements and Procedures

All applicants work closely with an Admissions Advisor to assess career goals, motivation, and commitment to learning.

To be considered for admission, an applicant must meet the following requirements:

1. Pay the \$150 non-refundable application fee (the application fee is waived for all Nightingale College's prelicensure programs alumni, applicants from institutions with a valid articulation agreement, active duty servicemembers, and veterans of the U.S. Armed Forces).
2. Complete Application for Admissions (the application and the paid fee are valid for one (1) year).
3. Submit a copy of a high school diploma equivalent, as described below, one week prior to the first day of attendance. Several equivalents to a high school diploma may be submitted:
  - A GED certificate.
  - A certificate or other official completion documentation demonstrating that the learner has passed a state-authorized examination such as the Test Assessing Secondary Completion (TASC), the High School Equivalency Test (HiSET), or, in California, the California High School Proficiency Exam, that the state recognizes as the equivalent of a high school diploma (certificates of attendance and/or completion are not included in this qualifying category).
  - An associate degree
  - Successful completion of at least sixty (60) semester or trimester credits or seventy-two (72) quarter credits that does not result in the awarding of an associate degree, but that is acceptable for full credit toward a bachelor's degree at any institution, or
  - Enrollment in a bachelor's degree program where at least sixty (60) semester or trimester credits or seventy-two (72) quarter credits have been successfully completed, including credits transferred into the bachelor's degree program.
  - A "secondary school leaving certificate" or similar document from the proper government agency for learners who completed secondary school in a foreign country, accompanied by a foreign credentials evaluation.
4. Submit proof of current active unencumbered registered nurse (RN) licensure from any U.S. jurisdiction and disclose any encumbered licenses. Nightingale College's prelicensure programs graduates may enroll in the RN-to-BSN Track, on a non-matriculated basis, upon providing proof of submitting the RN licensure application and passing the NCLEX-RN®. Learners must become licensed within the first academic semester of the Program to matriculate and progress within the RN-to-BSN Track.
5. If requesting transfer of credit, submit official college transcripts for the previous post-secondary coursework by the deadline in accordance with the [Transfer of Credit](#) section of the Catalog.
  - Forty-eight (48) general education credits are required for the BSN Degree. Learners may refer to the table below for the minimum number of credits required in each of the five (5) general education breadth areas. General education requirements may be met either through completing the course work at the College or through the transfer of credit (see [Transfer of Credit](#) section of this Catalog for more information). Up to twenty-one (21) GE semester credits can be completed during the RN-to-BSN Track. Applicants who do not have the minimum twenty-seven (27) GE semester credits upon admission may extend their enrollment in the RN-to-BSN Track to fulfill all general education requirements.
  - Official transcripts are required for matriculation into the RN-to-BSN Track.
  - The College reserves the right to accept or reject any and all credits earned at other post-secondary institutions or through course challenge exams.
6. Complete Smarter Measure Assessment for evaluation of online learning readiness.
7. Meet with a Learner Funding Advisor to initiate the Financial Aid process.
8. Be in good financial standing with the College and have \$0 account balance.

Note: The highest level of academic integrity is expected throughout the admissions process. Violations of the academic integrity policy at any point in the admissions process will result in automatic denial of admission. See the [Academic Integrity](#) section of the College Catalog for more details.

#### Satisfactory Academic Progress Table

Total Credits Attempted	Financial Aid Warning or Probation if CGPA is below	Financial Aid Warning or Probation if course completion rate is below
1-12	2.0	67%
13-24	2.0	67%
25-36	2.0	67%
37-48	2.0	67%
49-60	2.0	67%

61-72	2.0	67%
73-84	2.0	67%
85-96	2.0	67%
97-108	2.0	67%
109-120	2.0	67%

## Tuition and Fees

Tuition for the RN-to-BSN Track is \$645 per semester credit. The College reserves the right to change its tuition and fees at any time with a 30-day notice. Audit fees are non-refundable and cannot be paid with Title IV funding.

Item	
General Education Fee per Course (except SCI 220, SCI 221, and SCI 251)	\$125 <sup>1</sup>
SCI 220, SCI 221, SCI 251 Learning Resource Fee per Course	\$200
Resource Fee per Semester	\$450
Course Audit Fee	\$200

<sup>1</sup>In lieu of the \$125 course resources fee, learners may elect to personally purchase all general education required materials.

## Nightingale College Alumni Tuition Reduction

A tuition reduction of \$295 per semester credit will be applied to the accounts of the College's associate degree graduates at the time tuition is charged. The Nightingale College Alumni Tuition Reduction is not applicable to repeat coursework.

## Estimated Total Program Cost

The estimated total program cost for a learner who holds an associate degree in nursing and transfers in sixty-eight (68) semester credits is \$31,250. Learners may use this [calculator](#) to get a customized estimate of the total program cost.

# Curriculum Plan

## General Education Requirements

A combination of forty-eight (48) semester credits of general education and elective courses is required for graduation. Up to twenty-one (21) of these semester credits may be completed during the RN-to-BSN Track. Applicants who do not have the minimum twenty-seven (27) combined general education and elective semester credits upon admission may extend their enrollment in the RN-to-BSN Track to fulfill all requirements. Learners may refer to the Admissions Requirements and Procedures section above for more information.

<b>Physical &amp; Life Sciences</b> A minimum of fifteen (15) semester credits is required in this category. The courses listed below as well as other college-level physical and life science courses are considered for the fulfillment of the GE requirements. Courses marked with an asterisk (*) are mandatory.	
Course	Semester Credits
Human Anatomy with lab*	4
Human Physiology with lab*	4
Pathophysiology*	3-5
Microbiology with lab	3-5
Biology	3-5
Chemistry	3-5
Environmental Science	3-5



Physics	3-5
<b>English &amp; Communication Arts</b> A minimum of six (6) credits is required in this category. Courses marked with an asterisk (*) are mandatory.	
<b>Course</b>	<b>Semester Credits</b>
Technical Writing*	3-5
English Composition*	3-5
Academic Writing	3-5
Communications	3-5
<b>Mathematics</b> A minimum of six (6) credits is required in this category. Courses marked with an asterisk (*) are mandatory.	
<b>Course</b>	<b>Semester Credits</b>
Statistics*	3-5
College Algebra*	3-5
<b>Human Behavior &amp; Social Sciences</b> A minimum of six (6) credits is required in this category. Courses marked with an asterisk (*) are mandatory.	
<b>Course</b>	<b>Semester Credits</b>
Psychology*	3-5
Human Growth & Development	3-5
Sociology	3-5
Abnormal Psychology	3-5
Cultural Anthropology	3-5
Organizational Behavior	3-5
Macroeconomics	3-5
United States History	3-5
<b>Humanities &amp; Fine Arts</b> A minimum of six (6) credits is required in this category. Courses marked with an asterisk(*) are mandatory.	
<b>Course</b>	<b>Semester Credits</b>
Religion	3-5
Applied Ethics	3-5
Western Civilization	3-5
Other Electives A minimum of six (6) credits is required in this category. Courses marked with an asterisk (*) are mandatory.	
<b>Course</b>	<b>Semester Credits</b>
Nutrition*	3-5

Upper-Division Elective(s) A minimum of three (3) semester credits of any additional upper-division elective course(s) is required in this category.	
Upper-Division Elective	3-5
A combination of forty-eight (48) semester credits of general education and elective courses is required for graduation. Up to twenty-one (21) of these semester credits may be completed during RN-to-BSN Track. Applicants who do not have the minimum twenty-seven (27) combined general education and elective semester credits upon admission may extend their enrollment in the RN-to-BSN Track to fulfill all requirements. Refer to the Admissions Requirements and Procedures section above for more information.  A combined total of forty-eight (48) general education (GE) and elective credits is required for the BSN Degree.	

## Curriculum

The Essentials: Core Competencies for Professional Nursing Education “provides a framework for preparing individuals as members of the discipline of nursing, reflecting expectations across the trajectory of nursing education and applied experience” (AACN, 2021). Evolving from separate Essentials for baccalaureate, graduate, and doctorate preparation, the 2021 Essentials provide a competency-based approach to nursing education in the setting of changes in higher education, learner expectations and a quickly changing healthcare system to prepare professional nurses of the future. Because professional nursing practice in all settings requires consideration of the individual, family, community, and population as client, these competencies are essential to baccalaureate nursing education offered by Nightingale College.

- **Domain 1:** Knowledge for Nursing Practice
- **Domain 2:** Person-Centered Care
- **Domain 3:** Population Health
- **Domain 4:** Scholarship for Nursing Discipline
- **Domain 5:** Quality and Safety
- **Domain 6:** Interprofessional Partnerships
- **Domain 7:** Systems-Based Practice
- **Domain 8:** Informatics and Healthcare Technologies
- **Domain 9:** Professionalism
- **Domain 10:** Personal, Professional, and Leadership Development

The RN-to-BSN Track consists of nine (9) upper-division nursing courses delivered over three (3) academic semesters and forty-eight (48) academic weeks, for a total of twenty-four (24) semester credits. There are three hundred sixty (360) didactic contact hours total. The RN-to-BSN Track does not have any experiential learning contact hours assigned. However, the Track requires the completion of community- and employer-based learning projects. The Curriculum Plan table presented below represents a Program Plan for learners who transfer in twenty-seven (27) general education semester credits.

GE Breadth Area	Number of Semester Credits Transferred In
Physical & Life Sciences	15*
English & Communication Arts	3
Mathematics	3
General Electives**	6

\*Science credits include human anatomy, human physiology, and pathophysiology.

\*\*Depending on a learner's state of residence, SCI 251 and SCI 131 may need to be taken as elective courses due to specific State Board of Nursing requirements.

The RN-to-BSN Track is a full-distance program option where all didactic instruction is delivered via asynchronous online learning modalities. For learner residency and course delivery modalities definitions, see the [Learner Residency and Course Delivery Modalities](#) section of this Catalog. A sample curriculum layout is presented in the table below.

## Sample Curriculum Plan

RN-to-BSN Track Sample Curriculum Plan

Course Number	Course Name	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	

				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
MAT 220		Distance	3	45								45
ENG 311		Distance	3	45								45
COM 301 <sup>1</sup>		Distance	3	45								45
BSN 235		Distance	3	45								45
BSN 355		Distance	1	15								15
BSN 435		Distance	3	45								45
Total			16	240	0	0	0	0	0	0	0	240
HUM 301 <sup>2</sup>		Distance	3	45								45
SOC 220 <sup>3</sup>		Distance	3	45								45
BSN 325 <sup>4</sup>		Blended	4	52.5							22.5	75
BSN 375		Distance	2	30								30
BSN 425		Distance	3	45								45
Total			15	217.5							22.5	240
ANT 300 <sup>3</sup>		Distance	3	45								45
HUM 110 <sup>2</sup>		Distance	3	45								45
BSN 445		Distance	3	45								45
BSN 465		Distance	3	45								45
BSN 485 <sup>4</sup>		Blended		15							45	60
Total			14	195							45	240
Total Program			45	652.5							67.5	720
Nursing Courses Total			24									
General Education			21									
RN-to-BSN Track Total			45	652.5							67.5	620
BSN Degree Nursing Courses			72									
BSN General Education			48									
BSN Degree Total			120									

### Pre-Dispute Arbitration and Class Action Waiver Disclosure

Nightingale College seeks to resolve disputes or claims between any learner and the College in an efficient, cost-effective, and timely manner. A learner who enrolls at Nightingale College agrees, as a condition of their enrollment, to resolve any dispute through mandatory arbitration that shall not be adjudicated as a class action or a consolidated class arbitration proceeding. However, the College cannot require a learner loan borrower to participate in arbitration or any internal dispute resolution process offered by the institution prior to filing a borrower defense to repayment application with the U.S. Department of Education pursuant to 34 CFR 685.206(e); the College cannot, in any way, require learners to limit, relinquish, or waive their ability to pursue filing a borrower defense claim, pursuant to 34 CFR 685.206(e) at any

*time; and any arbitration, required by a pre-dispute arbitration agreement, tolls the limitations period for filing a borrower defense to repayment application pursuant to 34 CFR 685.206(e)(6)(ii).*



# POSTLICENSURE PROGRAMS

## POSTLICENSURE PROGRAMS

### Master of Science in Nursing (MSN) Graduate Program Description

The Master of Science in Nursing (MSN) Graduate Program offers specialty tracks to cater to the diverse interests and career goals of nursing professionals. Each track focuses on a specific area of expertise and provides specialized knowledge and skills. While the program shares a common MSN Core to ensure a strong foundation in nursing principles, it also includes a specialty track core with courses tailored to each track.

### Master of Science in Nursing (MSN) Graduate Program Admissions and Course Offerings

All graduate programs operate on a yearly admissions calendar, with graduate learners matriculating in the Fall Semester of each academic year. The frequency of graduate course offerings varies by individual program; not every class is offered every year or every semester. The respective program plans for each graduate track outline the sequencing and timing of individual courses, and the course descriptions within the Catalog indicate the semester during which the course is typically offered. If a learner does not complete a given course because of drop, withdrawal, or failure, the learner must wait to re-enroll in the course when it is offered again, resulting in a potential delay in program progression. In addition, the learner may be able to enroll in core courses but will not be able to progress in the program-specific specialty courses until the course is offered again.

### Master of Science in Nursing (MSN) Graduate Program Competencies

Overarching Program competencies are specific statements that describe the knowledge, skills, and attitudes that learners are expected to achieve upon completion of the MSN Graduate Program. These competencies are used as the foundation for building the specialty track program outcomes. These competencies align with the American Association of Colleges of Nursing (AACN) The Essentials: Core Competencies for Professional Nursing Education.

1. Demonstrate advanced knowledge and expertise in nursing theory, research, and evidence-based practice to inform clinical decision-making and improve patient outcomes.
2. Apply advanced assessment and diagnostic skills to provide comprehensive and culturally competent care to individuals, families, and communities across the lifespan.
3. Utilize innovative educational strategies and technologies to design and deliver effective nursing education in academic and clinical settings.
4. Analyze healthcare policy and ethical considerations to advocate for equitable and patient-centered healthcare delivery.
5. Demonstrate proficiency in evidence-based practices and use research to inform nursing interventions and improve patient outcomes.
6. Collaborate effectively with interdisciplinary teams and communicate clearly to promote patient safety and quality care.
7. Apply principles of leadership and management to advance nursing practice, improve healthcare systems, and influence policy decisions.
8. Implement patient-centered care plans that incorporate health promotion, disease prevention, and evidence-based interventions for individuals and families.
9. Evaluate and address healthcare disparities to ensure equitable access to healthcare services for diverse populations.

### Overarching Programmatic Competencies and Program Specialty Tracks' Outcomes Alignment

Program Outcomes & Competencies	FNP Program Outcomes	MSNEd Program Outcomes	PMHNP Program Outcomes
1. Demonstrate advanced knowledge and expertise in nursing theory, research, and evidence-based practice to inform clinical decision-making and improve patient outcomes.	x	x	x
2. Apply advanced assessment and diagnostic skills to provide comprehensive and culturally competent care to individuals, families, and communities across the lifespan.	x	x	x
3. Utilize innovative educational strategies and technologies to design and deliver effective nursing education in academic and clinical settings.	x	x	x

4. Analyze healthcare policy and ethical considerations to advocate for equitable and patient-centered healthcare delivery.	x	x	x
5. Demonstrate proficiency in evidence-based practices and use research to inform nursing interventions and improve patient outcomes.	x	x	x
6. Collaborate effectively with interdisciplinary teams and communicate clearly to promote patient safety and quality care.	x	x	x
7. Apply principles of leadership and management to advance nursing practice, improve healthcare systems, and influence policy decisions.	x	x	x
8. Implement patient-centered care plans that incorporate health promotion, disease prevention, and evidence-based interventions for individuals and families.	x		x
9. Evaluate and address healthcare disparities to ensure equitable access to healthcare services for diverse populations.	x		x

### Master of Science in Nursing (MSN) Graduate Program Shared Core

The shared MSN Core provides fundamental knowledge in areas such as advanced nursing practice, healthcare policy and ethics, research methods, evidence-based practice, and leadership and management. It ensures that graduates from all specialty tracks have a strong understanding of the nursing profession's core principles and are well-prepared for leadership roles in the healthcare system.

<b>Health Promotion &amp; Disease Prevention</b>	MSN 586
<b>Health Policy, Legislation, Economics, and Ethics</b>	MSN 590
<b>Evidence-Based Practice</b>	MSN 592
<b>Health Informatics for the Advanced Practice Nurse</b>	MSN 598

[Master of Science in Nursing Education Program](#)

[Master of Science in Nursing Family Nurse Practitioner Program](#)

[Master of Science in Nursing Psychiatric-Mental Health Nurse Practitioner Program](#)

## MASTER OF SCIENCE IN NURSING EDUCATION PROGRAM

# Overview

## Program Description

The Master of Science in Nursing Education (MSNEd) Program is designed for learners who already hold a bachelor's degree in nursing and prepares graduates to be nurse educators in diverse settings: hospitals, community agencies, schools, industry and businesses, and academic nursing programs. MSNEd graduates provide education and training to nurses, nursing learners, schoolchildren, community groups, workers, patients, and consumers. The MSNEd Program content is grounded in the American Association of Colleges of Nursing (AACN) The Essentials: Core Competencies for Professional Nursing Education and evidence based on national standards and research related to effective teaching, learning, and role development. It provides the knowledge and skills that enable educators to teach effectively in diverse learning environments.

The MSNEd Program content and processes are consistent with the National League for Nursing (NLN) Nurse Educator Competencies. The Program is focused on the preparation of highly qualified educators and consists of developing core knowledge related to complexities of healthcare, access, quality, and costs for diverse populations. New nursing knowledge includes research, theory, technology applied to nursing practice, evidence-based practice, ethics, and new roles for master's-prepared nurses. The nurse educator focuses on learning styles, development and socialization of learners, and strategies to facilitate learning. Educators also need to organize their activities around learning theories. Developing curriculum, objectives, and learning modules are part of an educator role.

The MSNEd Program consists of forty (40) semester credits of graduate division nursing coursework, including core, integrative core, electives, specialty, and practicum. Learners can complete the MSNEd Program in five (5) academic semesters or eighty (80) academic weeks of instruction.

The MSNEd Program uses full-distance delivery of instruction, where learners engage in online didactic and capstone practicum experiences in community nursing and global health trends, health promotion, disease prevention, leadership, policy, ethics, informatics, statistics, pharmacology, pathophysiology, and other key nursing educator concepts. For course delivery modalities definitions, see the [Learner Residency and Course Delivery Modalities](#) section of the College Catalog. The curriculum is specifically constructed to promote the nurse educator role. Upon satisfactory completion of the prescribed MSNEd Program curriculum with a minimum 3.0 GPA and the fulfillment of other graduation requirements, the learner will earn a Master of Science in Nursing Education (MSNEd) Degree.

*Note: The Program only enrolls residents in states where it is fully authorized. If a learner enrolls in the Program and subsequently moves to a state where the Program is not authorized, he/she will not be able to continue enrollment until such authorization is obtained. Learners must notify the Registrar immediately upon relocation.*

## Program Objective

- Graduate master's-prepared nurses who will improve individual, family, and community health and wellness by applying clinical reasoning, evidence-based skills and knowledge, and advanced leadership in practice.
- Facilitate career mobility of graduates and help meet the demand for professional nurse educators.
- Increase the availability of advanced nursing education opportunities for qualified learners.
- Improve access to nursing education, course scheduling flexibility, and learning efficacy through various innovative instruction delivery methods and learning modalities, including synchronous and asynchronous online engagements, capstone activities, and distance learning.

## Program-Level Learner Outcomes

*(Information in this section has been changed. Please view the [Catalog Errata and Addenda](#) for more info)*

1. Integrate the principles of patient-centered and culturally appropriate concepts of planning, delivering, and evaluating prevention and population care into nursing education and clinical practice care (Essential VIII).
2. Integrate knowledge gained from nursing, bio-psychosocial fields, genetics/genomics, public health, quality improvement, and organizational sciences for the continual improvement of nursing education in diverse settings (Essential I).
3. Analyze nursing research to facilitate the translation and integration of nursing scholarship into practice (Essential III and IV).
4. Incorporate leadership, collaborative, and organizational skills into educational practice in order to emphasize ethical and critical decision-making, effective working relationships, and a system-perspective (Essential IV, VI, VII).
5. Demonstrate role competency and leadership through the analysis, development, and implementation of health policy. Advocate for policies that improve the health of the public and the profession of nursing (Essentials II and VI).
6. Analyze nursing practice, legal, and ethical considerations of current communication and emerging healthcare technologies used in patient care and nursing education (Essential V).
7. Integrate the principles of quality improvement and evaluation into the advanced nurse educator role (Essential III).
8. Function as a member of inter/intra-professional collaborative team for improving patient and population health outcomes (Essential VII).

## Program Core Competencies

1. Client-Centered Care
2. Intentional Learning with Reflection
3. Evidence-Based Practice



4. Decision-Making and Clinical Reasoning
5. Organizational, Local, and Global Leadership
6. Communication and Informatics
7. Quality and Safety Assurance
8. Teamwork and Collaboration

## Admissions Requirements

### Requirements and Procedures

All applicants work closely with an Admissions Advisor to assess career goals, motivation, and commitment to learning.

To be considered for admission, an applicant must meet the following requirements:

1. Pay the \$80 non-refundable application fee (the application fee is waived for all Nightingale College's prelicensure programs alumni, applicants from institutions with a valid articulation agreement, active duty servicemembers, and veterans of the U.S. Armed Forces).
2. Complete the Application for Admissions (the application and the paid fee are valid for one [1] year).
3. Submit proof of current active unencumbered registered nurse (RN) licensure from any U.S. jurisdiction and disclose any encumbered licenses.
4. Submit proof of a conferred Bachelor of Science in Nursing degree from an institution of higher learning accredited by an agency recognized by the U.S. Department of Education or Council for Higher Education Accreditation (CHEA).
5. Submit a resume or curriculum vitae.
  - Applicant must be currently working as a Registered Nurse.
  - One year of experience working as a Registered Nurse is strongly encouraged.
6. Submit Statement of Interest.
7. Submit two (2) letters of recommendation.
8. Meet with a Learner Funding Advisor to initiate the Financial Aid process.

*Note: The highest level of academic integrity is expected throughout the admissions process. Violations of the academic integrity policy at any point in the admissions process will result in automatic denial of admission. See the [Academic Integrity](#) section of the College Catalog for more details.*

### Tuition and Fees

Tuition for the MSNEd Program is \$460 per semester credit. Tuition does not include the non-refundable application fee or any semester resource fees. Tuition and fees may be changed at any time with a 30-day notice. Audit fees are non-refundable and cannot be paid with Title IV funding.

Item	Fee
Resource Fee per Semester	\$300
Course Audit Fee	\$200

### Nightingale College Alumni Tuition Reduction

A tuition reduction of \$50 per semester credit will be applied to the accounts of the College's associate and baccalaureate nursing degree graduates at the time tuition is charged. The Nightingale College Alumni Tuition Reduction is not applicable to repeat coursework.

### Estimated Total Program Cost

The estimated total program cost is \$19,900. Learners may use this [calculator](#) to get a customized estimate of the total program cost.

## Curriculum Plan

### Curriculum Plan

*(Information in this section has been changed. Please view the [Catalog Errata and Addenda](#) for more info)*

The Essentials: Core Competencies for Professional Nursing Education "provides a framework for preparing individuals as members of the discipline of nursing, reflecting expectations across the trajectory of nursing education and applied experience" (AACN, 2021). Evolving from separate Essentials for baccalaureate, graduate, and doctorate preparation, the 2021 Essentials provide a competency-based approach to nursing education in the setting of changes in higher education, learner expectations and a quickly changing healthcare system to prepare professional nurses of the future. Because professional nursing practice in all settings requires consideration of the individual, family, community, and population as client, these outcomes are essential to the master's nursing education offered at Nightingale College.

- **Domain 1:** Knowledge for Nursing Practice
- **Domain 2:** Person-Centered Care
- **Domain 3:** Population Health
- **Domain 4:** Scholarship for Nursing Discipline

- **Domain 5:** Quality and Safety
- **Domain 6:** Interprofessional Partnerships
- **Domain 7:** Systems-Based Practice
- **Domain 8:** Informatics and Healthcare Technologies
- **Domain 9:** Professionalism
- **Domain 10:** Personal, Professional, and Leadership Development

The MSNEd Program consists of fourteen (14) graduate-division nursing core courses delivered over five (5) academic semesters and eighty (80) academic weeks, for a total of forty (40) semester credits. There are five hundred forty (540) didactic and one hundred eighty (180) field experience contact hours total. The MSNEd Program does not have any experiential learning contact hours assigned. However, the Program requires the completion of an educator-based learning project/practicum. For learner residency and course delivery modalities definitions, see the [Learner Residency and Course Delivery Modalities](#) section of this Catalog. The Curriculum Plan table presented below represents a sample curriculum plan for learners.

## Sample Curriculum Plan

*Note: This curriculum plan will take effect Fall 2025. Learners who enrolled prior to that date will continue to use the Program Plans they received upon enrollment.*

Course Number	Course Name	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
Semester 1												
MSN 506	Professional Transitions: Clinician to Educator	Distance	3	45								45
MSN 590	Health Policy, Legislation, Economics, and Ethics	Distance	3	45								45
MSN 620	Adult Education and Online Learning	Distance	3	45								45
Total			9	135	0	0	0	0	0	0	0	135
Semester 2												
MSN 560	Teaching Advanced Assessment Across the Lifespan	Distance	3	45								45
MSN 586	Health Promotion/ Disease Prevention	Distance	2	30								30
MSN 660	Teaching Methodology in Nursing	Distance	3	45								45
Total			8	120	0	0	0	0	0	0	0	120
Semester 3												
MSN 592	Evidence-Based Practice	Distance	3	45								45

				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
MSN 575	Advanced Pathopharmacology Foundations	Online	4	60								60
MSN 640	Curriculum and Instruction in Nursing	Distance	3	45								45
Total			10	150	0	0	0	0	0	0	0	150
<b>Semester 4</b>												
MSN 598	Health Informatics and the Advanced Practice	Distance	3	45								45
MSN 645	Assessment and Evaluation in Nursing Education	Distance	3	45								45
MSN 665	Facilitating Learning in the Online Environment	Distance	1	15								15
Total			7	105	0	0	0	0	0	0	0	105
<b>Semester 5</b>												
MSN 670	Nursing Education and Integrative Practicum Experience	Blended	4							180		180
MSN 680	Nursing Education Capstone	Distance	2	30								30
Total			6	30	0	0	0	0	0	180	0	210
MSNEd Degree Total			40	540	0	0	0	0	0	180	0	720

### Satisfactory Academic Progress Table

Total Credits Attempted	Financial Aid Warning or Probation if CGPA is below	Financial Aid Warning or Probation if course completion rate is below
1-8	3.0	67%
9-16	3.0	67%
17-24	3.0	67%
25-32	3.0	67%
33-40	3.0	67%

### Pre-Dispute Arbitration and Class Action Waiver Disclosure

*Nightingale College seeks to resolve disputes or claims between any learner and the College in an efficient, cost-effective, and timely manner. A learner who enrolls at Nightingale College agrees, as a condition of their enrollment, to resolve any dispute through mandatory arbitration that shall not be adjudicated as a class action or a consolidated class arbitration proceeding. However, the College cannot require a learner loan borrower to participate in arbitration or any internal dispute resolution process offered by the institution prior to filing a borrower defense to repayment application with the U.S. Department of Education pursuant to 34 CFR 685.206(e); the College cannot, in any way, require learners to limit, relinquish, or waive their ability to pursue filing a borrower defense claim, pursuant to 34 CFR 685.206(e) at any time; and any arbitration, required by a pre-dispute arbitration agreement, tolls the limitations period for filing a borrower defense to repayment application pursuant to 34 CFR 685.206(e)(6)(ii).*

## MASTER OF SCIENCE IN NURSING FAMILY NURSE PRACTITIONER PROGRAM

---

### Overview

#### Program Description

The MSN FNP Program is designed for learners who already hold a bachelor's degree in nursing and prepares graduates to become an Advanced Practice Registered Nurse with specific emphasis on the role of the Family Nurse Practitioner. The MSN FNP content is grounded in the American Association of Colleges of Nursing (AACN) The Essentials: Core Competencies for Professional Nursing Education and evidence based on national standards and research related to current practice, education, legislative, and research trends in healthcare and local needs along with various guiding principles, documents, and regulations set forth by the:

- American Association of Collegiate Nursing (AACN) The Essentials: Core Competencies for Professional Nursing Education (2021)
- Standards for Quality Nurse Practitioner Education (6th ed.). A Report of the National Task Force (NTF) on Quality Nurse Practitioner Education (2022)
- The National Organization of Nurse Practitioner Faculties Nurse Practitioner Role Core Competencies (NONPF, (2022)
- Population-Focused Nurse Practitioner Competencies (2013)
- Quality and Safety Education in Nursing (QSEN) Competencies: Graduate KSA's (2012)

The curriculum is designed to prepare nurses who complete the Family Nurse Practitioner track for the Advanced Practice Registered Nurse role by expanding their nursing body of knowledge and skills in a role and specified population foci. Learners in the Family Nurse Practitioner track will develop advanced knowledge and skills in assessment (including differential diagnosing), intervention (including prescribing), and management within the construct of patient-provider relationships and patient-centered care across the lifespan. The learner will be prepared to function as an effective member of the interdisciplinary healthcare team and to provide consultation, collaborative management, and/or referral.

The curriculum will prepare the learner to be eligible to become certified in their population foci. The curriculum addresses scope of practice concepts in the Role of the Advanced Practice Nurse course, and concepts are reinforced throughout the Family Nurse Practitioner Role courses and applied in all practicum learning experiences.

The graduate program core courses will provide foundational knowledge and skills for the Advanced Practice Registered Nurse role. The FNP core courses include Advanced Pathophysiology Across the Lifespan; Advanced Pharmacology Across the Lifespan; and Advanced Assessment Across the Lifespan. Family Nurse Practitioner learners will be expected to demonstrate skills in differential diagnosis and disease management. Learners will be prepared to be granted prescriptive authority, if applicable, in their state of licensure. The curriculum meets certification eligibility requirements for the AANP and ANCC Family Nurse Practitioner examinations. After the achievement of the Advanced Practice Registered Nurse certification, graduates will be able to apply for an Advanced Practice Registered Nurse license.

A total of fifty-five (55) semester credits consisting of different combinations of courses: core, integrative core, specialty, and practicum are required for the conferral of the MSN FNP degree. Thirty-seven (37) credit hours will be dedicated to didactic theory learning and eighteen (18) credit hours will be dedicated to clinical experiences. Learners can complete the MSN FNP program in six (6) academic semesters or ninety-six (96) academic weeks of instruction.

The MSN FNP Program uses full-distance delivery of instruction, where learners engage in online didactic and practicum experiences in community nursing and global health trends, health promotion, disease prevention, leadership, policy, ethics, informatics, statistics, pharmacology, and pathophysiology. The curriculum addresses scope of practice concepts in the Role of the Advanced Practice Nurse course, and concepts are reinforced throughout the Family Nurse Practitioner Role courses and applied in all practicum learning experiences. For course delivery modalities definitions, see the Learner Residency and Course Delivery Modalities section of this Catalog. The curriculum is expected to prepare nurses who complete the Family Nurse Practitioner track for the Advanced Practice Registered Nurse role by expanding their nursing body of knowledge and skills in a role and specified population foci. Upon satisfactory completion of the prescribed MSN FNP Program curriculum with a minimum 3.0 GPA and the fulfillment of other graduation requirements, the learner will earn a Master of Science in Nursing - Family Nurse Practitioner (MSN FNP) Degree.

*Note: The Program only enrolls residents in states where it is fully authorized. If a learner enrolls in the Program and subsequently moves to a state where the Program is not authorized, he/she will not be able to continue enrollment until such authorization is obtained. Learners must notify the Program immediately upon relocation.*

#### Program Outcomes

##### Program-Level Learner Outcomes

*(Information in this section has been changed. Please view the [Catalog Errata and Addenda](#) for more info)*

The MSN FNP Program, in alignment with the American Association of Collegiate Nursing (AACN) The Essentials: Core Competencies for Professional Nursing Education has identified program outcomes, including program-level learner outcomes and competencies, alumni outcomes, and faculty outcomes to evaluate Nightingale College's MSN FNP Program effectiveness. The learner outcomes include program completion and employment rates, achievement of Nightingale College's graduate general education goals, achievement of expected learner outcomes, satisfaction with courses and instruction, and satisfaction with overall program effectiveness.

At Program completion, as measured by evaluation activities throughout the Program, the graduate will:

1. Integrate evidence-based findings from research in humanities and sciences, while synthesizing the holistic nature of advanced practice nursing and diagnostic reasoning to build quality, safe patient care across diverse settings and to enhance patient, healthcare, and organizational outcomes.
2. Engage in leadership, scholarship, and change agent activities that promote collaboration and communication among interdisciplinary team members and community stakeholders.
3. Evaluate and use best evidence to improve quality, safety, and access in clinical practice.
4. Integrate clinical guidelines, research, clinical judgment, and interdisciplinary perspectives using translational processes to improve organizational, practice, and health outcomes.
5. Incorporate information technology when interacting and collaborating with patients, families, and interdisciplinary team members for improved healthcare delivery processes and outcomes.
6. Implement knowledge of organizational policies and complex systems to influence delivery, cost, and quality of healthcare services.
7. Facilitate the development of healthcare systems while addressing the complex issues concerning the care of individuals, populations, and stakeholders.
8. Integrate ethical principles while evaluating the impact between legal, social, political, economic, and ethical issues and their influence on the provision and management of patient care services.
9. Provide patient-centered and evidence-based care while functioning as an independent practitioner.

## Program Objectives

- To build professional advanced practice nursing capacity based on evidence and theory with an appreciation of the uniqueness of each individual and family, diversity, and the multidimensional aspects of health.
- To build ethical and value-centered advanced practice nursing that enhances personal and professional growth and development, fosters clinical reasoning and problem-solving, and supports engaging collaboration within communities and populations.
- To build advanced practice nursing leadership capacity to address challenges and advance the science of advanced nursing practice.
- To build professional and research capacity to meet the primary health care needs of diverse communities and populations.

## Core Competencies

1. Client-Centered Care
2. Intentional Learning with Reflection
3. Evidence-Based Practice
4. Decision-Making and Clinical Reasoning
5. Organizational, Local, and Global Leadership
6. Communication and Informatics
7. Quality and Safety Assurance
8. Teamwork and Collaboration

## Admissions Requirements

### Requirements and Procedures

All applicants work closely with an Admissions Advisor to assess career goals, motivation, and commitment to learning.

To be considered for admission, an applicant must meet the following requirements:

1. Pay the \$80 non-refundable application fee (the application fee is waived for all Nightingale College's prelicensure programs alumni, applicants from institutions with a valid articulation agreement, active duty servicemembers, and veterans of the U.S. Armed Forces).
2. Complete Application for Admissions (the Application and the paid fee are valid for one (1) year).
3. Submit official transcripts from each post-secondary institution attended from an institution of higher learning. The institution(s) must send the transcripts directly to Nightingale College. Applicants must hold a Bachelor of Science in Nursing degree from an institution of higher learning accredited by an agency recognized by the U.S. Department of Education or Council for Higher Education Accreditation (CHEA) with a minimum 3.0 GPA earned on a 4.0 scale.
  - Applicants with an undergraduate cumulative GPA of 2.7 to 2.99 may be considered for admission on probation but must achieve a B (3.0) or better in the first eleven (11) credits of the program to be removed from probation.

4. Submit proof of a current active unencumbered registered nurse (RN) licensure from any U.S. jurisdiction. Learners are expected to maintain an active and unencumbered RN license throughout the program of study.
  - Applicants educated within the United States who hold a U.S. RN License must submit the following:
    1. A copy of an active and unencumbered U.S. RN license.
  - Applicants educated outside of the United States who hold a U.S. RN license must submit the following:
    1. A copy of an active and unencumbered U.S. RN license.
    2. An Academic Report from a [National Association of Credential Evaluation Services \(NACES\)](#) member organization, an organization recognized by the U.S. Department of Education or the [Commission on Graduates of Foreign Nursing Schools \(CGFNS\)](#) certificate stating that the learner's nursing education is comparable to that obtained by a graduate of a U.S. Bachelor of Science nursing program with a minimum GPA of 3.0 on 4.0 scale.
1. Submit a resume or curriculum vitae.
  - One year of experience working as a Registered Nurse is required.
  - Must have actively worked as an RN within the last two years.
2. Submit Personal Statement of Interest.
3. Submit two (2) letters of recommendation from the most recent employer (supervisor) and from a professor who can address the applicant's clinical expertise and academic preparation for the program.
4. Participate in an FNP Program interview.
5. Meet with a Financial Aid Advisor to initiate the Financial Aid process.

*Note: Nightingale College is committed to ensuring the highest level of academic integrity throughout the admissions process. Violations of the academic integrity policy at any point in the admissions process will result in automatic denial of admission. See the [Academic Integrity](#) section of the College Catalog for more details.*

## Tuition and Fees

Tuition for the MSN FNP Program is \$550 per semester credit. Tuition does not include the non-refundable application fee or any semester resource fees. The College reserves the right to change its tuition and fees at any time with a 30-day notice.

Item	Fee
Resource Fee per Semester	\$750

## Nightingale College Alumni Tuition Reduction

A tuition reduction of \$50 per semester credit will be applied to the accounts of the College's associate and baccalaureate degree graduates at the time tuition is charged. The Nightingale College Alumni Tuition Reduction is not applicable to repeat coursework.

## Estimated Total Program Cost

The estimated total program cost is \$34,750. Learners may use this [calculator](#) to get a customized estimate of the total program cost.

# Curriculum Plan

## Curriculum Plan

The Essentials: Core Competencies for Professional Nursing Education “provides a framework for preparing individuals as members of the discipline of nursing, reflecting expectations across the trajectory of nursing education and applied experience” (AACN, 2021). Evolving from separate Essentials for baccalaureate, graduate, and doctorate preparation, the 2021 Essentials provide a competency-based approach to nursing education in the setting of changes in higher education, learner expectations and a quickly changing healthcare system to prepare professional nurses of the future. Because professional nursing practice in all settings requires consideration of the individual, family, community, and population as clients, these competencies are essential to master's nursing education offered by Nightingale College.

- **Domain 1:** Knowledge for Nursing Practice
- **Domain 2:** Person-Centered Care
- **Domain 3:** Population Health
- **Domain 4:** Scholarship for Nursing Discipline
- **Domain 5:** Quality and Safety
- **Domain 6:** Interprofessional Partnerships
- **Domain 7:** Systems-Based Practice
- **Domain 8:** Informatics and Healthcare Technologies
- **Domain 9:** Professionalism
- **Domain 10:** Personal, Professional, and Leadership Development

The MSN FNP Program consists of thirty (30) graduate-division nursing courses delivered over six (6) academic semesters and ninety-six (96) academic weeks, for a total fifty-five (55) semester credits. There are five hundred forty-seven point five (547.5) didactic, twenty-two point five (22.5) applied field experience, and eight hundred ten (810) integrative practicum contact hours total. For learner residency and course delivery modalities definitions, see the [Learner Residency and Course Delivery Modalities](#) section of this Catalog. A sample curriculum layout is presented in the table below.

## Sample Curriculum Plan

Course Number	Course Name	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
Semester 1												
MSN 580	Role of the Advanced Practice Nurse	Distance	3	45								45
MSN 582	Advanced Pharmacology Across the Lifespan	Distance	4	60								45
MSN 584	Advanced Pathophysiology Across the Lifespan	Distance	4	60								60
Total			11	165	0	0	0	0	0	0	0	165
Semester 2												
MSN 586	Health Promotion and Disease Prevention Across the Lifespan	Distance	2	30								30
MSN 588	Advanced Assessment Across the Lifespan	Distance	4	52.5							22.5	75
MSN 590	Health Policy, Legislation, Economics and Ethics	Distance	3	45								45
Total			9	127.5	0	0	0	0	0	0	22.5	150
Semester 3												
MSN 592	Evidence-Based Practice	Distance	3	45								45
MSN 594	Advanced Family Health in Primary Care Settings I	Distance	3	45								45
MSN 610*	Advanced Family Health in Primary Care	Distance	1							45		45

				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
	Settings Practicum 1											
MSN 611*	Advanced Family Health in Primary Care Settings Practicum 2	Distance	1							45		45
MSN 612*	Advanced Family Health in Primary Care Settings Practicum 3	Distance	1							45		45
MSN 613*	Advanced Family Health in Primary Care Settings Practicum	Distance	1							45		45
Total			10	90	0	0	0	0	0	180	0	270
<b>Semester 4</b>												
MSN 598	Health Informatics for the Advanced Practice Nurse	Distance	3	45								45
MSN 600	Advanced Family Health in Primary Care Settings II	Distance	3	45								45
MSN 614*	Advanced Family Health in Primary Care Settings Practicum 5	Distance	1							45		45
MSN 615*	Advanced Family Health in Primary Care Settings Practicum 6	Distance	1							45		45
MSN 616*	Advanced Family Health in Primary Care	Distance	1							45		45



				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
	Settings Practicum 7											
MSN 617*	Advanced Family Health in Primary Care Settings Practicum 8	Distance	1							45		45
Total			10	90	0	0	0	0	0	180	0	270
<b>Semester 5</b>												
MSN 604	Advanced Family Health in Primary Care Settings III	Distance	3	45								45
MSN 618*	Advanced Family Health in Primary Care Settings Practicum 9	Distance	1							45		45
MSN 619*	Advanced Family Health in Primary Care Settings Practicum 10	Distance	1							45		45
MSN 621*	Advanced Family Health in Primary Care Settings Practicum 11	Distance	1							45		45
MSN 622*	Advanced Family Health in Primary Care Settings Practicum 12	Distance	1							45		45
Total			7	45	0	0	0	0	0	180	0	225
<b>Semester 6</b>												
MSN 608	Advanced Family Health in Primary	Distance	2	30								30

				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
	Care Settings IV											
MSN 623*	Advanced Family Health in Primary Care Settings Practicum 13	Distance	1							45		45
MSN 624*	Advanced Family Health in Primary Care Settings Practicum 14	Distance	1							45		45
MSN 625*	Advanced Family Health in Primary Care Settings Practicum 15	Distance	1							45		45
MSN 626*	Advanced Family Health in Primary Care Settings Practicum 16	Distance	1							45		45
MSN 627*	Advanced Family Health in Primary Care Settings Practicum 17	Distance	1							45		45
MSN 628*	Advanced Family Health in Primary Care Settings Practicum 18	Distance	1							45		45
<b>Total</b>			8	30	0	0	0	0	0	270	0	300
<b>MSN FNP Program Total</b>			55	547.5	0	0	0	0	0	810	22.5	1,380

## Satisfactory Academic Progress Table

Total Credits Attempted	Financial Aid Warning or Probation if CGPA is below	Financial Aid Warning or Probation if course completion rate is below
1-8	3.0	67%
9-16	3.0	67%
17-24	3.0	67%
25-32	3.0	67%
33-40	3.0	67%
41-49	3.0	67%
50-58	3.0	67%

### Pre-Dispute Arbitration and Class Action Waiver Disclosure

Nightingale College seeks to resolve disputes or claims between any learner and the College in an efficient, cost-effective, and timely manner. A learner who enrolls at Nightingale College agrees, as a condition of their enrollment, to resolve any dispute through mandatory arbitration that shall not be adjudicated as a class action or a consolidated class arbitration proceeding. However, the College cannot require a learner loan borrower to participate in arbitration or any internal dispute resolution process offered by the institution prior to filing a borrower defense to repayment application with the U.S. Department of Education pursuant to 34 CFR 685.206(e); the College cannot, in any way, require learners to limit, relinquish, or waive their ability to pursue filing a borrower defense claim, pursuant to 34 CFR 685.206(e) at any time; and any arbitration, required by a pre-dispute arbitration agreement, tolls the limitations period for filing a borrower defense to repayment application pursuant to 34 CFR 685.206(e)(6)(ii).

## MASTER OF SCIENCE IN NURSING PSYCHIATRIC-MENTAL HEALTH NURSE PRACTITIONER PROGRAM

### Overview

#### Program Description

The Master of Science in Nursing Psychiatric-Mental Health Nurse Practitioner (MSN PMHNP) Program is designed for learners who already hold a bachelor's degree in nursing and prepares graduates to become Advanced Practice Registered Nurses with specific emphasis on the role of the Psychiatric-Mental Health Nurse Practitioner. The MSN PMHNP content is grounded in the American Association of Colleges of Nursing (AACN) The Essentials: Core Competencies for Professional Nursing Education and evidence based on national standards and research related to current practice, education, legislative, and research trends in healthcare and local needs along with various guiding principles, documents, and regulations set forth by the:

- American Association of Colleges of Nursing (AACN) The Essentials: Core Competencies for Professional Nursing Education (2021)
- Standards for Quality Nurse Practitioner Education (6th ed.). A Report of the National Task Force (NTF) on Quality Nurse Practitioner Education (2022)
- The National Organization of Nurse Practitioner Faculties Nurse Practitioner Role Core Competencies (NONPF) (2022)
- Population-Focused Nurse Practitioner Competencies (2013)
- Quality and Safety in Nursing Education (QSEN) Competencies: Graduate KSA's (2012)

The curriculum is designed to prepare nurses who complete the Psychiatric-Mental Health Nurse Practitioner track for the Advanced Practice Registered Nurse role by expanding their nursing body of knowledge and skills in a role and specified population foci. Learners in the Psychiatric-Mental Health Nurse Practitioner track will develop advanced knowledge and skills in assessment (including differential diagnosing), intervention (including prescribing), and management within the construct of the psychiatric-mental health patient-provider relationship and patient-centered care across the lifespan.

The learner will be prepared to function as an effective member of the interdisciplinary healthcare team and to provide consultation, collaborative management, and/or referral. The curriculum will prepare the learner to be eligible to become certified in their population foci. The curriculum addresses advanced practice psychiatric-mental health scope of practice concepts in the Role of the Advanced Practice Nurse course, and concepts are reinforced throughout the Psychiatric-Mental Health Nurse Practitioner specialty courses and applied in all practicum learning experiences. The graduate core courses will provide foundational knowledge and skills for the Advanced Practice Registered Nurse role. These courses also include Advanced Pathophysiology Across the Lifespan; Advanced Pharmacology Across the Lifespan; and Advanced Assessment Across the Lifespan.

Psychiatric-Mental Health Nurse Practitioner learners will be expected to demonstrate skills in psychiatric-mental health differential diagnosis and disease management. Learners will be prepared to be granted prescriptive authority, if applicable, in their state of licensure. The curriculum meets certification eligibility requirements for the ANCC Psychiatric-Mental Health Nurse Practitioner examination. After the achievement of the Advanced Practice Registered Nurse certification, graduates will be able to apply for an Advanced Practice Registered Nurse license.

A total of fifty-five (55) semester credits consisting of different combinations of courses: core, integrative core, specialty, and clinical are required for the conferral of the MSN degree. Thirty-seven (37) credit hours will be dedicated to didactic theory learning, and eighteen (18) credit hours will be dedicated to clinical learning experiences. Learners can complete the MSN PMHNP program in six (6) academic semesters or ninety-six (96) academic weeks of instruction.

The MSN PMHNP Program utilizes full-distance delivery of instruction, where learners engage in online didactic and clinical learning experiences within the realms of advanced practice psychiatric-mental health nursing including health promotion, disease prevention, leadership, policy, ethics, pharmacology, and pathophysiology. The curriculum addresses the scope of practice concepts in the Role of the Advanced Practice Nurse course, and concepts are reinforced throughout the Psychiatric-Mental Health Nurse Practitioner specialty courses and applied in all practicum learning experiences. The curriculum is expected to prepare nurses who complete the Psychiatric-Mental Health Nurse Practitioner track for the Advanced Practice Registered Nurse role by expanding their nursing body of knowledge and skills in a role and specified population foci. Upon satisfactory completion of the prescribed MSN PMHNP Program curriculum with a minimum 3.0 GPA and the fulfillment of other graduation requirements, the learner will earn a Master of Science in Nursing – Psychiatric-Mental Health Nurse Practitioner (MSN PMHNP) Degree.

*Note: The Program only enrolls residents in states where it is fully authorized. If a learner enrolls in the Program and subsequently moves to a state where the Program is not authorized, he/she will not be able to continue being enrolled until such authorization is obtained. Learners must notify the Program immediately upon relocation.*

## Program Objectives

- To build professional advanced practice nursing capacity based on evidence and theory with an appreciation of the uniqueness of each individual and family, diversity, and the multidimensional aspects of health.
- To build ethical and value-centered advanced practice nursing that enhances personal and professional growth and development, fosters clinical reasoning and problem-solving, and supports engaging collaboration within communities and populations.
- To build advanced practice nursing leadership capacity to address challenges and advance the science of advanced nursing practice.
- To build professional and research capacity to meet the primary health care needs of diverse communities and populations.

## Program Outcomes

### Program-Level Learner Outcomes

*(Information in this section has been changed. Please view the [Catalog Errata and Addenda](#) for more info)*

The MSN PMHNP Program, in alignment with the American Association of Collegiate Nursing (AACN) The Essentials: Core Competencies for Professional Nursing Education has identified program outcomes, including program-level learner outcomes and competencies, alumni outcomes, and faculty outcomes to evaluate Nightingale College's MSN PMHNP Program effectiveness. The learner outcomes include program completion and employment rates, achievement of Nightingale College's graduate general education goals, achievement of expected learner outcomes, satisfaction with courses and instruction, and satisfaction with overall program effectiveness.

At Program completion, as measured by evaluation activities throughout the Program, the graduate will:

1. Integrate evidence-based findings from research in the humanities and sciences, while synthesizing the holistic nature of advanced practice nursing and diagnostic reasoning to build quality and safe patient care across diverse settings and enhance patient, healthcare, and organizational outcomes.
2. Engage in leadership, scholarship, and change agent activities that promote collaboration and communication among interdisciplinary team members and community stakeholders.
3. Evaluate and utilize best evidence to improve quality, safety, and access in clinical practice.
4. Integrate clinical guidelines, research, clinical judgment, and interdisciplinary perspectives using translational processes to improve practice, health, and organizational outcomes.
5. Incorporate information technology when interacting and collaborating with patients, families, and interdisciplinary team members for improved health care delivery processes and outcomes.
6. Implement knowledge of organizational policies and complex systems to influence the delivery, cost, and quality of healthcare services.
7. Facilitate the development of health care systems while addressing the complex issues concerning the care of individuals, populations, and stakeholders.
8. Integrate ethical principles while evaluating the impact of legal, social, political, economic, and ethical issues and their influence on the provision and management of patient care services.

Provide patient-centered and evidence-based care while functioning as an independent practitioner.

## Core Competencies

1. Client-Centered Care
2. Intentional Learning with Reflection
3. Evidence-Based Practice

4. Decision-Making and Clinical Reasoning
5. Organizational, Local, and Global Leadership
6. Communication and Informatics
7. Quality and Safety Assurance
8. Teamwork and Collaboration

## Admissions Requirements

### Requirements and Procedures

All applicants work closely with an Admissions Advisor to assess career goals, motivation, and commitment to learning.

To be considered for admission, an applicant must meet the following requirements:

1. Pay the \$80 non-refundable application fee (the application fee is waived for all Nightingale College's prelicensure programs alumni, applicants from institutions with a valid articulation agreement, active duty servicemembers, and veterans of the U.S. Armed Forces).
2. Complete Application for Admissions (the Application and the paid fee are valid for one (1) year).
3. Submit official transcripts from each post-secondary institution attended. The institution(s) must send the transcripts directly to Nightingale College. Applicants must hold a Bachelor of Science in Nursing degree from an institution of higher learning accredited by an agency recognized by the U.S. Department of Education or [Council for Higher Education Accreditation \(CHEA\)](#) with a minimum 3.0 GPA earned on a 4.0 scale.
  - Applicants with an undergraduate cumulative GPA of 2.7 to 2.99 may be considered for admission on probation but must achieve a B (3.0) or better in the first eleven (11) credits of the program to be removed from probation.
4. Submit proof of a current active unencumbered registered nurse (RN) licensure from any U.S. jurisdiction. Learners are expected to maintain an active and unencumbered RN license throughout the program of study.
  - Applicants educated within the United States who hold a U.S. RN License must submit the following:
    1. A copy of their active and unencumbered U.S. RN license.
  - Applicants educated outside of the United States who hold a U.S. RN license must submit the following:
    1. A copy of their active and unencumbered U.S. RN license.
    2. An Academic Report from a [National Association of Credential Evaluation Services \(NACES\)](#) member organization, an organization recognized by the U.S. Department of Education or the [Commission on Graduates of Foreign Nursing Schools \(CGFNS\)](#) certificate stating that the learner's nursing education is comparable to that obtained by a graduate of a U.S. Bachelor of Science nursing program with a minimum GPA of 3.0 on 4.0 scale.
1. Submit a resume or curriculum vitae.
  - One year of experience working as a Registered Nurse is required.
  - Must have actively worked as an RN within the last two years.
2. Submit Personal Statement of Interest.
3. Submit two (2) letters of recommendation from most recent employer (supervisor) and from a professor who can address the applicant's clinical expertise and academic preparation for the program.
4. Participate in an PMHNP Program interview.
5. Meet with a Financial Aid Advisor to initiate the Financial Aid process.

*Note: Nightingale College is committed to ensuring the highest level of academic integrity throughout the admissions process. Violations of the academic integrity policy at any point in the admissions process will result in automatic denial of admission. See the Academic Integrity section of the College Catalog for more details.*

### Tuition and Fees

Tuition for the MSN PMHNP Program is \$550 per semester credit. Tuition does not include the non-refundable application fee or any semester resource fees. The College reserves the right to change its tuition and fees at any time with a 30-day notice.

Item	Fee
Resource Fee per Semester	\$750

### Nightingale College Alumni Tuition Reduction

A tuition reduction of \$50 per semester credit will be applied to the accounts of the College's baccalaureate degree graduates at the time tuition is charged. The Nightingale College Alumni Tuition Reduction is not applicable to repeat coursework.

### Estimated Total Program Cost

The estimated total program cost is \$34,750. Learners may use this [calculator](#) to get a customized estimate of the total program cost.

# Curriculum Plan

## Curriculum Plan

The *Essentials: Core Competencies for Professional Nursing Education* provides a framework for preparing individuals as members of the discipline of nursing, reflecting expectations across the trajectory of nursing education and applied experience (AACN, 2021). Because professional nursing practice in all settings requires consideration of the individual, family, community, and population as a client, these outcomes are essential to the master's nursing education offered by Nightingale College.

The MSN PMHNP Program consists of thirty (30) graduate-division nursing courses delivered over six (6) academic semesters and ninety-six (96) academic weeks, for a total of fifty-five (55) semester credits. There are five hundred and forty-seven point five (547.5) didactic, twenty-two point five (22.5) applied field experience, and eight hundred and ten (810) integrative clinical contact hours total. A sample curriculum layout is presented in the table below.

## Sample Curriculum Plan

Course Number	Course Name	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
Semester 1												
MSN 580	Role of the Advanced Practice Nurse	Distance	3	45								45
MSN 582	Advanced Pharmacology Across the Lifespan	Distance	4	60								60
MSN 584	Advanced Pathophysiology Across the Lifespan	Distance	4	60								60
Total			11	165	0	0	0	0	0	0	0	165
Semester 2												
MSN 586	Health Promotion and Disease Prevention Across the Lifespan	Distance	2	30								30
MSN 588	Advanced Assessment Across the Lifespan	Distance	4	52.5							22.5	75
MSN 590	Health Policy, Legislation, Economics and Ethics	Distance	3	45								45
Total			9	127.5	0	0	0	0	0	0	22.5	150
Semester 3												
MSN 592	Evidence-Based Practice	Distance	3	45								45

				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
MSN 597	Advanced PMHNP Care Across the Lifespan I	Distance	3	45								45
MSN 631*	Advanced PMHNP Care Across the Lifespan Practicum 1	Blended	1							45		45
MSN 632*	Advanced PMHNP Care Across the Lifespan Practicum 2	Blended	1							45		45
MSN 633*	Advanced PMHNP Care Across the Lifespan Practicum 3	Blended	1							45		45
MSN 634*	Advanced PMHNP Care Across the Lifespan Practicum 4	Blended	1							45		45
Total			10	90	0	0	0	0	0	180	0	270
<b>Semester 4</b>												
MSN 598	Health Informatics for the Advanced Practice Nurse	Distance	3	45								45
MSN 630	Advanced PMHNP Care Across the Lifespan II	Distance	3	45								45
MSN 635*	Advanced PMHNP Care Across the Lifespan Practicum 5	Blended	1							45		45
MSN 636*	Advanced PMHNP Care Across the Lifespan Practicum 6	Blended	1							45		45
MSN 637*	Advanced PMHNP Care Across the Lifespan Practicum 7	Blended	1							45		45

				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
MSN 638*	Advanced PMHNP Care Across the Lifespan Practicum 8	Blended	1							45		45
Total			10	90	0	0	0	0	0	180	0	270
<b>Semester 5</b>												
MSN 650	Advanced PMHNP Care Across the Lifespan III	Distance	3	45								45
MSN 639*	Advanced PMHNP Care Across the Lifespan Practicum 9	Blended	1							45		45
MSN 641*	PMHNP Care Across the Lifespan Practicum 10	Blended	1							45		45
MSN 642*	Advanced PMHNP Care Across the Lifespan Practicum 11	Blended	1							45		45
MSN 643*	Advanced PMHNP Care Across the Lifespan Practicum 12	Blended	1							45		45
Total			7	45	0	0	0	0	0	180	0	225
<b>Semester 6</b>												
MSN 690	Advanced PMHNP Care Across the Lifespan IV	Distance	2	30								30
MSN 644*	Advanced PMHNP Care Across the Lifespan Practicum 13	Blended	1							45		45
MSN 646*	Advanced PMHNP Care Across the Lifespan Practicum 14	Blended	1							45		45



				CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
MSN 647*	Advanced PMHNP Care Across the Lifespan Practicum 15	Blended	1							45		45
MSN 648*	Advanced PMHNP Care Across the Lifespan Practicum 16	Blended	1							45		45
MSN 649*	Advanced PMHNP Care Across the Lifespan Practicum 17	Blended	1							45		45
MSN 651*	Advanced PMHNP Care Across the Lifespan Practicum 18	Blended	1							45		45
<b>Total</b>			8	30	0	0	0	0	0	270	0	300
<b>MSN PMHNP Program Total</b>			55	547.5	0	0	0	0	0	810	22.5	1,380

### Satisfactory Academic Progress Table

Total Credits Attempted	Financial Aid Warning or Probation if CGPA is below	Financial Aid Warning or Probation if course completion rate is below
1-8	3.0	67%
9-16	3.0	67%
17-24	3.0	67%
25-32	3.0	67%
33-40	3.0	67%
41-49	3.0	67%
50-58	3.0	67%

### Pre-Dispute Arbitration and Class Action Waiver Disclosure

Nightingale College seeks to resolve disputes or claims between any learner and the College in an efficient, cost-effective, and timely manner. A learner who enrolls at Nightingale College agrees, as a condition of their enrollment, to resolve any dispute through mandatory arbitration that shall not be adjudicated as a class action or a consolidated class arbitration proceeding. However, the College cannot require a learner loan borrower to participate in arbitration or any internal dispute resolution process offered by the institution prior to filing a borrower defense to repayment application with the U.S. Department of Education pursuant to 34 CFR 685.206(e); the College cannot, in any way, require learners to limit, relinquish, or waive their ability to pursue filing a borrower defense claim, pursuant to 34 CFR 685.206(e) at any time; and any arbitration, required by a pre-dispute arbitration agreement, tolls the limitations period for filing a borrower defense to repayment application pursuant to 34 CFR 685.206(e)(6)(ii).



# COURSE DESCRIPTIONS

## FOUNDATIONAL COURSES

---

### ENG 90 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

### MAT 90 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

### ENG 95 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

### NURS 95 :

Delivery Modality:

Semester Credits:

#### NURS 95 :

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

## GENERAL EDUCATION COURSE DESCRIPTIONS

---

#### ANT 300 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### COM 301 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### ENG 120 :

Delivery Modality:

Semester Credits:

#### ENG 120 :

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### ENG 311 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### ENG 320 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### HUM 110 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

#### HUM 110 :

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### HUM 301 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### MAT 100 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### MAT 220 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

**MAT 220 :**

Corequisites:

Requisites:

Description:

**PSY 201 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**PSY 300 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**SCI 131 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

SCI 131 :

Description:

SCI 220 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

SCI 221 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

SCI 225 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:



**SCI 251 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**SOC 220 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**PRACTICAL NURSING CORE COURSE DESCRIPTIONS**

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
PN 106	Distance	5	22	11	4.5	45	45				127.5

**PN 106 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

PN 106 :

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
PN 115	Distance	3	45								45

PN 115 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
PN 125/126	Blended	5	21.5	4	4.5	15	45	67.5			157.5

PN 125/126 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
---------------	-------------------	------------------	-------------------	--	--	--------	-----------------------	--	--	--	-------

			CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
PN 135/136	Blended	3	27.5		2.5		22.5	22.5			75

PN 135/136 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
PN 145/146	Blended	6	35	7	3	30	45	45			165

PN 145/146 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
PN 165	Blended	6	35	7	3	30	45	45			165

PN 165 :

Delivery Modality:

Semester Credits:

PN 165 :

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

## LICENSED PRACTICAL NURSING TO ASSOCIATE OF SCIENCE IN NURSING CORE COURSE DESCRIPTIONS

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
ASN 241	Blended	6	35	7	3	30	45	45			165

ASN 241 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
ASN 261	Blended	6	35	7	3	30	45	45			165

ASN 261 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

**ASN 261 :**

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
ASN 311	Distance	3	45								45

**ASN 311 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
ASN 331	Distance	2	30								30

**ASN 331 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

ASN 331 :

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
ASN 341	Blended	7	44.5	4	4	15	67.5	45		22.5	202.5

ASN 341 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
ASN 361	Blended	7	53	4	3	15	45	45		22.5	187.5

ASN 361 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
---------------	-------------------	------------------	-------------------	--	--	--------	-----------------------	--	--	--	-------

			CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
ASN 391	Blended	5	30						135		165

ASN 391 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

## BACHELOR OF SCIENCE IN NURSING CORE COURSE DESCRIPTIONS

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
BSN 206	Distance	5	22	11	4.5	45	45				127.5

BSN 206 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
BSN 215	Distance	2	30								30

BSN 215 :

Delivery Modality:

**BSN 215 :**

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
BSN 225	Blended	5	21.5	4	4.5	15	45	45		22.5	157.5

**BSN 225 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
BSN 235	Distance	3	45								45

**BSN 235 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:



**BSN 235 :**

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
BSN 246	Blended	6	35	7	3	30	45	45			165

**BSN 246 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
BSN 266	Blended	6	35	7	3	30	45	45			165

**BSN 266 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
BSN 305	Distance	4	60								60

BSN 305 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
BSN 315	Distance	3	45								45

BSN 315 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
BSN 325	Distance	4	52.5							22.5	75

BSN 325 :

Delivery Modality:

**BSN 325 :**

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

*Note: Though not classified as "direct focused client care experiential learning" contact hours in the curriculum plan, the RN-to-BSN Track requires twenty-two point five (22.5) tracked practice-based direct focused client care experiential learning project hours to earn the academic credit for BSN 325.*

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
BSN 335	Distance	2	30								30

**BSN 335 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
BSN 346	Blended	7	44.5	4	4	15	67.5	45		22.5	202.5

**BSN 346 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

**BSN 346 :**

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
BSN 355	Distance	1	15								15

**BSN 355 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
BSN 366	Blended	7	53	4	3	15	45	45		22.5	187.5

**BSN 366 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

BSN 366 :

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
BSN 375	Distance	2	30								30

BSN 375 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
BSN 395	Blended	5	30						135		165

BSN 395 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
---------------	-------------------	------------------	-------------------	--	--	--------	-----------------------	--	--	--	-------

			CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
BSN 425	Distance	3	45								45

BSN 425 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
BSN 435	Distance	3	45								45

BSN 435 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
BSN 445	Distance	3	45								45

BSN 445 :

Delivery Modality:

Semester Credits:

**BSN 445 :**

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
BSN 465	Distance	3	45								45

**BSN 465 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

Course Number	Delivery Modality	Semester Credits	Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP		VCBC	DFC	IP	AFE	
BSN 485	Distance	2	15							45	60

**BSN 485 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

BSN 485 :

Requisites:

Description:

## MASTER OF SCIENCE IN NURSING CORE COURSE DESCRIPTIONS

---

MSN 506 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

MSN 560 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

MSN 575 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:



**MSN 575 :**

Corequisites:

Requisites:

Description:

**MSN 580 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 582 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 584 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

**MSN 584 :**

Description:

**MSN 586 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 588 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 590 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 592 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 594 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 597 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 598 :**

Delivery Modality:

Semester Credits:

#### MSN 598 :

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### MSN 600 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### MSN 604 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### MSN 608 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

#### MSN 608 :

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### MSN 610 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### MSN 611 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### MSN 612 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

**MSN 612 :**

Corequisites:

Requisites:

Description:

**MSN 613 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 614 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 615 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

#### MSN 615 :

Description:

#### MSN 616 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### MSN 617 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### MSN 618 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 619 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 620 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 621 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 622 :**

Delivery Modality:

Semester Credits:



#### MSN 622 :

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### MSN 623 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### MSN 624 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### MSN 625 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

**MSN 625 :**

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 626 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 627 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 628 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

#### MSN 628 :

Corequisites:

Requisites:

Description:

#### MSN 630 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### MSN 631 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### MSN 632 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

**MSN 632 :**

Description:

**MSN 633 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 634 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 635 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 636 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 637 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 638 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 639 :**

Delivery Modality:

Semester Credits:

**MSN 639 :**

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 640 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 641 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 642 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

**MSN 642 :**

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 643 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 644 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 645 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

**MSN 645 :**

Corequisites:

Requisites:

Description:

**MSN 646 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 647 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 648 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:



**MSN 648 :**

Description:

**MSN 649 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 650 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 651 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 660 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 665 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 670 :**

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

**MSN 680 :**

Delivery Modality:

Semester Credits:

#### MSN 680 :

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

#### MSN 690 :

Delivery Modality:

Semester Credits:

Contact Hours:

Outside Preparation:

Typically Offered:

Prerequisites:

Corequisites:

Requisites:

Description:

[Foundational Courses](#)

[General Education Courses](#)

[PN Core Courses](#)

[LPN-to-ASN Core Courses](#)

[BSN Core Courses](#)

[MSN Core Courses](#)



# CATALOG ERRATA AND ADDENDA

This page is updated to reflect corrections, clarifications, or modifications made after the publication of the catalog. Whether addressing typographical errors, policy revisions, or changes to course offerings, the Errata and Addenda page is a resource designed to uphold the integrity and reliability of Nightingale College's official academic record.

[Catalog Errata](#)

[Catalog Addenda](#)

## CATALOG ADDENDA

Dear learners,

Although we make every effort to provide current, complete, and accurate information in the College Catalog, occasionally we need to modify the College Catalog after publication.

Follow the links for the addenda or individual sections to see details in the published Catalog. Please make a note of these changes, which take effect immediately.

### Fall Semester 2025

#### Addendum 1: Grievance Policy – Academic Remedies

Rationale – To better align with current practice and practical realities, learners who are in jeopardy of failing a course are encouraged, rather than required, to meet with LSS strategist for advising.

##### In-Catalog Modification:

##### [Grievance Policy](#)

##### Academic Remedies

When a learner is in jeopardy of failing a course, the Academic Success Plan will be initiated. Learners may refer to the Academic Success Plan section of this Catalog. At the discretion of faculty and the designated academic manager, learners may be counseled and placed on academic probation when other performance criteria are not met, even when the learner is meeting Satisfactory Academic Progress (SAP). For more information, learners may refer to the SAP section of this Catalog. Learners **must may** participate in advising with the assigned Learner Support Services (LSS) strategist **and but** must meet predetermined terms of probation for the duration of the probationary period. Once the stated terms are met, the probation may be lifted. If the terms are not met, the learner may fail the course and/or be withdrawn from the College.

#### Addendum 2: Title IX and Faculty Role Philosophy

Rationale – The text below is modified to align with executive orders issued in 2025.

##### In-Catalog Modification:

##### [Title IX](#)

Title IX of the Education Amendments of 1972 protects people from sex discrimination in educational programs and activities, including sexual harassment at institutions that receive federal financial assistance. An environment free from discrimination on the basis of sex and free from sexual misconduct is essential to learning. Learners and collaborators form a community of unique individuals that respects and embraces **diversity diverse perspectives** and teaches learners to uphold and support people's differences. A safe learning environment also is essential to learning. Complaints and allegations of sexual misconduct are taken very seriously. Learners impacted by sexual misconduct may use provided resources for help and support

##### [Faculty Role Philosophy](#)

While the learning is mainly asynchronous, faculty work to create an environment for learning that values contribution, feedback, clarity of expectations, and consistency in applying the standards to individuals. Faculty support learner efforts to transform their individual thinking and motivation to be a force for change within society. Faculty role responsibilities include:

- Assisting learners in becoming more aware of their learning process and their ability to discern what, why and how they are learning; including the various means by which it relates to prior and future knowledge.
- Working with learners to understand what resources are available to assist their learning process.
- Having a deeper understanding of how education can alter an individual's ability to motivate change in society.
- Allowing learners to practice and improve their skills, modes of inquiry, and reasoning through:
  - Application of acquired knowledge and skills that form the core of the course and the area of study it represents.
  - Opportunities to think critically, use analysis, deduction, inference, and other analytical and metacognitive strategies to complete course requirements.
  - Communicating appropriately to the course content to discuss issues and matters related to the concepts.
  - Ensuring viewpoints and perspectives are valued and included in the conversations in reinforcing **diversity diverse experiences** and respect for individual humanity.

---

### Addendum 3: MSNEd Program Curriculum Plan

Rationale – The number of nursing core courses is adjusted to reflect the correct total.

#### In-Catalog Modification:

##### MSN Ed Program

The MSNEd Program consists of ~~fifteen (15)~~ fourteen (14) graduate-division nursing core courses delivered over five (5) academic semesters and eighty (80) academic weeks, for a total of forty (40) semester credits. There are five hundred forty (540) didactic and one hundred eighty (180) field experience contact hours total. The MSNEd Program does not have any experiential learning contact hours assigned. However, the Program requires the completion of an educator-based learning project/practicum. For learner residency and course delivery modalities definitions, see the Learner Residency and Course Delivery Modalities section of this Catalog. The Curriculum Plan table presented below represents a sample curriculum plan for learners.

---

### Addendum 4: Diploma/Program Outcomes

Rationale – The links below are outdated. For current outcome information, learners may consult the College Performance Data page of the website.

#### In-Catalog Modification:

##### PN Program - Program Outcomes

~~PN Program Diploma Outcomes are aligned with the Institutional Effectiveness Plan and measure the degree to which the Program achieves its stated mission. For current PN Program Diploma Outcomes benchmarks, see the PN Program Diploma Outcomes Benchmarks Catalog Insert.~~

##### LPN-to-ASN Program - Program Outcomes

~~LPN to ASN Program Outcomes are aligned with the Institutional Effectiveness Plan and measure the degree to which the Program achieves its stated mission. For current LPN to ASN Program Outcomes benchmarks, see the LPN to ASN Program Outcomes Benchmarks Catalog Insert.~~

##### BSN Program - Program Outcomes

~~BSN Program Outcomes are aligned with the Institutional Effectiveness Plan and measure the degree to which the Program achieves its stated mission. For current BSN Program Outcomes benchmarks, see the BSN Program Outcomes Benchmarks Catalog Insert.~~

##### RN-to-BSN - Outcomes

~~RN-to-BSN Outcomes are aligned with the Institutional Effectiveness Plan and measure the degree to which the program achieves its stated mission. For current RN-to-BSN Program Outcomes benchmarks, see the RN-to-BSN Program Outcomes Benchmarks Catalog Insert~~

##### MSN Ed Program - Program Outcomes

~~MSNEd Program Outcomes are aligned with the Institutional Effectiveness Plan and measure the degree to which the Program achieves its stated mission. For current MSNEd Program Outcomes benchmarks, see the MSNEd Program Outcomes Benchmarks Catalog Insert.~~

##### MSN FNP Program - Program Outcomes

~~MSN FNP Program Outcomes are aligned with the Institutional Effectiveness Plan and measure the degree to which the Program achieves its stated mission. For current MSN FNP Program Outcomes benchmarks, see the MSN FNP Program Outcomes Benchmarks Catalog Insert.~~

##### MSN PMHNP Program - Program Outcomes

~~MSN PMHNP Program Outcomes are aligned with the Institutional Effectiveness Plan and measure the degree to which the Program achieves its stated mission. For current MSN PMHNP Program Outcomes benchmarks, see the MSN PMHNP Program Outcomes Benchmarks Catalog Insert.~~

---

### Addendum 5: Foundational Courses, Nursing Core Courses with HESI Requirement

Rationale – With recent changes to the weighting of HESI exams, learners who successfully complete a course but do not receive a passing grade for the corresponding HESI exam are required to complete additional assignments in areas where further preparation is indicated. NURS 95 has been developed to review skills and concepts in preparation for future HESI exams and the licensing exam.

#### In-Catalog Modification:

##### Foundational Courses

##### **NURS 95: HESI Support**

Delivery Modality: Distance (Online Didactic Instruction); Instructor-Guided

Semester Credits: 0

Contact Hours: 45

Outside Preparation: None

Typically Offered: Fall, Spring, Summer (Subject to Enrollment)

Prerequisites: None

Corequisites: None

Requisites: None

Description: This support course is designed for learners who have successfully completed the didactic and experiential learning portion of a nursing course but did not achieve a passing score on the corresponding HESI exam. The course provides targeted review and skill-building in the specific content areas where the learner demonstrated deficiencies, as identified through their HESI performance report.

With a focus on reinforcing NCLEX-relevant knowledge, learners will engage in guided practice, content review, test-taking strategies, and formative assessments aligned to the NCLEX blueprint. Faculty-led coaching and individualized remediation plans support learners in closing knowledge gaps and building the clinical judgment and critical thinking skills essential for success on future HESI exams and the NCLEX. NOTE: This course is not a required part of any academic program; is not college-level; is not Title IV eligible; is not transferrable to another institution; is not part of any institutional or programmatic accreditation grant; and is offered as a means of preparation for NCLEX, with pass/fail grading.

### **Nursing Core Courses with HESI Requirement**

A learner with a score below 800 on both attempts may progress in their program if they receive a passing final course grade but must complete HESI remediation before progressing to the next course. A learner with a score below 800 on both attempts also must complete HESI coaching NURS 95 during the following semester.

Learners with their highest score between 800-849 on either attempt must complete remediation before progressing to the next course and are encouraged required to complete HESI coaching in the subsequent semester.

Learners who do not complete required remediation by the end of the semester will receive a grade of IR.

---

## **Summer Semester 2025**

### **Addendum 1: Nursing Core Courses with HESI Requirement and Grading System and Grading Scale (effective Summer Semester 2025)**

To accommodate changes to nursing course syllabi that reallocate assignments counted toward final course grades, including HESIs, the following text is modified:

#### **In-Catalog modification:**

### **Nursing Core Courses with HESI Requirement**

A learner with a score below 800 on both attempts will be required to repeat the course may progress in their program if they receive a passing final course grade but must complete HESI remediation before progressing to the next course. A learner with a score below 800 on both attempts also must complete HESI coaching during the following semester.

Learners with their highest score between 800-849 on either attempt must complete remediation before progressing to the next course and are encouraged to complete HESI coaching in the subsequent semester.

Learners who do not complete required remediation by the end of the semester will receive a grade of IR.

### **Grading System and Grading Scale**

IR – Incomplete, Remediation – is only applicable for rescheduling of Experiential Learning makeups\* and or incomplete remediation requirements in for nursing courses with HESI exams. An IR is automatically recorded when the HESI exam score is between 800 and 849. A learner who earns a passing grade in the course and who scores less than 850 on the HESI exam is required to complete HESI remediation before the end of the semester. If the remediation is not completed before the end of the semester, an IR grade will be assigned. (see the Nursing Core Courses with HESI Requirement section of this Catalog). The make-up/remedial work will not change the originally earned grade. The “IR” status cannot extend beyond the add/drop period of the following academic semester. When all required work is completed in a satisfactory manner and within the allowed timeframe, the instructor will request that the “IR” status change to the letter grade earned. Failure to complete the required work within the allowed timeframe will result in course failure, the “IR” status will be changed to an “F” grade, and the learner will be required to pay for and repeat the course.

---

### **Addendum 2: Admissions Requirements for:**

- [Practical Nurse Diploma Program](#)
- [Licensed Practical Nurse to Associate of Science in Nursing Program](#)
- [Bachelor of Science in Nursing Program](#)
- [RN-to-BSN Track](#)
- [Master of Science in Nursing Education Program](#)
- [Master of Science in Nursing Family Nurse Practitioner Program](#)
- [Master of Science in Nursing – Psychiatric Mental Health Nurse Practitioner Program](#)

To facilitate articulation agreements with partnered educational institutions, application fees are waived for applicants to the programs listed above from the institutions with whom the College has signed articulation agreements.

## In-Catalog Modification PN Program

Pay the \$150 non-refundable application fee (the application fee is waived for all Nightingale College's prelicensure programs alumni, applicants from institutions with a valid articulation agreement, and active duty servicemembers, and veterans of the U.S. Armed Forces).

## RN-to-BSN Track

Pay the \$150 non-refundable application fee (the application fee is waived for all Nightingale College's prelicensure programs alumni, applicants from institutions with a valid articulation agreement, and active duty servicemembers, and veterans of the U.S. Armed Forces).

## BSN:

Applicant Type	Application Fee
Generic	\$150
Active duty servicemembers and veterans of the U.S. Armed Forces; applicants from institutions with a valid articulation agreement	\$0
Advanced Placement, including pharmacology credit	\$200
Active duty servicemembers and veterans of the U.S. Armed Forces, if requesting pharmacology credit	\$50

## LPN to ASN:

Applicant Type	Application Fee
PN Diploma Program Alumni; applicants from institutions with a valid articulation agreement	\$0
Licensed Practical Nurse/Vocational Nurse	\$200
LPN/LVN who are active duty servicemembers and veterans of the U.S. Armed Forces	\$50

**MSNEd, MSN FNP, and MSN PMHNP Programs:** Pay the \$80 non-refundable application fee (the application fee is waived for all Nightingale College's prelicensure programs alumni, applicants from institutions with a valid articulation agreement, and active duty servicemembers, and veterans of the U.S. Armed Forces).

## Addendum 3: Program Descriptions for:

- [Practical Nurse Diploma Program](#)
- [Licensed Practical Nurse to Associate of Science in Nursing Program](#)
- [Bachelor of Science in Nursing Program](#)
- [RN-to-BSN Track](#)
- [Master of Science in Nursing \(overview\)](#)
- [Master of Science in Nursing Education Program](#)
- [Master of Science in Nursing Family Nurse Practitioner Program](#)
- [Master of Science in Nursing – Psychiatric Mental Health Nurse Practitioner Program](#)

## In-Catalog Modification:

### PN Curriculum

The PN Diploma Program prepares learners to apply for PN licensure and take the NCLEX-PN® exam. The PN Diploma Program curriculum is grounded in the National League for Nursing Education Competencies Model (2010) and plan meets the requirements of the National League for Nursing Commission for Nursing Education Accreditation (NLN CNEA).

### LPN-to-ASN Curriculum

The LPN to ASN Program is designed to prepare learners to apply for RN licensure and take the NCLEX-RN® exam. The LPN to ASN Program curriculum is grounded in the National League for Nursing Education Competencies Model (2010) and plan meets the requirements of the National League for Nursing Commission for Nursing Education Accreditation (NLN CNEA) standards.

### BSN Curriculum

The BSN Program prepares learners to apply for RN licensure and take the NCLEX-RN® exam. The BSN Program curriculum is grounded in the American Association of Colleges of Nursing (AACN) The Essentials: Core Competencies for Professional Nursing Education (2021) and plan meets the requirements of the Commission on Collegiate Nursing Education (CCNE).



The Essentials of Baccalaureate Education for Professional Nursing Practice provides an important framework for designing and assessing baccalaureate education. The Essentials: Core Competencies for Professional Nursing Education “provides a framework for preparing individuals as members of the discipline of nursing, reflecting expectations across the trajectory of nursing education and applied experience” (AACN, 2021). Evolving from separate Essentials for baccalaureate, graduate, and doctorate preparation, the 2021 Essentials provide a competency-based approach to nursing education in the setting of changes in higher education, learner expectations and a quickly changing healthcare system to prepare professional nurses of the future. The original purpose of the Essentials is to “delineate the essentials of education for professional baccalaureate nursing practice” (AACN, 2008). The Essentials: Core Competencies for Professional Nursing Education introduce ten (10) domains that exemplify the essence of professional nursing practice with expected competencies for each domain, common to all levels of professional nursing. Core competencies further expand to sub competencies building from entry to advanced practice, providing a framework for professional nursing curricula from baccalaureate to doctorate. Because professional nursing practice in all settings requires consideration of the individual, family, community, and population as client, these competencies outcomes are essential to baccalaureate nursing education offered by Nightingale College.

- **Essential I:** Liberal Education for Baccalaureate Generalist Nursing Practice
- **Essential II:** Basic Organizational and Systems Leadership for Quality Care and Patient Safety
- **Essential III:** Scholarship for Evidence-Based Practice
- **Essential IV:** Information Management and Application of Patient Care Technology
- **Essential V:** Healthcare Policy, Finance, and Regulatory Environments
- **Essential VI:** Interprofessional Communication and Collaboration for Improving Patient Health Outcomes
- **Essential VII:** Clinical Prevention and Population Health
- **Essential VIII:** Professionalism and Professional Values
- **Essential IX:** Baccalaureate Generalist Nursing Practice
- **Domain 1:** Knowledge for Nursing Practice
- **Domain 2:** Person-Centered Care
- **Domain 3:** Population Health
- **Domain 4:** Scholarship for Nursing Discipline
- **Domain 5:** Quality and Safety
- **Domain 6:** Interprofessional Partnerships
- **Domain 7:** Systems-Based Practice
- **Domain 8:** Informatics and Healthcare Technologies
- **Domain 9:** Professionalism
- **Domain 10:** Personal, Professional, and Leadership Development

## RN-to-BSN Curriculum

The RN-to-BSN Track is a BSN program option designed to further develop skills, reasoning, and attributes of licensed professional registered nurses (RNs). The RN-to-BSN curriculum is grounded in the American Association of Colleges of Nursing (AACN) The Essentials: Core Competencies for Professional Nursing Education (2021) and meets the requirements of the Commission on Collegiate Nursing Education (CCNE). It is grounded in the American Association of Colleges of Nursing (AACN) Essentials of Baccalaureate Education for Professional Nursing.

The Essentials of Baccalaureate Education for Professional Nursing Practice provides an important framework for designing and assessing baccalaureate education. The original purpose of the Essentials is to “delineate the essentials of education for professional baccalaureate nursing practice” (AACN, 2008). The Essentials: Core Competencies for Professional Nursing Education “provides a framework for preparing individuals as members of the discipline of nursing, reflecting expectations across the trajectory of nursing education and applied experience” (AACN, 2021). Evolving from separate Essentials for baccalaureate, graduate, and doctorate preparation, the 2021 Essentials provide a competency-based approach to nursing education in the setting of changes in higher education, learner expectations and a quickly changing healthcare system to prepare professional nurses of the future. Because professional nursing practice in all settings requires consideration of the individual, family, community, and population as client, these competencies outcomes are essential to baccalaureate nursing education offered by Nightingale College.

- **Essential I:** Liberal Education for Baccalaureate Generalist Nursing Practice
- **Essential II:** Basic Organizational and Systems Leadership for Quality Care and Patient Safety
- **Essential III:** Scholarship for Evidence-Based Practice
- **Essential IV:** Information Management and Application of Patient Care Technology
- **Essential V:** Healthcare Policy, Finance, and Regulatory Environments
- **Essential VI:** Interprofessional Communication and Collaboration for Improving Patient Health Outcomes
- **Essential VII:** Clinical Prevention and Population Health
- **Essential VIII:** Professionalism and Professional Values
- **Essential IX:** Baccalaureate Generalist Nursing Practice
- **Domain 1:** Knowledge for Nursing Practice
- **Domain 2:** Person-Centered Care
- **Domain 3:** Population Health
- **Domain 4:** Scholarship for Nursing Discipline
- **Domain 5:** Quality and Safety
- **Domain 6:** Interprofessional Partnerships
- **Domain 7:** Systems-Based Practice
- **Domain 8:** Informatics and Healthcare Technologies

- **Domain 9: Professionalism**
- **Domain 10: Personal, Professional, and Leadership Development**

## **Master of Science in Nursing (MSN) Graduate Program Competencies**

Overarching Program competencies are specific statements that describe the knowledge, skills, and attitudes that learners are expected to achieve upon completion of the MSN Graduate Program. These competencies are used as the foundation for building the specialty track program outcomes. These competencies align with the American Association of Colleges of Nursing (AACN) **The Essentials: Core Competencies for Professional Nursing Education New Essentials and Competencies**.

## **Master of Science in Nursing Education Program (MSN Ed)**

### **Program Description**

The Master of Science in Nursing Education (MSNEd) Program is designed for learners who already hold a bachelor's degree in nursing and prepares graduates to be nurse educators in diverse settings: hospitals, community agencies, schools, industry and businesses, and academic nursing programs. MSNEd graduates provide education and training to nurses, nursing learners, schoolchildren, community groups, workers, patients, and consumers. The MSNEd Program content is grounded in the American Association of Colleges of Nursing (AACN) **The Essentials: Core Competencies for Professional Nursing Education Essentials of Master's Education in Nursing** and evidence based on national standards and research related to effective teaching, learning, and role development. It provides the knowledge and skills that enable educators to teach effectively in diverse learning environments.

### **Curriculum Plan**

The essentials of a master's education in nursing provide an important framework for designing and assessing master's-level nursing education. The original purpose of the essentials is to "delineate the outcomes expected of all graduates of master's nursing programs" (AACN, 2011). The Essentials: Core Competencies for Professional Nursing Education "provides a framework for preparing individuals as members of the discipline of nursing, reflecting expectations across the trajectory of nursing education and applied experience" (AACN, 2021). Evolving from separate Essentials for baccalaureate, graduate, and doctorate preparation, the 2021 Essentials provide a competency-based approach to nursing education in the setting of changes in higher education, learner expectations and a quickly changing healthcare system to prepare professional nurses of the future. Because professional nursing practice in all settings requires consideration of the individual, family, community, and population as client, these outcomes are essential to the master's nursing education offered at Nightingale College.

- Essential I: Background for Practice from Sciences and Humanities
- Essential II: Organizational and Systems Leadership
- Essential III: Quality Improvement and Safety
- Essential IV: Translating and Integrating Scholarship into Practice
- Essential V: Informatics and Healthcare Technologies
- Essential VI: Health Policy and Advocacy
- Essential VII: Interprofessional Collaboration for Improving Patient and Population Health Outcomes
- Essential VIII: Clinical Prevention and Population Health for Improving Health
- Essential IX: Master's-Level Nursing Practice
- **Domain 1: Knowledge for Nursing Practice**
- **Domain 2: Person-Centered Care**
- **Domain 3: Population Health**
- **Domain 4: Scholarship for Nursing Discipline**
- **Domain 5: Quality and Safety**
- **Domain 6: Interprofessional Partnerships**
- **Domain 7: Systems-Based Practice**
- **Domain 8: Informatics and Healthcare Technologies**
- **Domain 9: Professionalism**
- **Domain 10: Personal, Professional, and Leadership Development**

## **Master of Science in Nursing Family Nurse Practitioner Program (MSN FNP)**

### **Program Description**

The MSN FNP Program is designed for learners who already hold a bachelor's degree in nursing and prepares graduates to become an Advanced Practice Registered Nurse with specific emphasis on the role of the Family Nurse Practitioner. The MSN FNP content is grounded in the American Association of Colleges of Nursing (AACN) **The Essentials: Core Competencies for Professional Nursing Education Essentials of Master's Education in Nursing** and evidence based on national standards and research related to current practice, education, legislative, and research trends in healthcare and local needs along with various guiding principles, documents, and regulations set forth by the:

American Association of Collegiate Nursing (AACN) **Standards of Master's Education (2011) The Essentials: Core Competencies for Professional Nursing Education (2021)**

**Criteria for the Evaluation of Nurse Practitioner Programs (5th ed.): Standards for Quality Nurse Practitioner Education (6<sup>th</sup> ed.). A Report of the National Task Force (NTF) on Quality Nurse Practitioner Education (2022) (2016)**

The National Organization of Nurse Practitioner Faculties Nurse Practitioner **Role Core Competencies (NONPF, 2017) (2022)**  
Population-Focused Nurse Practitioner Competencies (2013)

### Program Objectives

To build professional advanced practice nursing capacity based on evidence and theory with an appreciation of the uniqueness of each individual and family, diversity, and the multidimensional aspects of health.

To build ethical and value-centered advanced practice nursing that enhances personal and professional growth and development, fosters clinical reasoning and problem-solving, and supports engaging collaboration within communities and populations.

To build advanced practice nursing leadership capacity to address challenges and advance the science of advanced nursing practice.

To build professional and research capacity to meet the primary health care needs of diverse communities and populations.

### Program Outcomes

MSN FNP Program Outcomes are aligned with the Institutional Effectiveness Plan and measure the degree to which the Program achieve its stated mission. For current MSN FNP Program Outcomes benchmarks, see the *MSN FNP Program Outcomes Benchmarks Catalog Insert*.

### Program-Level Learner Outcomes

The MSN FNP Program, in alignment with the ~~Commission on Collegiate Nursing Education (CCNE)~~ American Association of Collegiate Nursing (AACN) *The Essentials: Core Competencies for Professional Nursing Education* ~~The Essentials: Core Competencies for Professional Nursing Education~~, has identified program outcomes, including program-level learner outcomes and competencies, alumni outcomes, and faculty outcomes to evaluate Nightingale College's MSN FNP Program effectiveness. The learner outcomes include program completion and employment rates, achievement of Nightingale College's graduate general education goals, achievement of expected learner outcomes, satisfaction with courses and instruction, and satisfaction with overall program effectiveness.

### Curriculum Plan

~~The Essentials: Core Competencies for Professional Nursing Education~~ *The Essentials: Core Competencies for Professional Nursing Education* "provides a framework for preparing individuals as members of the discipline of nursing, reflecting expectations across the trajectory of nursing education and applied experience" (AACN, 2021). Evolving from separate Essentials for baccalaureate, graduate, and doctorate preparation, the 2021 Essentials provide a competency-based approach to nursing education in the setting of changes in higher education, learner expectations and a quickly changing healthcare system to prepare professional nurses of the future. Because professional nursing practice in all settings requires consideration of the individual, family, community, and population as clients, these competencies outcomes are essential to master's nursing education offered by Nightingale College.

- **Domain 1:** Knowledge for Nursing Practice
- **Domain 2:** Person-Centered Care
- **Domain 3:** Population Health
- **Domain 4:** Scholarship for Nursing Discipline
- **Domain 5:** Quality and Safety
- **Domain 6:** Interprofessional Partnerships
- **Domain 7:** Systems-Based Practice
- **Domain 8:** Informatics and Healthcare Technologies
- **Domain 9:** Professionalism
- **Domain 10:** Personal, Professional, and Leadership Development

### Master of Science in Nursing Psychiatric-mental Health Nurse Practitioner Program (MSN PMHNP)

#### Program Description

The Master of Science in Nursing Psychiatric-Mental Health Nurse Practitioner (MSN PMHNP) Program is designed for learners who already hold a bachelor's degree in nursing and prepares graduates to become Advanced Practice Registered Nurses with specific emphasis on the role of the Psychiatric-Mental Health Nurse Practitioner. The MSN PMHNP content is grounded in the American Association of Colleges of Nursing (AACN) *The Essentials: Core Competencies for Professional Nursing Education* ~~Essentials of Master's Education in Nursing~~ and evidence based on national standards and research related to current practice, education, legislative, and research trends in healthcare and local needs along with various guiding principles, documents, and regulations set forth by the:

American Association of Collegiate Nursing (AACN) ~~Standards of Master's Education (2011)~~ *The Essentials: Core Competencies for Professional Nursing Education (2021)*

~~Criteria for the Evaluation of Nurse Practitioner Programs (5th ed.)~~ Standards for Quality Nurse Practitioner Education (6<sup>th</sup> ed.). A Report of the National Task Force (NTF) on Quality Nurse Practitioner Education (2022) (2016)

The National Organization of Nurse Practitioner Faculties Nurse Practitioner Role Core Competencies (NONPF, 2017) (2022)

Population-Focused Nurse Practitioner Competencies (2013)

Quality and Safety Education in Nursing (QSEN) Competencies: Graduate KSA's (2012)

### Program Outcomes

MSN PMHNP Program Outcomes are aligned with the Institutional Effectiveness Plan and measure the degree to which the Program achieves its stated mission. For current MSN PMHNP Program Outcomes benchmarks, see the MSN PMHNP Program Outcomes Benchmarks Catalog Insert.

## Program-Level Learner Outcomes

The MSN PMHNP Program, in alignment with the [Commission on Collegiate Nursing Education \(CCNE\)](#) American Association of Collegiate Nursing (AACN) [The Essentials: Core Competencies for Professional Nursing Education](#) *The Essentials: Core Competencies for Professional Nursing Education*, has identified program outcomes, including program-level learner outcomes and competencies, alumni outcomes, and faculty outcomes to evaluate Nightingale College's MSN PMHNP Program effectiveness. The learner outcomes include program completion and employment rates, achievement of Nightingale College's graduate general education goals, achievement of expected learner outcomes, satisfaction with courses and instruction, and satisfaction with overall program effectiveness.

Thank you for your attention to these changes.

## CATALOG ERRATA

### March Errata

#### 1. PMHNP Course Name Changes

The course names for the PMHNP courses below have been changed.

- PMHNP courses listed as "Advanced Family Health in Primary Care Settings" or "Advanced PMHNP in Primary Care Settings" (including **MSN 635-638**) in earlier publications of the Catalog have changed to "**Advanced PMHNP Care Across the Lifespan.**"
- Course names that included "Psychiatric Mental Health Nurse Practitioner" (including **MSN 630, 635-639, 641-644, 646-651, 690**) have been shortened using the "**PMHNP**" abbreviation.
- The name of **MSN 630** has changed from "Care Across the Lifespan I" to **Care Across the Lifespan II.** Likewise, the name of **MSN 650** has changed from "Care Across the Lifespan II" to "**Care Across the Lifespan III,**" and the name of **MSN 690** has changed from "Care Across the Lifespan III" to "**Care Across the Lifespan IV.**"
- The row heading "MSN FNP Program Total" at the bottom of the MSN PMHNP curriculum plan has changed to "MSN PMHNP Program Total."
- Wherever **MSN 596** is listed as a prerequisite or corequisite in the course descriptions, it has changed to **MSN 597** (including MSN 630-639, 641-644, 646-651, 690).
- In the course description for **MSN 650**, MSN 630 is added as a prerequisite. Likewise, MSN 650 and MSN 630 are added as prerequisites to **MSN 690.**

Please see the table and course descriptions below for details.

**In-Catalog Modifications:** [Master of Science in Nursing Psychiatric-Mental Health Nurse Practitioner Program](#)

#### PMHNP Sample Curriculum Plan

MSN PSYCHIATRIC-MENTAL HEALTH NURSE PRACTITIONER PROGRAM								
Course Number	Course Name	Delivery Modality	Semester Credits	Contact Hours				
				Theory	Applied Field Experience	Practicum	Total	
Semester 4								
MSN 598	Health Informatics for the Advanced Practice Nurse	Distance	3	45	---	---	45	
MSN 630	Advanced Psychiatric Mental Health Nurse Practitioner PMHNP Care Across the Lifespan II	Distance	3	45	---	---	45	
MSN 635*	Advanced Psychiatric	Blended	1	---	---	45	45	

	Mental Health Nurse Practitioner PMHNP—in Primary Care Settings Care Across the Lifespan Practicum 5							
MSN 636*	Advanced Psychiatric Mental Health Nurse Practitioner PMHNP—in Primary Care Settings Care Across the Lifespan Practicum 6	Blended	1	---	---	45	45	
MSN 637*	Advanced Psychiatric Mental Health Nurse Practitioner PMHNP in Primary Care Settings Care Across the Lifespan Practicum 7	Blended	1	---	---	45	45	
MSN 638*	Advanced Psychiatric Mental Health Nurse Practitioner PMHNP in Primary Care Settings Care Across the Lifespan Practicum 8	Blended	1	---	---	45	45	
<b>Total</b>			10	90	0	180	270	
<b>Semester 5</b>								
MSN 650	Advanced Psychiatric Mental Health Nurse Practitioner PMHNP Care Across	Distance	3	45	---	---	45	

	the Lifespan III							
MSN 639*	Advanced Psychiatric Mental Health Nurse Practitioner PMHNP Care Across the Lifespan Practicum 9	Blended	1	---	---	45	45	
MSN 641*	Advanced Psychiatric Mental Health Nurse Practitioner PMHNP Care Across the Lifespan Practicum 10	Blended	1	---	---	45	45	
MSN 642*	Advanced Psychiatric Mental Health Nurse Practitioner PMHNP Care Across the Lifespan Practicum 11	Blended	1	---	---	45	45	
MSN 643*	Advanced Psychiatric Mental Health Nurse Practitioner PMHNP Care Across the Lifespan Practicum 12	Blended	1	---	---	45	45	
<b>Total</b>			7	45	0	180	225	
<b>Semester 6</b>								
MSN 690	Advanced Psychiatric Mental Health Nurse Practitioner PMHNP Care Across the Lifespan III/IV	Distance	2	30	---	---	30	
MSN#644*	Advanced Psychiatric	Blended	1	---	---	45	45	

	Mental Health Nurse Practitioner PMHNP Care Across the Lifespan Practicum 13							
MSN 651*	Advanced Psychiatric Mental Health Nurse Practitioner PMHNP Care Across the Lifespan Practicum 14	Blended	1	---	---	45	45	
MSN 646*	Advanced Psychiatric Mental Health Nurse Practitioner PMHNP Care Across the Lifespan Practicum 15	Blended	1	---	---	45	45	
MSN 647*	Advanced Psychiatric Mental Health Nurse Practitioner PMHNP Care Across the Lifespan Practicum 16	Blended	1	---	---	45	45	
MSN 648*	Advanced Psychiatric Mental Health Nurse Practitioner PMHNP Care Across the Lifespan Practicum 17	Blended	1	---	---	45	45	
MSN 649*	Advanced Psychiatric Mental Health Nurse Practitioner PMHNP Care Across the Lifespan	Blended	1	---	---	45	45	



	Practicum 18							
<b>Total</b>		8	30	0	270	300		
<b>MSN-FNP MSN PMHNP Program Total</b>		<b>55</b>	<b>547.5</b>	<b>22.5</b>	<b>810</b>	<b>1380</b>		
<i>*The practicum courses are designed in one (1) credit hour increments and can be added as a single credit hour to a semester of didactic theory (beginning in Semester 3) or "chunked" in bigger blocks of time to facilitate a variety of clinical opportunities and individual learning needs</i>								

For the following courses: MSN 630, 650, 651, 690

Prerequisites: MSN 580; MSN 582; MSN 584; MSN 586; MSN 588; MSN 590; MSN 592; MSN 596 597; MSN 598.

For the following courses: MSN 631-639, 641-644, 646-649

Requisites: MSN 596 597, MSN 630, MSN 650, MSN 690.

MSN 650: Advanced Psychiatric Mental Health Nurse Practitioner PMHNP Care Across the Lifespan III IV

Delivery Modality: Distance

Semester Credits: 3 (Didactic Only)

Contact Hours: Contact Hours: 45 (Online Didactic)

Outside Preparation: An average of three (3) hours per week for every didactic credit hour. Typically Offered: Spring

Prerequisites: MSN 580; MSN 582; MSN 584; MSN 586; MSN 588; MSN 590; MSN 592; MSN 596 597; MSN 598 ; MSN 630;

MSN 690: Advanced Psychiatric Mental Health Nurse Practitioner PMHNP Care Across the Lifespan III IV

Delivery Modality: Distance (Online Didactic Instruction)

Semester Credits: 3 (Didactic Only)

Contact Hours: 45 (Didactic Contact)

Outside Preparation: An average of three (3) hours per week for every didactic credit hour. Typically Offered: Summer

Prerequisites: MSN 580; MSN 582; MSN 584; MSN 586; MSN 588; MSN 590; MSN 592; MSN 596 597; MSN 598; MSN 630; MSN 650

## January Errata

### 1. Late Coursework Deduction Clarification:

The original Catalog publication stated that a deduction of 10% or 20% would apply to assignments submitted within one week after the due date or between one to two weeks after the due date, respectively. To align with current practice in grading late assignments, the late coursework policy is clarified.

**In-Catalog Modification:** [Late Coursework Policy](#)

### Grading Deductions for Late Assignments

Assignments submitted past the due date without an approved Extension Request will receive the following grading deductions:

- A deduction of up to 10% (or 1.4% daily) for assignments submitted within one (1) week after the due date.
- A deduction of up to 20% (or 1.4% daily) for assignments submitted between one (1) and two (2) weeks after the due date.
- A grade of zero (0) for assignments submitted more than two (2) weeks after the due date.

### 2. Course Addition

[PN 146](#) has been added to the Catalog. The course description for PN 146 is the same as the course description for PN 145. This change was necessary to accommodate curriculum changes. Both PN 145 and PN 146 will remain in the Catalog during the transition.

**In-Catalog Modification:** [Learner Kits](#)

Learners will receive a learner supply kit for each of the following experiential learning courses:

- PN 106; PN 125/126; PN 145/146; PN 165

**In-Catalog Modification:** [Practical Nurse Diploma Program](#)

Level III												
SCI 225	Patho-physiology	Distance	3	45	#-	-	-	-	-	-		45



PN 145/146	Concepts of Practical Nursing I	Blended	6	35	7	3	30	45	45	-		165
PN 165	Concepts of Practical Nursing II	Blended	6	35	7	3	30	45	45	-		165

**In-Catalog Modification:** [Practical Nursing Core Course Descriptions](#)

PN 145: Concepts of Practical Nursing I

Course Number	Delivery Modality	Semester Credits	Contact Hours								
			Didactic Learning			Remote	Experiential Learning				Total
			CBT	ISBP	VCBP	ISB	VCBC	DFC	IP	AFE	
PN 145/146	Blended	6	35	7	3	30	45	45	-	-	165

### 3. Practical Nurse Application Fee for Active Duty Servicemembers and Veterans of the U.S. Armed Forces

This fee was listed in the Catalog as \$50. The fee has been corrected to \$0.

**In-Catalog Modification:** [Practical Nurse Diploma Program](#)

Applicant Type	Application Fee
Generic	\$150
Active duty servicemembers and veterans of the U.S. Armed Forces	<del>\$50</del> \$0

### 4. Course Name Change

The course name for MSN 641 was listed incorrectly as “Advanced Family Health in Primary Care Settings Practicum 10.” It has been corrected to “PMHNP Care Across the Lifespan Practicum 10.”

**In-Catalog Modification:** [Master of Science in Nursing Psychiatric-Mental Health Nurse Practitioner Program](#)

#### PMHNP Sample Curriculum Plan

MSN 641*	Advanced Psychiatric Mental Health Nurse Practitioner Care Across the Lifespan Practicum 10  PMHNP Care Across the Lifespan Practicum 10	Blended	1	---	---	45	45
----------	--	---------	---	-----	-----	----	----

**In-Catalog Modification:** [Master of Science in Nursing Core Course Descriptions](#)

MSN 641: Advanced Family Health in Primary Care Settings Practicum 10- PMHNP Care Across the Lifespan Practicum 10

### 5. Valedictorian

When multiple learners achieve the highest GPA in a graduating cohort, the valedictorian is determined by the highest score on the Computer Adaptive Test (CAT) from Elsevier, not the Exit HESI as stated in the original Catalog publication.

**In-Catalog Modification:** [Academic Honors](#)

**Program Cohort Valedictorian (Bachelor level learners only)**

The learner who achieves the highest GPA in a graduating cohort is recognized and invited to speak as the cohort's valedictorian at the commencement ceremony. When multiple learners achieve the highest GPA, ties are broken by determining the highest standardized nursing test scores (Exit HESI) (Computer Adaptive Test from Elsevier).